

**Millcreek Township Trustees
Regular Meeting Minutes
November 1, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:00 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge
ATTENDEES: Battalion Chief Jamie Adams – Jerome Township Fire Department, Deputy Wyatt Payton – Union County Sheriff’s Office, Tracy Richardson – Ohio House of Representatives 86th District, Chris Richardson

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from October 4, 2021.

- **Resolution #2212:** motion to approve the minutes of the October 4, 2021 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Battalion Chief Adams attended to answer any questions the trustees might have or provide information for notable items happening within the fire department.

- Chief Stewart will email the monthly fire/EMS stats for October to the trustees at a later time.
- Meetings continue this week to discuss preparations for the new fire station (Station 211) near US42. They hope to go out to bid later this month.

Union County Sheriff’s Office

Deputy Payton attended to answer any questions the trustees might have.

- Deputy Payton noted an increase in OVI’s recently in the area. However, most of this enforcement occurred within Jerome Township rather than impacting Millcreek Township.
- Deputy Payton and the trustees discussed how the new traffic lights at US33 & US42 appear to have helped traffic flow at that intersection.

Public Comment

Tracy Richardson, our State Representative for the 86th District, spoke to gain feedback from the trustees regarding any issues or priorities they were currently working on for our area as well as to provide some information to the trustees regarding projects she was working on at the Statehouse. Tracy is working on several statewide and local projects. She encouraged the trustees or anyone to reach out to her with questions/concerns and provided her contact information.

Zoning

Zoning Commission

No meeting was held in October because there were not enough members present for a quorum. Administrative items were discussed on zoning agendas.

Board of Zoning Appeals

The Board of Zoning Appeals met on October 13th to consider a variance request for a proposed lot split for the property located at 10334 Long Road. The variance application was denied.

Zoning Administrator

Mr. Ron Todd, Zoning Administrator, was unable to attend this meeting. Mr. Todd emailed the monthly zoning activity report to the trustees for review prior to the meeting. The report provided updates on approved permits, code enforcement activities and other miscellaneous activity.

- **Resolution #2213:** motion to accept the Zoning Administrator’s report for October 2021 by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.

Trustees

Public Safety Officer (PSO) Replacement Levy

A 2.15 mill replacement levy for police & public safety officer services is on the November 2nd ballot for Millcreek Township. Union County Sheriff Jamie Patton and Chief Deputy Tom Morgan attended an informational meeting for the public on October 14th held at the Millcreek Township Community Building to discuss the PSO Program. Residents were able to ask questions and gain additional feedback.

TIRC Enterprise Zone Tax Abatement

The Union County Tax Incentive Review Council (TIRC) will follow-up with the trustees later in November with more information regarding its recommendation to cancel the tax abatement with Evolution Ag. The Millcreek Township trustees will plan to discuss this topic further at the December meeting.

Mr. Jordan

- Mill Creek Log Jam Project – An article was published in the Marysville Journal Tribune last month discussing this project. It remains unclear how the work to clear the log jams will be funded.
- Trails & Greenway Committee – The next meeting is scheduled for Tuesday, November 16th.
- The new thermostat for the township community building has been installed.

Mr. Long

- New locks for the garage and exterior township doors were installed.
- Union County Housing Task Force Committee – No update.
- Fire Station Design Committee – No update.

Mr. Conroy

- A quote to replace fencing around the playground was received. This quote will be considered at a later time as part of the 2022 budgeting process.
- Bunsold Excavating completed their work last month to improve drainage near the township playground and adjoining property.
- 33 Corridor Committee – No update.
- Mr. Conroy participated as part of a group including representatives from Jerome Township and the Union County Sheriff's Office to discuss a new contract for PSO services. The existing contract expires on December 31, 2021. Topics such as the contract length, shift coverage and Fire & EMS training for PSO officers was discussed. A request was also made to consider the completion of a long-term personnel study for the Sheriff's Office. More meetings will be held in November working towards drafting a contract the trustees can consider at their next scheduled meeting.
- Mr. Conroy noted that funding could be available through the state's capital budget process to make improvements to the township garage, including pouring a concrete floor in the garage. This would assist being a backup for holding Fire, EMS and Police equipment. The trustees will follow-up with vendors to get more information regarding cost estimates.

Other Business Items

Liability and Property Insurance

- **Resolution #2214:** motion to renew liability and property insurance with the Ohio Township Association at an annual cost not to exceed \$5,300 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,423.31; Motor Vehicle License Tax \$96.43; Local Government Sales Tax \$1,459.61; LGF \$346.96; Motor Vehicle Permissive License Tax \$447.00. Union County Auditor Second Half Rollback/Homestead: General Fund \$4,669.99; Special Levy Fire Fund

\$1,248.09; Special Levy Police Fund \$559.04. Millcreek Jerome Alumni Association \$75.00 township hall rental. Debbie Cordeiro \$75.00 township hall rental. Calvin Blevins \$75.00 township hall rental. Marysville Municipal Court \$336.00 traffic fines. Star Ohio \$49.49.

The trustees duly noted the check sequence from the previous month ending with check #5642 and checks presented for approval at the current meeting beginning with check #5643. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2215:** motion to approve the bank statements and bank reconciliations by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2216:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5643	Scott Brackenridge	1000-110-121	1,681.98
	5644	Keith Conroy	1000-110-111	303.94
	5644	Keith Conroy	2021-330-111	303.94
	5645	William Jordan	1000-110-111	451.49
	5645	William Jordan	2021-330-111	451.49
	5646	David Long	1000-110-111	468.36
	5646	David Long	2021-330-111	468.38
	5647	Ron Todd	1000-130-150	916.59
	5648	OPERS	1000-110-111	158.75
	5648	OPERS	1000-110-211	378.78
	5648	OPERS	1000-130-150	111.80
	5648	OPERS	2021-330-111	158.74
	5648	OPERS	2021-330-211	222.25
	Vouc	IRS	1000-110-111	28.21
	Vouc	IRS	1000-110-121	146.65
	Vouc	IRS	1000-110-212	118.85
	Vouc	IRS	1000-110-213	67.03
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	28.20
	Vouc	IRS	2021-330-213	23.02
	Vouc	Ohio Dept. Taxation	1000-110-111	12.92
	Vouc	Ohio Dept. Taxation	1000-110-121	70.19
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.91
	Vouc	School Dist. Income Tax	1000-110-111	13.84
	Vouc	School Dist. Income Tax	1000-110-121	18.09
	Vouc	School Dist. Income Tax	2021-330-111	13.82
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5649	Tonya Jordan	1000-120-329	325.00
B15-21	5650	Richard Neill	1000-410-329	367.50
P 4-21	5651	Ohio Edison	1000-120-351	324.27
P10-21	5652	Time Warner Cable	1000-120-329	104.98
B 5-21	5653	Monarch Heating&Cool	1000-120-323	548.00
B 7-21	5654	Bill Jordan	1000-120-420	33.15
B 4-21	5655	Keith Conroy	1000-110-599	565.10
B 9-21	5656	Jason Comstock	1000-130-330	45.00
B 9-21	5657	Steve Cameron	1000-130-330	40.00
B 9-21	5658	Jim Teitt	1000-130-330	40.00
B 9-21	5659	Brian Clark	1000-130-330	40.00
B 9-21	5660	Jeff Pieper	1000-130-330	40.00
B11-21	5661	Marysville JT	1000-130-345	23.75
P 9-21	5662	Verizon Wireless	1000-130-341	48.90
P 3-21	5663	Union County Sheriff	2192-210-360	18,221.79

Interest for the month is: \$19.41

Interest for the year is: \$257.38

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2217:** motion to adjourn by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer