

**Millcreek Township Trustees
Regular Meeting Minutes
October 4, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:05 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Shawn Sech – Union County Health Department, Joni Orders, Ron Todd

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from September 7, 2021.

- **Resolution #2207:** motion to approve the minutes of the September 7, 2021 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for September and other notable highlights for the department.

- Fire & EMS responses increased approximately 20% as compared to 2020.
- Preparations for a new fire station near US42 continue. Planning is somewhat behind schedule. Chief Stewart is hopeful the new station could be opened by late calendar year 2022.

Union County Sheriff's Office

No representative from the Sheriff's Office attended this meeting.

Public Comment

Shawn Sech, Director of Health Promotion with the Union County Health Department, discussed the benefits of a tax levy on the November ballot which partially funds the services and operations of the department. Shawn distributed a fact sheet to the trustees regarding the tax levy and the operations of the Health Department. Shawn also encouraged participation in the Union County Trail & Greenway Working Group (a group working to link a network of trails, greenways and recreational amenities in the county) and solicited feedback from the trustees.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission did not hold a meeting during September.
- Some administrative changes to permit forms are being reviewed.
- A public information session to discuss the US33 and US42 Corridor Overlay District language is still being considered but will likely occur at a later date than the timing previously discussed with the trustees. More consideration of this topic will occur at future Zoning Commission meetings.

Board of Zoning Appeals

The Board of Zoning Appeals has a meeting scheduled on October 13th beginning at 7:00 p.m. at the Millcreek Township Community Building to consider a proposed lot split for the property located at 10334 Long Road.

Zoning Administrator

Ron Todd, Zoning Administrator, provided updates to the trustees. The monthly zoning activity report was emailed to the trustees for review prior to the meeting. No significant new updates were noted other than preparations for the upcoming BZA meeting.

- **Resolution #2208:** motion to accept the Zoning Administrator's report for September 2021 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Informational Meeting regarding the Public Safety Officer (PSO) Program

An informational meeting for the public is scheduled on Thursday, October 14th, starting at 7:00 p.m. at the Millcreek Township Community Building to discuss the Public Safety Officer Program. Union County Sheriff Jamie Patton will be available to discuss the program and its benefits as well as answer any questions. The Millcreek Township Trustees will also be available to answer any questions regarding the 2.15 mill replacement levy for police & public safety officer services on the November ballot.

Enterprise Zone Tax Abatement Recommendation

As discussed in last month's meeting, the Union County Tax Incentive Review Council (TIRC) voted to recommend canceling the tax abatement with Evolution Ag due to non-compliance. Evolution Ag has been provided notice of this recommendation and will be allowed time to respond.

Buildings & Grounds Recommendations

The items noted for repair or improvement from the inspection of the township building and grounds in August are being actively worked. The trustees provided updates on the repairs they are working to complete.

Mr. Jordan

- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – No updates beyond the discussion held earlier in the meeting with Shawn Sech during Public Comment.
- A new thermostat for the township community building has been ordered and will be installed when received.

Mr. Long

- Tree pruning around the township hall grounds and the cemetery is in progress.
- Mr. Long is looking into new locks for the garage and exterior township doors. He will update the trustees at a later meeting.
- Union County Housing Task Force Committee – No update.
- Fire Station Design Committee – No update beyond the discussion held earlier in the meeting with Chief Stewart.

Mr. Conroy

- Mr. Conroy is expecting to receive a formal quote from Marysville Fence Co. to replace the fencing around the township playground.
- Gas Line Projects – The township received a copy of the certificate from The Ohio Power Siting Board approving Columbia Gas for the construction, operation and maintenance of the Northern Columbus Loop – Phase VII along the preferred route.
- Township Hall Drainage Project – Work on improving the drainage near the township playground and adjoining property should begin later this month.
- 33 Corridor Committee – The next meeting is scheduled for later in October.
- Mr. Conroy mailed the fall township newsletter within the last few weeks. Residents should have received it by now.
- The trustees received a packet of information detailing possible funding opportunities available to the township through the Ohio Department of Transportation (ODOT). The trustees discussed and agreed there are no projects currently in the township that would qualify for the scope necessary to apply.

Other Business Items

American Rescue Plan Act Funding

Mr. Brackenridge updated the trustees regarding the application to receive funding allocated to Millcreek Township through the American Rescue Plan Act. The application was approved in September and the first funding tranche was already received. A resolution is necessary to create a Special Revenue Fund to properly track and account for the money received from this Act.

- **Resolution #2209:** motion to create a Special Revenue Fund related to the American Rescue Plan Act distributions to properly track and account for the use of the funds by Mr. Jordan, seconded by Mr. Conroy.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,335.53; Motor Vehicle License Tax \$119.06; Local Government Sales Tax \$1,228.92; LGF \$346.96; Motor Vehicle Permissive License Tax \$619.50. Union County Auditor Second Half Real Estate Tax Settlement – General Fund: \$28,146.33 real estate tax, \$1,305.82 personal property tax, \$1,538.18 public utility tax; Special Levy Fire Fund: \$96,409.91 real estate tax, \$4,477.10 personal property tax, \$5,273.73 public utility tax; Special Levy Police Fund: \$43,183.54 real estate tax, \$2,005.37 personal property tax, \$2,362.20 public utility tax. Union County Auditor Second Half Manufactured Homes Settlement: General Fund \$7.77; Special Levy Fire Fund \$27.01; Special Levy Police Fund \$12.10. Union County Auditor MMH Homestead Reimbursements: General Fund \$4.11; Special Levy Fire Fund \$12.50; Special Levy Police Fund \$5.60. Lisa Fetters \$75.00 township hall rental. Samantha Voit \$75.00 township hall rental. Tracie Peterson \$75.00 township hall rental. Schumacher Homes of Columbus \$250.00 zoning permit. Monogram Homes LLC \$500.00 zoning permit. TRIAD Architects Ltd. \$1,235.00 zoning permit. Paula Barrett \$25.00 zoning permit. Marysville Municipal Court \$383.50 traffic fines. Ohio Bureau of Workers Comp \$9.00 premium refund. Star Ohio \$49.23.

The trustees duly noted the check sequence from the previous month ending with check #5622 and checks presented for approval at the current meeting beginning with check #5623. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes. The bank reconciliation will be available for review next month.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2210:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

5623	Scott Brackenridge	1000-110-121	1,681.98
5624	Keith Conroy	1000-110-111	303.94
5624	Keith Conroy	2021-330-111	303.94
5625	William Jordan	1000-110-111	451.49
5625	William Jordan	2021-330-111	451.49
5626	David Long	1000-110-111	468.36
5626	David Long	2021-330-111	468.38
5627	Ron Todd	1000-130-150	916.59
5628	OPERS	1000-110-111	158.75
5628	OPERS	1000-110-211	378.78
5628	OPERS	1000-130-150	111.80
5628	OPERS	2021-330-111	158.74
5628	OPERS	2021-330-211	222.25
Vouc	IRS	1000-110-111	28.21
Vouc	IRS	1000-110-121	146.65
Vouc	IRS	1000-110-212	118.85
Vouc	IRS	1000-110-213	67.03
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	28.20
Vouc	IRS	2021-330-213	23.02
Vouc	Ohio Dept. Taxation	1000-110-111	12.92
Vouc	Ohio Dept. Taxation	1000-110-121	70.19
Vouc	Ohio Dept. Taxation	1000-130-150	12.33
Vouc	Ohio Dept. Taxation	2021-330-111	12.91
Vouc	School Dist. Income Tax	1000-110-111	13.84
Vouc	School Dist. Income Tax	1000-110-121	18.09
Vouc	School Dist. Income Tax	2021-330-111	13.82

	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5629	Tonya Jordan	1000-120-329	325.00
B15-21	5630	Richard Neill	1000-410-329	840.00
P 4-21	5631	Ohio Edison	1000-120-351	299.75
P 9-21	5632	Verizon Wireless	1000-130-341	48.94
P10-21	5633	Time Warner Cable	1000-120-329	104.98
B18-21	5634	Discount Portable Toilets	1000-610-599	75.00
P 2-21	5635	Union County Engineer	2021-330-420	39.56
B 9-21	5636	Ron Todd	1000-130-330	14.00
B12-21	5636	Ron Todd	1000-130-599	18.27
B 9-21	5637	Joni Orders	1000-130-330	45.00
B 9-21	5638	Kevin Bryant	1000-130-330	40.00
B 9-21	5639	Eryn Staats	1000-130-330	40.00
B 9-21	5640	Freeman Troyer	1000-130-330	80.00
B 9-21	5641	Jim Lawrenz	1000-130-330	80.00
B 9-21	5642	Maryann Sweeney	1000-130-330	80.00

Interest for the month is: \$19.51

Interest for the year is: \$237.97

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2211:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer