

**Millcreek Township Trustees
Regular Meeting Minutes
September 8, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:45 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Wyatt Payton – Union County Sheriff's Office, Emmett Phelan, Steve Robinson

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$10,360.64; Motor Vehicle License Tax \$125.32; Local Government Distribution \$1,394.49; LGF \$346.96. Union County Auditor Second Half Tax Settlement – General Fund: \$29,158.77 real estate tax, \$1,728.33 personal property tax, \$1,696.63 public utility tax; Special Levy Fire Fund: \$99,599.68 real estate tax, \$5,926.86 personal property tax, \$5,817.00 public utility tax; Special Levy Police Fund: \$44,612.33 real estate tax, \$2,654.72 personal property tax, \$2,605.53 public utility tax. Nathan Rausch \$250.00 cemetery lot. Star Ohio \$56.66. Star Ohio Plus \$113.20.

Meeting Minutes

Mr. Conroy asked for a motion to approve the meeting minutes from August 3, 2020.

- **Resolution #2088:** motion to approve the minutes of the August 3, 2020 meeting by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

- Chief Stewart presented the monthly fire/EMS run stats. Fire responses increased in Millcreek Township during August compared to recent months, including a fire on Hinton Mill Road that destroyed a residential home.
- A fire levy will be on the November 2020 ballot for Jerome Township. It will combine the renewal of a 2011 2.9 mill levy and ask for approval of an additional 2.9 mill levy. Chief Stewart said they are currently organizing their efforts to communicate the need for the tax revenue to Jerome Township residents.
- The fire department has partnered with the Union County Shrine Club of Aladdin Shriners to participate in the Cans for Kids Program. Residents can drop off aluminum cans at the designated area next to the fire station. Proceeds benefit Shriners Hospitals.

Sheriff's Report

- As a follow-up from the last Trustee meeting, Deputy Payton stated they monitored activity at the cemetery and did not see anything unusual.
- Traffic along some township roads is increasing as motorists try to avoid heavier activity along US-42 and Industrial Parkway. The Sheriff's Office continues to police US-42, Industrial Parkway and other roads in our township for traffic offenses.
- Mr. Conroy noted the residents appreciate seeing the Sheriff's presence in the area.

Mill Creek Log Jam Project

- Emmett Phelan with the Union County Soil & Water Conservation District presented an update regarding the Mill Creek Log Jam Project. Over the past year, he talked with many landowners along Mill Creek to understand problems and to survey the creek and adjacent land. He inventoried the log jams along Mill Creek in Union County during this process.
- Emmett noted benefits of removing the log jams include improved drainage, alleviate erosion, minimize crop damage, limit garbage piling up in the creek, and others.

- Emmett is working with the Mill Creek Log Jam Project Committee on next steps. He is hoping to formalize the project's scope of work so that a request for bid can be sent to subcontractors to better gauge cost estimates.
- The Trustees asked questions about timing of the project. The scope of work to remove the log jams appears significant. Emmett noted timing is dependent on feedback from the Project Committee and future funding.

Citizen Comments

- Steve Robinson introduced himself. Steve is running for Union County Commissioner on the November 2020 ballot. He stated he is a lifelong resident of Union County and wants to ensure the rural community is represented as growth and development continues.

Zoning

Zoning Commission

- No Zoning Commission meeting was held in August.
- Overlay District Update – A draft report was received from Community Planning Insights regarding overlay district language relating to the US-33 and US-42 corridors. The subgroup reviewing the report is meeting and hopes to give draft language to the Zoning Commission for review in October or November.

Board of Zoning Appeals

- The Board of Zoning Appeals met on August 27th and approved a residential setback variance for a new accessory building on a property located on Watkins Road.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting. Mr. Todd was unable to attend today's meeting.

- **Resolution #2089:** motion to accept the Zoning Administrator's report for August 2020 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Mr. Jordan

- Township Hall weed spraying – done
- Door seal repair – Received a quote from Golden Bear Lock & Safe to replace two steel exterior doors. Estimated lead time to complete installation is 4-6 weeks. The Trustees discussed the quote and agreed it was best to move forward now with the door replacements.
- **Resolution #2090:** motion to accept Golden Bear Lock & Safe's quote to replace two steel exterior doors at a cost not to exceed \$3,600 by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.
- Trails & Greenway Committee – Next meeting will be held in September.

Mr. Long

- Township Hall roof repair – No specific date is scheduled yet, but M&R Roofing and Repairs anticipates work will be completed no later than October.
- Union County Housing Task Force Committee – no update
- Union County Census Committee – County response has been good. Door-to-door contact is being attempted now for people who have not responded.
- COVID-19 Signage for Township Hall – Mr. Long will follow-up during September on signage options available.

Mr. Conroy

- Township Hall rentals – No rentals have occurred recently. The Trustees discussed reducing the number of chairs and tables available in the township hall and spacing them to ensure social distancing for future meetings or rentals.
- Gas Line update – Mr. Conroy presented information from a public meeting held in August by Columbia Gas regarding their Northern Loop Pipeline Project. The

project would bring additional supplies of natural gas to areas including southeastern Union County. Proposed routes for the new natural gas pipelines include property within Millcreek Township.

- Union County Health Dept update to Townships – Mr. Conroy attended a meeting held on August 26th by the Union County Health Department to share information with local government officials regarding COVID-19 and how our local health department is responding.
- Drainage tie-in request – Will continue to gather more information to discuss at a future meeting.
- 33 Corridor Committee – A meeting was held on August 14th. Mr. Conroy shared a summary report with the Trustees providing brief status updates for active and planned projects.

Other

Certification of Rates and Amounts for Tax Levies

- **Resolution #2091:** motion to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees duly noted the check sequence from the previous month ending with check #5387 and checks presented for approval at the current meeting beginning with check #5388. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2092:** motion to approve the bank statements and bank reconciliations by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2093:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

5388	Scott Brackenridge	1000-110-121	1,652.86
5389	Keith Conroy	1000-110-111	303.94
5389	Keith Conroy	2021-330-111	303.94
5390	William Jordan	1000-110-111	451.49
5390	William Jordan	2021-330-111	451.49
5391	David Long	1000-110-111	461.26
5391	David Long	2021-330-111	461.26
5392	Ron Todd	1000-130-150	916.59
5393	VOID		
5394	OPERS	1000-110-111	157.81
5394	OPERS	1000-110-211	377.46
5394	OPERS	1000-130-150	111.80
5394	OPERS	2021-330-111	157.80
5394	OPERS	2021-330-211	220.93
Vouc	IRS	1000-110-111	27.13
Vouc	IRS	1000-110-121	144.12
Vouc	IRS	1000-110-212	116.80
Vouc	IRS	1000-110-213	66.41
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	27.12
Vouc	IRS	2021-330-213	22.89
Vouc	Ohio Dept. Taxation	1000-110-111	12.73
Vouc	Ohio Dept. Taxation	1000-110-121	69.17
Vouc	Ohio Dept. Taxation	1000-130-150	12.33
Vouc	Ohio Dept. Taxation	2021-330-111	12.71
Vouc	School Dist. Income Tax	1000-110-111	13.75
Vouc	School Dist. Income Tax	1000-110-121	17.76
Vouc	School Dist. Income Tax	2021-330-111	13.73
Vouc	Marysville City Inc. Tax	1000-130-150	16.77

	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-20	5395	Tonya Jordan	1000-120-329	325.00
B15-20	5396	Richard Neill	1000-410-329	840.00
B11-20	5397	Marysville Journal Trib.	1000-130-345	19.00
P 4-20	5398	Ohio Edison	1000-120-351	295.97
P 9-20	5399	Verizon Wireless	1000-130-341	48.82
B 6-20	5400	Time Warner Cable	1000-120-329	149.96
P 5-20	5401	Heritage Cooperative	1000-120-353	293.01
P 5-20	5402	Heritage Cooperative	1000-120-353	1,594.60
P 8-20	5403	Auditor of State	1000-110-313	876.00
B 4-20	5404	Union Co. Trust/Clerk	1000-110-599	200.00

Interest for the month is: \$83.88

Interest for the year is: \$3,878.52

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2094:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer