

Millcreek Township Trustees  
**Regular Meeting Minutes**  
**October 2, 2017**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:30 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Phil Honsey – zoning administrator; Chief Stewart – Jerome Township Fire Department; Sheriff Patton, Chief Deputy Morgan, Deputy Brown and Barb Sattler – Union County Sheriff’s Department.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,827.76; Motor Vehicle License Tax \$86.82; Local Government Distribution \$1,039.89 LGF \$346.96. Union County Auditor: Rollback/Homestead Settlement: General Fund: \$4,210.86; Special Levy Fire Fund: \$1,564.19; Special Levy Police Fund: \$4,817.75. State of Ohio: Manufactured Home Settlement: General Fund - \$2.94; Special Levy Police Fund - \$3.37. Langella Family Trust \$75.00 building rental. Steve Stiles \$320.00 building rental. New Horizons Baptist Church \$85.00 building rental/ball field rental. Raymond Rapture \$10.00 ball field rental. Marysville Municipal Court \$519.60 traffic fines. Keith Rausch \$300.00 billboard permit. Star Ohio: \$214.33. Star Plus: \$374.90.

**Business**

Mr. Lynch asked for a motion to approve the meeting minutes of the monthly meeting held on September 5, 2017.

- **Resolution #1748:** motion to approve the minutes of the September 5, 2017 meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes of the special meeting for the land use/growth plan update held on August 29, 2017.

- **Resolution #1749:** motion to approve the special meeting minutes of the August 29 2017 for the land use/growth plan update by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

**Sheriff’s Department**

Mr. Lynch attended a meeting in September with Jerome Township and the Union County Sheriff’s Department to discuss adding a fourth PSO officer in Jerome and Millcreek Townships. Members of the Sheriff’s Department were in attendance tonight to further the discussion with all the trustees.

- Ms. Sattler presented spreadsheets with cost estimates for four PSO officers in Millcreek/Jerome Townships for 2018 and 2019. The spread sheet gave different contract percentage splits with the estimated costs and officer hours per township.
- Mr. Conroy noted the Sheriff’s Department continues to be under staffed by two deputies due to budget cuts from the Union County Commissioners.
- **Resolution #1750:** motion to support a fourth PSO officer in Millcreek/Jerome Townships with Jerome Township assuming 80% of the cost and Millcreek Township 20% of the cost with the four officers spending approximately 32 hours per week in Millcreek Township beginning in 2018 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

**Jerome Township Fire Department**

Chief Stewart stated Fire Prevention week begins October 8. The Department will hold a swearing in ceremony for personnel on October 8, 2017. Other updates included: purchase of new software that will enable a quicker response time, the new engine is still in production, a 10 percent increase in calls, and identifying long driveways as a preplanning measure to ensure enough hose is on the equipment.

### Liability and Property Insurance

- **Resolution #1751:** motion to renew the liability and property insurance with the Ohio Township Association, OTA, at an annual cost of \$4,972 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

### Sheriff's Report

Deputy Brown has been responding to complaints on traffic on Hinton-Mill Road exceeding the speed limit. He also provided updates on vehicle break-ins on Long Road.

### Citizen Comments

- None

### Zoning

#### Zoning Administrator

- **Resolution #1752:** motion to accept the Zoning Administrator's report, as submitted for October, 2017 by Mr. Lynch seconded by Mr. Conroy.
- Motion unanimously approved.
- Mr. Honsey mailed zoning enforcement letters on September 15, 2017 on five properties. Property owners were given 30 days to respond or correct violations.

### Zoning Commission

The Zoning Commission met in September and reviewed the final draft of the land use/growth plan. A public hearing is scheduled for October 17, 2017 to consider adoption of the proposed updates to the Millcreek Township Land Use Growth Plan.

### Board of Zoning Appeals

None

### Trustees

#### Mr. Lynch

- Mr. Lynch presented a list of potential cemetery rules to be placed on a sign posted in the cemetery. Mr. Lynch will proceed with getting an estimate for the sign.

#### Mr. Conroy

- Mr. Conroy met with Prosecutor Thayne Gray, a member from the Union County Engineer's Office, and a member from the Watkin's Church on site at Delaware St. to further the discussion on surveying Delaware St. to define boundaries. Prosecutor Gray is researching the issue.
- U.S. 33 Corridor Committee: The Committee met in September and recommended Industrial Parkway as a business/industrial corridor and prohibiting the building of any more homes on Industrial Parkway.

#### Mr. Jordan

- Mr. Jordan stated building repairs including the women's bathroom, the kitchen sink and air conditioning problems have been repaired.

### Other

The trustees duly noted the check sequence from the previous month ending with check #4751 and checks presented for approval at the current meeting beginning with check #4752. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1753:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1754:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P1517	4752	Treasurer of State	1000-110-313	876.00
P17-17	4753	Planning Next	1000-110-317	6,400.00
	4754	Joyce Beaver	1000-110-121	1,152.99
	4755	Keith Conroy	1000-110-111	261.95
	4755	Keith Conroy	2021-330-111	261.94
	4756	Phil Honsey	1000-130-150	918.51
	4757	William Jordan	1000-110-111	409.97
	4757	William Jordan	2021-330-111	409.96
	4758	William Lynch	1000-110-111	402.85
	4758	William Lynch	2021-330-111	402.85
	4759	OPERS	1000-110-111	146.31
	4759	OPERS	1000-110-121	181.97
	4759	OPERS	1000-110-211	616.10
	4759	OPERS	1000-130-150	111.80
	4759	OPERS	2021-330-111	146.31
	4759	OPERS	2021-330-211	204.83
	4760	Ohio Public Emp. Def.	1000-110-111	150.00
	4760	Ohio Public Emp. Def.	2021-330-111	150.00
	4761	RITA	1000-130-150	67.08
	Vouc	IRS	1000-110-111	21.22
	Vouc	IRS	1000-110-121	383.60
	Vouc	IRS	1000-110-213	63.82
	Vouc	IRS	1000-130-150	53.25
	Vouc	IRS	2021-330-111	21.22
	Vouc	IRS	2021-330-213	21.22
	Vouc	Ohio Dept. Taxation	1000-110-111	109.33
	Vouc	Ohio Dept. Taxation	1000-110-121	82.90
	Vouc	Ohio Dept. Taxation	1000-130-150	12.08
	Vouc	Ohio Dept. Taxation	2021-330-111	9.33
	Vouc	School Dist. Income Tax	1000-110-111	11.52
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	11.49
P11-17	4762	Ohio Edison	1000-120-351	259.37
B11-17	4763	Tonya Jordan	1000-120-329	315.00
B18-17	4764	Richard Neill	1000-410-329	847.50
B14-17	4765	Jim Lawrenz	1000-130-330	40.00
B14-17	4766	Petty Cash	1000-130-330	610.00
B14-17	4767	Petty Cash	1000-130-330	60.00
B14-17	4768	Phil Honsey	1000-130-330	136.96
B 8-17	4769	Joyce Beaver	1000-110-410	128.40
P13-17	4770	OTA	1000-110-381	3,253.00
P14-17	4770	OTA	1000-110-382	1,719.00
P16-17	4771	Verizon Wireless	1000-130-341	50.18
B 7-17	4772	Marysville JT	1000-130-345	35.25

Interest for the month is: \$282.87.

Interest for the year is: \$1,068.23.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1755:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch  
Chairman

X

Joyce Beaver  
Fiscal Officer

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