

**Millcreek Township Trustees  
Regular Meeting Minutes  
October 5, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:15 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

**ATTENDEES:** Deputy Wyatt Payton – Union County Sheriff’s Office, Tracy Richardson – Ohio House of Representatives 86<sup>th</sup> District, Ron Todd, Joni Orders

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,581.78; Motor Vehicle License Tax \$117.13; Local Government Distribution \$1,539.31; LGF \$346.96. Union County Auditor Second Half MMH Settlement: General Fund \$7.77; Special Levy Fire Fund \$26.94; Special Levy Police Fund \$12.07. Marysville Municipal Court \$214.00 traffic fines. Nathan Rausch \$250.00 cemetery lot. Segner Contractors \$250.00 zoning permit. Joe Clay \$100.00 zoning permit. Bryan Kelley \$100.00 zoning permit. Jeff Ungerer \$100.00 zoning permit. Kerri Grant \$600.00 variance application. Star Ohio \$42.63. Star Ohio Plus \$109.58.

**Meeting Minutes**

Mr. Conroy asked for a motion to approve the meeting minutes from September 8, 2020.

- **Resolution #2095:** motion to approve the minutes of the September 8, 2020 meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

**Jerome Township Fire Department**

- Chief Stewart was unable to attend today’s meeting, but the monthly fire report was distributed to the Trustees for review.
- Volunteers are going door-to-door passing out information regarding November’s fire levy. Informational mailers are also being sent. Meetings will be held at the fire station during October and early November.
- Fire Prevention Week is October 4<sup>th</sup>-10<sup>th</sup>. Residents are encouraged to change the batteries in smoke detectors and carbon monoxide detectors on November 1<sup>st</sup> (Daylight Savings Time). At this same time, check the manufacture date of your smoke detector (approx. 10 year life) or carbon monoxide detector (approx. 7 year life).

**Sheriff’s Report**

- Deputy Payton stated the theft of political signs has been an issue recently, particularly near Marysville.
- The Sheriff’s Office continues to monitor traffic activity along US-42, Industrial Parkway and other roads in our township for traffic offenses.

**Citizen Comments**

- Tracy Richardson introduced herself. She is currently our State Representative for the 86<sup>th</sup> District (Union County and the majority of Marion County) and is seeking re-election in November. Tracy highlighted some House bills she helped author and pass during her tenure as a State Representative. She also discussed areas she wants to continue prioritizing if re-elected and asked for our support.

**Zoning**

**Zoning Commission**

- Next Zoning Commission meeting scheduled for October 20<sup>th</sup>.
- Overlay District Update – A subgroup reviewing the overlay district language is working towards sharing draft language with the Zoning Commission later this year. Timing to forward to the LUC Regional Planning Commission may be early calendar year 2021 based upon progress made and feedback received.

- Joni Orders identified formatting issues and other items within the Township Zoning Resolution that should be cleaned up. Joni asked the Trustees to approve printing copies of the Zoning Resolution for Commission members to use in this review process.
- **Resolution #2096:** motion to approve spending up to \$500 to print hard copies of the Township Zoning Resolution by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.
- Mr. Conroy asked the Zoning Commission to review in 2021 what other communities are currently doing with solar panels and any zoning regulations that should be considered related to solar panels.

#### Board of Zoning Appeals

- No meeting held in September.

#### Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting.

- **Resolution #2097:** motion to accept the Zoning Administrator's report for September 2020 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- Davisson property update: Mr. Todd continues to follow-up with Mr. Davisson on resolving outstanding findings from the last inspection. The Trustees stated their concern about the length of time in resolving all findings from the annual inspection in April.
- Permit requests continue to be submitted at a rate generally higher than normal.
- Mr. Conroy requested Mr. Todd present a short demonstration of the iWorQ software at the next Trustee meeting.

#### Evolution Ag Tax Abatement

- The Tax Incentive Review Council ("TIRC") met and found Evolution Ag is in compliance with their terms and conditions, specifically the number of jobs created and/or retained, payroll generated by the jobs created and/or retained, and the amount of real and personnel property investment. The TIRC recommended the continuance of the tax incentives granted to Evolution Ag.
- **Resolution #2098:** motion to approve the continuance of the enterprise zone tax incentive agreement with Evolution Ag by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

#### Trustees

##### Mr. Jordan

- Door seal repair – The replacement of two exterior doors was completed.
- Mill Creek Log Jam Project – no update
- Trails & Greenway Committee – The committee held a meeting in September.

##### Mr. Long

- Township Hall roof repair – Repairs to the township hall roof were completed.
- Union County Housing Task Force Committee – no update
- Union County Census Committee – no update
- COVID-19 Signage for Township Hall – Signage was posted at the entrance of the township hall as well as inside the building.

##### Mr. Conroy

- Township Hall rentals – No rentals have occurred recently, but some rentals are scheduled upcoming in November.
- Gas Line update – No new significant information since the last Trustee meeting.
- Drainage tie-in request – Discussions continue with a township resident, the Union County Engineers Office and other individuals to gather information.
- Dirt pile at cemetery – A township resident asked to use dirt from the pile currently at the cemetery.
- 33 Corridor Committee – Next meeting scheduled for October 9<sup>th</sup>.

## Other

The trustees duly noted the check sequence from the previous month ending with check #5404 and checks presented for approval at the current meeting beginning with check #5405. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2099:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

	5405	Scott Brackenridge	1000-110-121	1,652.86
	5406	Keith Conroy	1000-110-111	303.94
	5406	Keith Conroy	2021-330-111	303.94
	5407	William Jordan	1000-110-111	451.49
	5407	William Jordan	2021-330-111	451.49
	5408	David Long	1000-110-111	461.26
	5408	David Long	2021-330-111	461.26
	5409	Ron Todd	1000-130-150	916.59
	5410	OPERS	1000-110-111	157.81
	5410	OPERS	1000-110-211	377.46
	5410	OPERS	1000-130-150	111.80
	5410	OPERS	2021-330-111	157.80
	5410	OPERS	2021-330-211	220.93
	Vouc	IRS	1000-110-111	27.13
	Vouc	IRS	1000-110-121	144.12
	Vouc	IRS	1000-110-212	116.80
	Vouc	IRS	1000-110-213	66.41
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	27.12
	Vouc	IRS	2021-330-213	22.89
	Vouc	Ohio Dept. Taxation	1000-110-111	12.73
	Vouc	Ohio Dept. Taxation	1000-110-121	69.17
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.71
	Vouc	School Dist. Income Tax	1000-110-111	13.75
	Vouc	School Dist. Income Tax	1000-110-121	17.76
	Vouc	School Dist. Income Tax	2021-330-111	13.73
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-20	5411	Tonya Jordan	1000-120-329	325.00
B15-20	5412	Richard Neill	1000-410-329	690.00
P 4-20	5413	Ohio Edison	1000-120-351	356.78
P 9-20	5414	Verizon Wireless	1000-130-341	48.93
B 6-20	5415	Time Warner Cable	1000-120-329	74.98
B 6-20	5416	Clarity Tech Solutions	1000-120-329	247.37
P 2-20	5417	Union County Engineer	2021-330-420	4,418.11
P14-20	5418	M&R Roofing & Repairs	1000-120-323	1,741.00
B 9-20	5419	Ron Todd	1000-130-330	7.48
B 9-20	5420	Jason Comstock	1000-130-330	45.00
B 9-20	5421	Steve Cameron	1000-130-330	40.00
B 9-20	5422	Brian Clark	1000-130-330	40.00
B 9-20	5423	Jeff Pieper	1000-130-330	40.00
B 9-20	5424	Jim Teitt	1000-130-330	40.00

Interest for the month is: \$53.96

Interest for the year is: \$3,932.48

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2100:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

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Keith Conroy  
Chairman

X

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Scott Brackenridge  
Fiscal Officer