

**Millcreek Township Trustees  
Regular Meeting Minutes  
September 7, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:00 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge  
**ATTENDEES:** Battalion Chief Eric Billingsley – Jerome Township Fire Department

**Meeting Minutes**

Mr. Conroy asked for a motion to approve the special meeting minutes from August 2, 2021.

- **Resolution #2200:** motion to approve the minutes of the August 2, 2021 special meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from August 2, 2021.

- **Resolution #2201:** motion to approve the minutes of the August 2, 2021 regular meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

**Jerome Township Fire Department**

Battalion Chief Billingsley presented the monthly fire/EMS stats for August and other notable highlights for the department.

- Fire & EMS responses increased year-to-date as compared to the same time a year ago. This was to be expected since prior year responses were down due to COVID-19 restrictions.
- Preparations for a new fire station near US42 continue. No significant new developments since the last meeting.
- The fire department will be holding a live fire training at a property on Adelsberger Road on Tuesday, September 14<sup>th</sup>.

**Union County Sheriff's Office**

No representative from the Sheriff's Office attended this meeting.

**Public Comment**

None

**Zoning**

**Zoning Commission**

The Zoning Commission held its regular monthly meeting on August 17<sup>th</sup>. The group discussed the US33 and US42 Corridor Overlay District language and suggested updates to permit forms.

**Board of Zoning Appeals**

No meeting held.

**Zoning Administrator**

Mr. Ron Todd, Zoning Administrator, was unable to attend this meeting. Mr. Todd emailed the monthly zoning activity report to the trustees for review prior to the meeting. The report provided updates on approved permits and code enforcement activities.

- **Resolution #2202:** motion to accept the Zoning Administrator's report for August 2021 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

## **Trustees**

### **Informational Meeting regarding the Public Safety Officer (PSO) Program**

An informational meeting for the public is scheduled on Thursday, October 14<sup>th</sup>, starting at 7:00 p.m. at the Millcreek Township Community Building to discuss the Public Safety Officer Program. Union County Sheriff Jamie Patton will be available to discuss the program and its benefits as well as answer any questions. The Millcreek Township Trustees will also be available to answer any questions regarding the 2.15 mill replacement levy for police & public safety officer services on the November ballot.

### **Enterprise Zone Tax Abatement Recommendation**

Mr. Conroy provided the trustees an update on this topic. The Union County Tax Incentive Review Council (TIRC) met on August 26<sup>th</sup>. The TIRC reviewed the status of the Enterprise Zone tax abatement previously granted to Evolution Ag. The TIRC concluded that Evolution Ag was not in compliance with the requirements of the tax abatement and unanimously voted to immediately cancel the tax abatement.

### **Buildings & Grounds Recommendations**

Mr. Conroy distributed a list of items noted for repair or improvement from the inspection of the township building and grounds in August. The trustees discussed the items listed. Certain items were prioritized and assigned for follow-up.

### **Mr. Jordan**

- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – No significant updates impacting our township.
- The HVAC unit check-up is complete. The thermostat will likely need replaced.
- Last month, Mr. Jordan hauled away some of the old materials remaining inside the garage.

### **Mr. Long**

- Tree pruning at the township hall and cemetery is in progress.
- No progress yet on installing new locks on the garage and exterior township doors.
- Union County Housing Task Force Committee – No update.
- Fire Station Design Committee – No update.

### **Mr. Conroy**

- Mr. Conroy will be receiving a quote to replace the fencing around the township playground.
- Most updates to the township website are complete. Mr. Conroy asked that any minutes to past Board of Zoning Appeals meetings be uploaded to the website if not accessible online already.
- Gas Line Projects – No significant updates impacting our township since the last meeting.
- Township Hall Drainage Project – No update.
- Mr. Conroy emailed a draft of the fall township newsletter for the trustees to review. The intent is to mail the newsletter to township residents later this month.
- 33 Corridor Committee – The Committee met in August. Mr. Conroy will provide updates to the trustees at a later date.
- Mr. Conroy forwarded a draft copy for review of the Millcreek Township Zoning Map to the trustees and Zoning Commission Chair. This copy was sent by the LUC and includes recent rezoning changes related to the excavating operations of Shelly Materials.

## **Other Business Items**

### **American Rescue Plan Act Funding**

Mr. Brackenridge submitted the application last month to receive funding allocated to Millcreek Township through the American Rescue Plan Act. The application should be approved within the next month and then receipt of the first funding tranche would follow shortly thereafter.

Certification of Rates and Amounts for Tax Levies

Mr. Brackenridge presented the trustees with the certification of rates and amounts received from the Union County Auditor’s Office.

- **Resolution #2203:** motion to accept the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,817.67; Motor Vehicle License Tax \$114.28; Local Government Sales Tax \$1,683.61; LGF \$346.96; Motor Vehicle Permissive License Tax \$600.34. Rachel Silkmitter \$75.00 township hall rental. Johnnie Rideout \$75.00 township hall rental. Stephen Betsko \$100.00 zoning permit. Power Home Solar \$250.00 zoning permit. Marysville Municipal Court \$154.00 traffic fines. Mark Cosgray \$50.00 zoning permit. Bill Laurenson Custom Builder \$500.00 zoning permit. Terri Belville \$300.00 zoning permit. Thomas Griffith \$125.00 zoning permit. David Spring \$50.00 zoning permit. Nicholas Rothbrust \$50.00 zoning permit. Patrick Hoffman \$150.00 township hall rental. Joe Hershberger \$75.00 township hall rental. Star Ohio \$49.74.

The trustees duly noted the check sequence from the previous month ending with check #5608 and checks presented for approval at the current meeting beginning with check #5609. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2204:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2205:** motion to pay bills by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

5609	VOID		
5610	Scott Brackenridge	1000-110-121	1,681.98
5611	Keith Conroy	1000-110-111	303.94
5611	Keith Conroy	2021-330-111	303.94
5612	William Jordan	1000-110-111	451.49
5612	William Jordan	2021-330-111	451.49
5613	David Long	1000-110-111	468.36
5613	David Long	2021-330-111	468.38
5614	Ron Todd	1000-130-150	916.59
5615	OPERS	1000-110-111	158.75
5615	OPERS	1000-110-211	378.78
5615	OPERS	1000-130-150	111.80
5615	OPERS	2021-330-111	158.74
5615	OPERS	2021-330-211	222.25
Vouc	IRS	1000-110-111	28.21
Vouc	IRS	1000-110-121	146.65
Vouc	IRS	1000-110-212	118.85
Vouc	IRS	1000-110-213	67.03
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	28.20
Vouc	IRS	2021-330-213	23.02
Vouc	Ohio Dept. Taxation	1000-110-111	12.92
Vouc	Ohio Dept. Taxation	1000-110-121	70.19
Vouc	Ohio Dept. Taxation	1000-130-150	12.33
Vouc	Ohio Dept. Taxation	2021-330-111	12.91
Vouc	School Dist. Income Tax	1000-110-111	13.84
Vouc	School Dist. Income Tax	1000-110-121	18.09
Vouc	School Dist. Income Tax	2021-330-111	13.82
Vouc	Marysville City Inc. Tax	1000-130-150	16.77
Vouc	Ohio Public Emp. Def.	1000-110-111	150.00

	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5616	Tonya Jordan	1000-120-329	325.00
B15-21	5617	Richard Neill	1000-410-329	1,200.00
P 4-21	5618	Ohio Edison	1000-120-351	406.96
P 9-21	5619	Verizon Wireless	1000-130-341	48.99
P10-21	5620	Time Warner Cable	1000-120-329	104.98
B18-21	5621	Discount Portable Toilets	1000-610-599	75.00
P 8-21	5622	Auditor of State	1000-110-313	876.00

Interest for the month is: \$19.22

Interest for the year is: \$218.46

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2206:** motion to adjourn by Mr. Long, seconded by Mr. Conroy.
- Motion unanimously approved.

X

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Keith Conroy  
Chairman

X

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Scott Brackenridge  
Fiscal Officer