

Millcreek Township Zoning Commission

2024 Organizational Meeting Minutes

Thursday, January 18, 2024 7.00 PM

Location: Millcreek Township Hall, 10420 Watkins Road, Marysville, Ohio 43040

Call to Order: Zoning Administrator & Meeting Clerk, Ron Todd called the meeting to order at 7.16 pm.

Roll Call: The Zoning Administrator called the roll.

ZC Members Present:

Joni Orders

Freeman Troyer

Jim Lawrenz

ZC Members Absent:

Eryn Staats

Tim Belmonte

Kevin Bryant

Maryann Sweeny

Others Present:

Ron Todd - Zoning Administrator

Trustee, Keith Conroy

2021 Organizational Administrative Items:

1. **Election for Chair:**

Jim Lawrenz nominated Joni Orders to continue the responsibility of Chair for the 2024 calendar year. Joni Orders accepted the nomination. Freeman Troyer made the motion to elect Joni Orders to Chair. Jim Lawrenz seconded the motion. All voted in favor of aye.

2. **Election for Vice Chair:**

Joni Orders nominated Jim Lawrenz to the responsibility of Vice Chair for the 2024 calendar year. Jim Lawrenz accepted the nomination. Joni Orders made the motion to elect Jim Lawrenz to Vice Chair. Freeman Troyer seconded the motion. All voted in favor of aye.

3. **Zoning Commission Meeting Time and Selected Day for the 2024 Calendar Year:**

Jim Lawrenz made the motion to keep the standard time of 7.00 pm and day, the third Tuesday of each month, for the 2024 calendar year meetings with the modification in February meeting to be held Thursday 2/15/2024. Freeman Troyer seconded the motion. All voted in favor of aye.

4. **2024 Zoning Commission Meeting Quorum Requirements:**

All Commission members discussed having a full three member quorum attendance for a qualified zoning commission meeting for the 2024 calendar year. Jim Lawrenz made the motion for the requirements. Freeman Troyer seconded the motion. All voted in favor of aye.

2021 Organizational Administrative Items (Continued):

5. Robert's Rules of Order for Public Meetings:

Joni Orders presented last year's administrative rules for public meetings of the Zoning Commission. A modification was made to the item regarding the time limit for public comment. It was discussed "90 minutes and can extend at the Chair's discretion". Joni Orders will follow up with Thayne Gray regarding "swearing-in" of public residents and applicants. Jim Lawrenz made the motion to accept the rules with the modifications. Freeman Troyer seconded the motion. All voted in favor of aye.

Regular Meeting Agenda:

Minutes Approval:

Regular Minutes 12/13/2023 & Public Hearing 12/19/23 will be reviewed at the February meeting.

Citizens/Invited Guests: None

Trustees Present: Keith Conroy

1. The Trustees have discussed hiring a planner to audit the zoning resolution & LUG plan.

Zoning Administrator Report:

Ron Todd informed the Commission about the following items:

1. Need to update Township information with the County Auditor office.
2. Informed of a code violation at 9842 Watkins Road pertaining to inoperable vehicles.

Unfinished Business

1) Chapter 8- Innovation Corridor Overlay Districts@ US-33 & SR-42:

Joni Orders has been in discussion with Brad at LUC for a cursory review and will plan to revisit the topic in March.

2) Chapter 4 - Rezoning, hearings, Permits, CUPs & Variances - Revision 3

Joni Orders discussed edits will be completed in February for revision 4.

3) Chapter 6 & 5 - District Regulations

The Zoning commission and the Trustees will work with planning consultants to review the zoning resolution and the land use growth plan.

Unfinished Business (Continued):

- 4) **Chapter 7 - Planned Unit District Reformatting / Consolidation**
Jim Lawrenz is still gathering information for the PUD language.

- 5) **Chapter 15 - Lighting- Updated sample language / permits & fees / measurements I hours of operation (K Bryant)**
Need to coordinate with Kevin Bryant for the lighting language.

- 6) **2024 Additional Goals & Schedule/ Joint Meeting with BZA**
The Zoning commission will coordinate a joint meeting with the BZA.

- 7) **Corrections from 1005/14300 and others on the list**
Joni Orders will add common access drives to the agenda and review the tall grass with Thayne.

New Business - None

Adjournment: 8.19 PM

Jim Lawrenz motioned to adjourn. Freeman Troyer seconded.

Prepared By: _____
Ron Todd, Zoning Administrator **Date**

Approved By: _____
Joni Orders, Chair **Date**