

# Millcreek Township Zoning Commission

## Regular Meeting Minutes

Tuesday, August 15, 2023

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Attendees:	Kevin Bryant	Jim Lawrenz	Joni Orders
Absent:	Eryn Staats Maryann Sweeney	Freeman Troyer	Tim Belmonte
Others Present:	Keith Conroy	Ron Todd	

Joni Orders called the meeting to order at 7:10 pm.

### Minutes Review & Approval

04/18/2023 – Regular Meeting      04/18/2023 – Public Hearing

Jim Lawrenz moved to accept the minutes as present. Kevin Bryant seconded the motion. All voted in favor. Kevin Bryant signed the minutes prepared by Joni Orders.

Citizen Comments                      There were none

### Trustee Comments

Mr. Conroy informed on the following Trustee issues, actions, and meetings:  
Millcreek Township had been working on an extension to the contract with Jerome Township to better manage and plan for increasing costs over the five-year increments currently; a new tanker truck to be purchased for Jerome Township Fire Department. Jerome Township will maintain all operational costs of the new equipment; there is a clawback or reimbursement clause in the contract should Jerome Township Fire Department ever withdraw from service to Millcreek Township.

Zoning Administrator Report – Ron Todd submitted his monthly Zoning Administrator report and it was distributed to members via email.

Continues work on inoperable vehicles on properties throughout the Township. Will be on vacation in September.

### Unfinished Business

Chapter 3 – Administrative Appointments, Duties & Actions – Submitted to Trustees for Public Hearing

- o Recommended language was approved by Trustees and will be included in the updated Zoning Resolution.

Chapter 4 – Rezoning, hearings, Permits, CUPs & Variances – Revision 3

- o CUP modification request of a supplemental condition (new sign, etc.) - Administrative Review recommended parameters, approval process, suggested reasonable fee. **Ron Todd and Jason Comstock will review and recommend draft language for consideration.**

