

**Millcreek Township Trustees  
Regular Meeting Minutes  
September 3, 2013**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 until 8:30 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Zoning Administrator - Joe Clase, Christina Hecht, John Bowden, Jim McDamott, and Bob Scheiderer –Union Soil and Water Conservation (SWCD).

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,397.54; Motor Vehicle License Tax \$88.90; Local Government Distribution \$1,091.26. Union County Auditor: General Fund - \$19256.00 real estate tax, \$1,466.85 tangible personal property tax, \$966.44 public utility; Special Levy Fire Fund - \$66,020.60 real estate tax, \$5,029.215 tangible personal property tax, \$3,313.51 public utilities; Special Levy Police Fund - \$27,508.59 real estate tax, \$2,095.507 tangible personal property tax, \$1,380.63 public utilities. Union County Auditor: General Fund - \$4.07rollback/homestead; Special Levy Fire Fund - \$13.97; Special Levy Police Fund - \$5.82. Marysville Municipal Court \$373.06 traffic fines. Christina Hersberger \$75.00 building rental. Anntoinette Caste \$75.00 building rental. Deanna Maxwell \$75.00 building rental. Heather Moller \$75.00 building rental. Justus Creations Construction \$325.00 building permit. Chad Gariety \$100.00 building permit. James Crooks \$400.00 building permit. William Grilliot \$175.00 building permit. Kevin Bryant \$25.00 building permit. Star Ohio: \$4.95. Star Plus: \$84.90.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on August 5 2013.

- **Resolution #1271:** motion to approve the minutes of the August 5, 2013 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the minutes of the special meeting held on August 16, 2013.

- **Resolution #1272:** motion to approve the minutes of the August 16, 2013 special meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

**Website Re-Design**

Ms. Tobin is progressing on the website re-design.

- The website domain name will expire in October. The township has the option to renew the domain name for three or five years.
- **Resolution #1273:** motion to renew the township website domain name for five years at a cost of \$85.00 by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

**Miscellaneous**

The fiscal officer stated the county auditor's office does not have the certification of rates and amounts complete, therefore a special meeting will be needed for approval prior to October 1, 2013.

- **Resolution #1274:** motion to schedule a special meeting on September 23, 2013 at 7:00 a.m. to certify the rates and amounts provided by the county auditor's office by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Uniform Accounting Network, UAN, has provided the option in their software for electronic signatures of the trustees for warrants, blanket certificates, purchase orders, and other township documents.

- Mrs. Beaver asked the trustees if they would be interested in this option and stated that the documents would still be presented to the trustees for approval.
- Mr. Conroy voiced concerns over the checks and balances between the fiscal officer and the trustees. Mrs. Beaver will address this concern with the state auditor's office.

### Citizen Comments

#### 15870 Bellepoint Road Drainage

Mr. Lynch, Mr. Clase, Bob Scheiderer – SWCD, Milt Link – SWCD (Delaware County), a representative from the Union County Health Department, and adjacent land owners met at the Hecht construction site August 16, 2013 to review drainage issues.

- John and Debbie Bowden are willing to grant a drainage easement along their property line to Millcreek. It is the opinion of SWCD that an easement would be the proper outlet for effluent from the property.
- The Hecht's have forwarded the information to their attorney and will meet with their attorney later this week.
- SWCD partners with the township to recommend proper drainage outlets for new construction. If the recommendation cannot be fulfilled, the township will develop a policy for dealing with alternative drainage methods. Mr. Clase remarked that this policy should become part of the township zoning resolution.

### Sheriff's Report

No one from the sheriff's office was in attendance.

### Zoning

#### Zoning Administrator

Mr. Clase presented the monthly call and activity log for August.

- **Resolution #1275:** motion to approve the Zoning Administrator's report as submitted for August, 2013 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

#### Grilliot Property

Mr. Conroy presented pictures taken by the Neill's of an open hole covered by plywood on the Grilliot property.

- Mr. Clase responded Mr. Grilliot has obtained a building permit and the hole is a result of Mr. Grilliot digging down to the tile to verify the tile size.
- The trustees agreed that although the open hole is on the Grilliot property, it is a safety issue. Mr. Clase was asked to relay their concern to Mr. Grilliot.

#### Zoning Commission

The Zoning Commission met and will continue a hearing on sign language in the zoning resolution on September 18, 2013.

#### Outdoor Fitness Station

Mr. Clase stated Lowe's has ordered the fitness equipment which is slated to arrive around September 16.

- Patrick Lynch's Eagle Scout project is progressing. The ash trees were removed and new trees will be planted September 7.

### Trustees

#### Mr. Lynch

- Mr. Lynch met with UC Signs to discuss the soccer field sign.
- UC Signs will provide three estimates to be reviewed at the October meeting.

#### Mr. Conroy

- Mr. Conroy met with Eric Phillips and Marysville City Officials – Mayor John Gore and Terry Emory to discuss a JEDD between Millcreek Township and the City of Marysville.
- Mayor Gore would like to have a briefing with City Council prior to any further discussions.
- Mayor Gore objected to a JEDD with a 50 year term limit but would entertain a 30 year term limit with 10 year renewals thereafter.

- Mr. Conroy stated that since the enterprise zone has been expanded, one trustee from the board can sit on the tax incentive review council.
- **Resolution #1276:** motion to appoint Mr. Conroy as the township representative on the enterprise zone tax incentive review council by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Jordan

- Mr. Jordan will try to address water pressure problems in the community building.

**Other**

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3752 and checks presented for approval at the current meeting beginning with check #3753. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1277:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1278:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P 11-1	3753	Lowe's	1000-610-730	12,213.42
P 6-13	3754	Ohio Edison	1000-120-351	278.43
	3755	Joyce Beaver	1000-110-121	1,120.20
	3756	Joe Clase	1000-130-330	572.39
	3757	Keith Conroy	1000-110-111	261.59
	3757	Keith Conroy	2021-330-111	261.59
	3758	William Jordan	1000-110-111	409.40
	3758	William Jordan	2021-330-111	409.40
	3759	William Lynch	1000-110-111	360.65
	3759	William Lynch	2021-330-111	360.64
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	267.36
	Vouc	IRS	1000-110-213	56.78
	Vouc	IRS	1000-130-150	125.71
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3760	OPERS	1000-110-111	141.48
	3760	OPERS	1000-110-121	165.05
	3760	OPERS	1000-130-150	85.00
	3760	OPERS	1000-110-211	548.13
	3760	OPERS	2021-330-111	141.48
	3760	OPERS	2021-330-211	198.06
	3761	Ohio Public Emp. Def.	1000-110-111	150.00
	3761	Ohio Public Emp. Def.	2021-330-111	150.00
	3762	Ohio Dept. Taxation	1000-110-111	110.10
	3762	Ohio Dept. Taxation	1000-110-121	81.38
	3762	Ohio Dept. Taxation	1000-130-150	58.40
	3762	Ohio Dept. Taxation	2021-330-111	10.07
	3763	School Dist. Income	1000-110-111	11.03
	3763	School Dist. Income	1000-110-121	16.51
	3763	School Dist. Income	1000-130-150	8.50
	3763	School Dist. Income	2021-330-111	11.01
B48-13	3764	Tonya Jordan	1000-120-329	275.00
B55-13	3765	Richard Neill	1000-410-329	1,357.00
	3766	Void		
B46-13	3767	Union County Trustee/Cl.	1000-110-599	188.00
P10-13	3768	Verizon Wireless	1000-130-341	28.57

B46-13	3769	InfoGuard Corp.	1000-110-599	85.00
B44-13	3770	Marysville JT	1000-110-345	17.00
B57-13	3771	Clarridge's Discount Sep.	1000-610-599	75.00

Interest for the month is: \$282.79.

Interest for the year is: \$2,112.69.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1279:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

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William Lynch  
Chairman

X

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Joyce Beaver  
Fiscal Officer