

Millcreek Township Zoning Commission

Organizational Meeting Minutes

Tuesday, January 17, 2023

DATE & TIME: Tuesday, January 17th, 2023, 7:00 pm

LOCATION: Millcreek Township Hall, 10420 Watkins Road, Marysville, OH 43040

CALL TO ORDER: Joni Orders called the meeting to order at 7:00 pm

ROLL CALL: The Acting Clerk called the roll of members.

PRESENT: Joni Orders, Chair Kevin Bryant Eryn Staats

ABSENT: Tim Belmonte Jim Lawrenz Freeman Troyer
Maryann Sweeney Ron Todd, ZA

TRUSTEE PRESENT: Keith Conroy

CITIZENS / INVITED GUESTS: None

2022 Organizational Administrative Items:

1. **Election of Chair:**

Kevin Bryant nominated Joni Orders as Chair for the 2023 calendar year. Joni Orders accepted the nomination. Kevin Bryant moved to elect Joni Orders 2023 Chair. Eryn Staats seconded the motion. All voted in favor.

2. **Election of Vice Chair:**

Eryn Staats nominated Kevin Bryant as Vice Chair for the 2023 calendar year. Kevin Bryant accepted the nomination. Eryn Staats moved to elect Kevin Bryant 2023 Vice Chair. Joni Orders seconded the motion. All voted in favor.

3. **Zoning Commission Meeting Time & Day for the 2023 Calendar Year:**

Commission members agreed the current meeting time and day worked well last year. Eryn Staats moved to set regular meetings for the 2023 calendar year to the third Tuesday of each month at 7:00 pm at the Millcreek Township Hall. Kevin Bryant seconded the motion. All voted in favor.

4. **2023 Zoning Commission Meeting Quorum Requirements:**

Commission members set the attendance quorum as three members for any meeting of the Zoning Commission. Eryn Staats motioned for the quorum. Kevin Bryant seconded the motion. All voted in favor.

5. **Public Meeting & Hearing Rules:**

Commission members discussed and updated rules for public comment at any public meetings / hearings of the Zoning Commission. Eryn Staats moved to approve the updated rules. Kevin Bryant seconded the motion. All voted in favor. The rules shall be advertised and displayed at any public meeting or hearing of the Zoning Commission and a copy of which are attached to these approved minutes.

MINUTES APPROVAL: 11/15/2022

Eryn Staats moved to accept the draft of the Regular Meeting minutes. Kevin Bryant seconded the motion. All present members voted “Aye”.

CITIZEN COMMENTS: None

TRUSTEE COMMENT:

Trustee Conroy updated members that the Trustees approved the rezoning request by Shelly Materials to EQ on 1/04/2023. Trustees will continue work in 2023 on grounds and buildings improvements at the Township Hall.

ZONING ADMINISTRATOR REPORT: Joni Orders will forward the December ZA Report to members.

OLD BUSINESS:

The 2022 Old Business will continue into 2023 with a slightly revised timeline of discussion per the order on the agenda provided.

NEW BUSINESS:

Joni Orders reported she reached out to Jason Comstock of the BZA to see if we could coordinate a joint meeting to gather feedback and input as we delve into Chapters 5 – 7 of the Zoning Resolution. Jason will seek to gauge availability at the BZA organizational meeting.

NEXT MEETING: Tuesday, February 21, 2023, at 7:00 pm

ADJOURN:

Eryn Staats moved to adjourn. Kevin Bryant seconded the motion. Meeting adjourned 7:13 pm.

Prepared By: _____
Joni Orders, Meeting Clerk Date

Accepted By: _____
Joni Orders, Chair / Kevin Bryant, Vice Chair Date