

**Millcreek Township Trustees
Regular Meeting Minutes
October 3, 2022**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:20 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Lamb – Union County Sheriff’s Office, Dave Lawrence – Union County Commissioner, Ron Todd, Jeff Pieper

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from September 6, 2022.

- **Resolution #2291:** motion to approve the minutes of the September 6, 2022 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the public hearing minutes from September 6, 2022.

- **Resolution #2292:** motion to approve the minutes of the September 6, 2022 public hearing by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for September and other notable highlights for the department.

- Responses still running approx. 8% higher year-to-date as compared to 2021.
- Station 211 – Crews will start erecting the steel structure in October. Electrical and plumbing work will start at this time as well.
- A new Community Safety Lieutenant was hired and starts employment in October.
- Discussions regarding the purchase of a new aerial ladder truck will continue at future Jerome Township meetings.

Union County Sheriff’s Office

A deputy representing the Union County Sheriff’s Office attended the meeting. He did not have anything to report but made himself available to take any comments or questions from those in attendance.

Public Comment

Dave Lawrence, Union County Commissioner, introduced himself. He is attending township meetings throughout the county to hear about what is happening locally and understand issues faced by the townships. He stated he appreciates the time spent by the trustees and is available to assist with issues or questions that arise.

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, was unable to attend tonight’s meeting. Ms. Orders emailed a summary report to the trustees prior to the meeting for review.

- The Commission met on September 20th.
- The Commission moved to hold a public hearing on October 18th to discuss amendments to the Zoning Resolution regarding reformatting, reorganizing and renumbering Articles III and IV – Administration & Enforcement.
- Ms. Orders discussed some recent questions brought forward by Shelly Materials pertaining to future rezoning of land for mining purposes with Thayne Gray, Union County Assistant Prosecuting Attorney, to get his feedback. More detailed discussion with the trustees regarding this topic will occur at a future meeting.

- Mr. Conroy introduced the idea of hiring a part-time student intern to assist the Zoning Commission with making formatting and clerical updates to the Zoning Resolution. The trustees will consider this idea further when reviewing next year's budget.

Board of Zoning Appeals

No updates.

Zoning Administrator

Ron Todd, Zoning Administrator, provided updates to the trustees.

- Mr. Todd discussed the idea of moving away from using iWorqs software and switching to a different solution. The trustees will consider this at a later time as part of an overall evaluation of the township's software and document storage needs.
- Representatives from the group using the soccer fields on Watkins Road are considering several ideas for upgrades or changes to the soccer fields. Mr. Conroy suggested contacting Jill Tangeman with Vorys, Sater, Seymour and Pease to review compliance with zoning requirements.
- **Resolution #2293:** motion to accept the Zoning Administrator's report for September 2022 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Building & Grounds Improvement Projects

The trustees discussed various status updates for the building and grounds improvement projects. Trees around the playground were trimmed. Some maintenance was completed on the playground equipment to ensure safety.

OSU / Drive Ohio Request

Drive Ohio inquired about using the township property on a few occasions to perform testing for one of its initiatives. This testing would have minimal impact because the amount of space required is small. No oversight from township personnel is needed either. The trustees were open to Drive Ohio using the property for testing purposes.

Mr. Jordan

- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – October 10th is National Walk to a Park Day.
- Garage Electric Review – Eubanks Electric is working on drafting blue prints and detailing the necessary permits.
- Township Hall Thermostat – The new thermostat is now programmed and working as expected.
- Playground Sandbox – No update.

Mr. Long

- Garage Gutters & Soffit Repair – Repairs are complete.
- Cemetery Software – No update.
- Union County Housing Task Force Committee – No update.
- Fairbanks Master Planning Committee – A community facility meeting was held September 27th. A few additional meetings are planned later in 2022.

Mr. Conroy

- Township Newsletter – The township newsletter will be mailed to residents this week.
- Playground Fence Replacement – The new fence is installed.
- Rubber Mulch for the Playground – Options for purchasing additional rubber mulch for the playground are still being researched.
- Garage Door Replacement – The doors are scheduled to be replaced in October.
- The porta-johns for the baseball field were removed for the season.
- 33 Corridor Committee – No update.
- IT Backup Proposal – A meeting was held with Jason Comstock to discuss IT needs and review options for upgrading our software and licenses to allow central

electronic storage of township documents and files. Mr. Comstock will compile a proposal for consideration in the future.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,945.59; Motor Vehicle License Tax \$98.49; Local Government Sales Tax \$1,270.15; LGF \$346.13; Motor Vehicle Permissive License Tax \$498.00. Union County Auditor Second Half Real Estate Tax Settlement – General Fund: \$28,046.83 real estate tax, \$1,535.64 personal property tax, \$1,654.82 public utility tax; Special Levy Fire Fund: \$96,149.45 real estate tax, \$5,265.07 personal property tax, \$5,673.67 public utility tax; Special Levy Police Fund: \$43,066.92 real estate tax, \$2,358.30 personal property tax, \$2,541.34 public utility tax. Union County Auditor Second Half MMH Settlement: General Fund \$7.77; Special Levy Fire Fund \$27.02; Special Levy Police Fund \$12.10. State of Ohio Second Half Rollback – Real Estate: General Fund \$4,685.07; Special Levy Fire Fund \$1,231.57; Special Levy Police Fund \$551.64. State of Ohio MMH Rollback Reimbursement: General Fund \$2.76. Jonathan Moller \$50.00 zoning permit. David White \$50.00 zoning permit. Darran Pittman \$75.00 township hall rental. Janet Murray \$75.00 township hall rental. Consolidated Cooperative \$15.00 capital credits refund. Marysville Municipal Court \$931.00 traffic fines. Star Ohio \$1,599.53.

The trustees duly noted the check sequence from the previous month ending with check #5854 and checks presented for approval at the current meeting beginning with check #5855. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2294:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2295:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

5855	Scott Brackenridge	1000-110-121	1,712.57
5856	Keith Conroy	1000-110-111	336.33
5856	Keith Conroy	2021-330-111	336.33
5857	William Jordan	1000-110-111	483.55
5857	William Jordan	2021-330-111	483.55
5858	David Long	1000-110-111	427.04
5858	David Long	2021-330-111	427.03
5859	Ron Todd	1000-130-150	918.21
5860	OPERS	1000-110-111	167.19
5860	OPERS	1000-110-211	390.58
5860	OPERS	1000-130-150	111.80
5860	OPERS	2021-330-111	167.18
5860	OPERS	2021-330-211	234.05
Vouc	IRS	1000-110-111	79.13
Vouc	IRS	1000-110-121	149.21
Vouc	IRS	1000-110-212	120.93
Vouc	IRS	1000-110-213	68.73
Vouc	IRS	1000-130-150	59.26
Vouc	IRS	2021-330-111	79.13
Vouc	IRS	2021-330-213	24.24
Vouc	Ohio Dept. Taxation	1000-110-111	13.85
Vouc	Ohio Dept. Taxation	1000-110-121	70.30
Vouc	Ohio Dept. Taxation	1000-130-150	11.96
Vouc	Ohio Dept. Taxation	2021-330-111	13.83
Vouc	School Dist. Income Tax	1000-110-111	14.69
Vouc	School Dist. Income Tax	1000-110-121	18.42
Vouc	School Dist. Income Tax	2021-330-111	14.67
Vouc	Marysville City Inc. Tax	1000-130-150	16.77
Vouc	Ohio Public Emp. Def.	1000-110-111	150.00

	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 7-22	5861	Tonya Jordan	1000-120-329	350.00
B28-22	5862	Richard Neill	1000-410-329	1,462.00
P 4-22	5863	Ohio Edison	1000-120-351	267.97
P 9-22	5864	Verizon Wireless	1000-130-341	48.87
P10-22	5865	Time Warner Cable	1000-120-329	119.98
B17-22	5866	Discount Portable Toilets	1000-610-599	97.75
P 5-22	5867	Heritage Cooperative	1000-120-353	3,598.20
B 3-22	5868	ABCO Printing	1000-110-410	190.25
P12-22	5869	Lannis Fence	1000-610-730	5,035.00
B 9-22	5870	Joni Orders	1000-130-330	255.00
B 9-22	5871	Kevin Bryant	1000-130-330	400.00
B 9-22	5872	Eryn Staats	1000-130-330	280.00
B 9-22	5873	Maryann Sweeney	1000-130-330	120.00
B 9-22	5874	Jim Lawrenz	1000-130-330	40.00
B 9-22	5875	Brian Clark	1000-130-330	80.00

Interest for the month is: \$21.93

Interest for the year is: \$186.72

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2296:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer