

# Millcreek Township Zoning Commission

## Regular Meeting – Minutes

Wednesday, December 13, 2023 7:00pm

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**Present:** Joni Orders, Chair Jim Lawrenz Maryann Sweeney

**Absent:** Kevin Bryant Freeman Troyer Eryn Staats Tim Belmonte

**Others Present:** Ron Todd, Zoning Administrator Keith Conroy, Trustee Bill Jordan, Trustee

Joni Orders called the meeting to order at 7:37 pm and noted all members in attendance from the public hearing.

**Minutes Review & Approval:** 08/15/2023 – Regular Meeting 09/12/2023 – Work Session  
09/19/2023 – Regular Meeting

Copies of minutes were distributed via email. Maryann Sweeney made a motion to accept all minutes as presented. Jim Lawrenz seconded the motion. All voted in favor of accepting the minutes.

**Citizen Comments:** No citizens present / No comments

**Trustee Comments:** Keith Conroy updated those present on the following topics:

- 1) Finalizing the updated electric in the barn.
- 2) Trustees will hold their annual budget meeting on 12/18/2023 at 7:00 pm
- 3) Dave Long is working on purchasing cemetery software that is live on the internet that can be searched for genealogy purposes as well as Township tracking / facilitating the selection of available sites.

**Zoning Administrator Report:** Ron Todd updated those present on the following matters:

- 1) Held preliminary meeting with Joni Orders re: recommendation to Trustees for township zoning fees update.
- 2) Ron had the new Official Zoning Map signed by Trustees. Will get the copies will be distributed as required to the Union County Recorder, LUC and for display within the Township.
- 3) 9842 Watkins Rd - several inoperable vehicles; sent certified mail and waiting on remedy or response.
- 4) Continues to work on data migration into the SharePoint online storage.

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### Unfinished Business:

- Chapter 8 – Innovation Corridor Overlay Districts @ US-33 & US-42
  - A Special Public Information meeting for the public to learn about overlay districts held Thursday 11/09/2023 7:00 pm at Millcreek Township Hall. There was good attendance and discussion.
  
- Chapter 14 – Alternative Energy: Solar Energy Updates to recommended language from LUC
  - Public hearing held prior to this meeting but need to await LUC recommendation at their meeting tomorrow. Motion to continue that public hearing to next Tuesday 12/19/2023 6:00 pm.
  
- Chapter 4 – Rezoning, Hearings, Permits, CUPs & Variances (Revision #3)
  
- Chapter 6 – District Regulations
  
- Chapter 5 – Supplemental District Regulations
  - Setback definitions – Create an illustration and/or Quick Reference Guide
  - Noxious weeds enforcement / Natural grasses & wildflowers
  
- Chapter 7 – Planned Unit Districts (Reformatting & Consolidation) - Jim Lawrenz
  
- 2024 Lighting - Sample language / permits & fees / measurements / hours of operation (Kevin Bryant)
  
- Progress Check on Annual Goals & Schedule
  
- Joint Meeting with the BZA - we will work to find a mutually agreeable date for both groups in 2024 to review the Zoning Resolution and any possible areas that need additional work.

### New Business:

Jim Lawrenz moved to set the organizational meeting for 2024 to Thursday 01/18/2024 at 7:00 pm in the Millcreek Township Hall. Maryann Sweeney seconded the motion. All voted in favor of the meeting date. Joni Orders will coordinate advertisements for the new meeting.

### Next Meeting & Adjourn:

Jim Lawrenz moved to adjourn the meeting. Maryann Sweeney seconded the motion. All voted in favor and Joni Orders declared the meeting to be adjourned at 8:07 pm.

Prepared By: \_\_\_\_\_  
Joni Orders, Meeting Clerk Date

Accepted By: \_\_\_\_\_  
Meeting Chair / Vice Chair Date