

**Millcreek Township Trustees
Regular Meeting Minutes
May 3, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:05 p.m. to 9:05 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

ATTENDEES: Sheriff Jamie Patton & Chief Deputy Tom Morgan – Union County Sheriff's Office, Lieutenant Eric Billingsley – Jerome Township Fire Department, Thayne Gray – Union County Prosecutor's Office, Joni Orders, Ron Todd, Forrest Day, Mike Mansfield

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from April 5, 2021.

- **Resolution #2168:** motion to approve the minutes of the April 5, 2021 meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Jerome Township Fire Department

Lieutenant Eric Billingsley presented the monthly fire/EMS stats for April and other notable highlights for the department.

- Fire & EMS responses were comparable to this time last year. No noteworthy activity.
- Work on the design of a new fire station near US42 is now beginning. IAP Government Services Group, acting as a third-party construction administrator, is requesting quotes for architectural services and will assist in finalizing a contract with the selected architecture firm.

Union County Sheriff's Office

Sheriff Jamie Patton presented the Sheriff's Office 2020 Annual Report and the Sheriff's Office 2020 Annual Township Report for Millcreek and Jerome Townships.

- Sheriff Patton discussed call activity and statistics highlighting the Sheriff's Office workload during 2020 as well as some notable achievements of his team.
- Deputy Alex Wargo will be a newly assigned Public Safety Officer in 2021 to Millcreek and Jerome townships.
- Discussion was held with Sheriff Patton, Chief Deputy Tom Morgan and the Millcreek Township Trustees regarding a new Public Safety Services contract beginning in 2022. The current contract expires at the end of 2021. Chief Deputy Morgan will provide estimated costs for those services prior to the next meeting.

Northern Columbus Loop Gas Pipeline Project

Thayne Gray, Union County Assistant Prosecuting Attorney, updated the trustees on the Northern Columbus Loop Gas Pipeline Project. A public hearing was held last week. Mr. Gray presented to the trustees a Joint Stipulation and Recommendation that would resolve all issues identified by the Ohio Power Siting Board and Columbia Gas. Mr. Gray asked the trustees for authorization to sign on behalf of Millcreek Township to join as a party to the Joint Stipulation and Recommendation.

- **Resolution #2169:** motion to authorize Mr. Thayne Gray, Union County Assistant Prosecuting Attorney, to sign on behalf of Millcreek Township Board of Trustees to enter into the Joint Stipulation and Recommendation as presented at this meeting by Mr. Jordan, seconded by Mr. Long.
- Mr. Conroy – abstain; Mr. Jordan – yes; Mr. Long – yes

Enterprise Zone Tax Abatement

Mr. Gray also took questions from the trustees regarding the tax abatement status in effect with Evolution AG. There is a tax incentive agreement with Evolution AG for its business operating within Millcreek Township. The tax incentive requires certain job and investment thresholds be met. The trustees asked questions to Mr. Gray about what steps

could be taken if Evolution AG is not meeting these thresholds and if any taxes could be received as part of the claw back provision in the agreement. More information is needed. Follow-up will occur with the Tax Incentive Review Council.

Union County Soil & Water Conservation District (“UCSWCD”)

The trustees discussed the benefits and drawbacks of entering into a Memorandum of Understanding with UCSWCD regarding the review and coordination of adequate drainage, proposed pond sites and other soil/water considerations. This would only be for residential, not commercial.

- **Resolution #2170:** motion to enter into a Memorandum of Understanding with Union County Soil & Water Conservation District for mutually agreed services and responsibilities for soil and water considerations by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Public Comment

None

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission held its regular monthly meeting on April 20th.
- Draft language for the overlay district (US33 and US42 Corridor) was reviewed in detail. Suggested changes will be sent to our consultant for review with the intent to get his feedback by the next meeting.

Board of Zoning Appeals

No meeting held.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting.

- A preliminary code enforcement history list is started.
- Davison property annual inspection – Inspection conducted on March 28th. The administrative report resulting from the inspection is in process and should be completed by the June Trustee meeting. Mr. Day and Mr. Mansfield, township residents, asked questions regarding what documents would be available to the public related to this annual inspection and the timing for public review and comment.
- **Resolution #2171:** motion to accept the Zoning Administrator’s report for April 2021 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Mr. Jordan

- Door Seal Replace and Paint / Ceiling Tile Replacement – Supplies were purchased. Work can occur in the near future.
- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – Next meeting is scheduled in May.

Mr. Long

- Tree pruning at the township hall is planned in the next few weeks.
- Union County Housing Task Force Committee – A virtual meeting was held. The committee continues to discuss ways to create more affordable housing. The topic of higher density housing is being discussed and analyzed.
- Fire Station Design Committee – No update.

Mr. Conroy

- Township hall rentals are picking up, especially with the Memorial Day holiday and graduation parties approaching.
- Township Website – No update.

- Township Hall Drainage Project – Timing of the work schedule is being discussed.

Other Business Items

Union County Engineer Road Maintenance

The Union County Engineer’s Office submitted the agreement to maintain and repair township roads.

- **Resolution #2172:** motion to sign an agreement with the Union County Engineer’s Office to perform necessary maintenance and repair of Millcreek Township roads for 2021 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$10,904.77; Motor Vehicle License Tax \$79.60; Local Government Sales Tax \$1,215.17; LGF \$346.96; Motor Vehicle Permissive License Tax \$543.00. Union County Auditor First Half MMH Settlement: General Fund \$8.48; Special Levy Fire Fund \$29.44; Special Levy Police Fund \$13.19. Union County Auditor First Half Tax Settlement – General Fund: \$35,642.78 real estate tax, \$1,464.91 personal property tax, \$1,544.70 public utility tax; Special Levy Fire Fund: \$123,293.96 real estate tax, \$5,022.52 personal property tax, \$5,296.11 public utility tax; Special Levy Police Fund: \$55,225.42 real estate tax, \$2,249.67 personal property tax, \$2,372.22 public utility tax. Union County Auditor First Half Rollback/Homestead: General Fund \$4,663.22; Special Levy Fire Fund \$1,248.09; Special Levy Police Fund \$559.04. Marysville Municipal Court \$149.15 traffic fines. Star Ohio \$14.70. Star Ohio Plus \$30.71.

The trustees duly noted the check sequence from the previous month ending with check #5530 and checks presented for approval at the current meeting beginning with check #5531. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2173:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2174:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

5531	Scott Brackenridge	1000-110-121	1,681.98
5532	Keith Conroy	1000-110-111	303.94
5532	Keith Conroy	2021-330-111	303.94
5533	William Jordan	1000-110-111	451.49
5533	William Jordan	2021-330-111	451.49
5534	David Long	1000-110-111	468.36
5534	David Long	2021-330-111	468.38
5535	Ron Todd	1000-130-150	916.59
5536	VOIDED		
5537	OPERS	1000-110-111	158.75
5537	OPERS	1000-110-211	378.78
5537	OPERS	1000-130-150	111.80
5537	OPERS	2021-330-111	158.74
5537	OPERS	2021-330-211	222.25
Vouc	IRS	1000-110-111	28.21
Vouc	IRS	1000-110-121	146.65
Vouc	IRS	1000-110-212	118.85
Vouc	IRS	1000-110-213	67.03
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	28.20
Vouc	IRS	2021-330-213	23.02
Vouc	Ohio Dept. Taxation	1000-110-111	12.92
Vouc	Ohio Dept. Taxation	1000-110-121	70.19
Vouc	Ohio Dept. Taxation	1000-130-150	12.33

	Vouc	Ohio Dept. Taxation	2021-330-111	12.91
	Vouc	School Dist. Income Tax	1000-110-111	13.84
	Vouc	School Dist. Income Tax	1000-110-121	18.09
	Vouc	School Dist. Income Tax	2021-330-111	13.82
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5538	Tonya Jordan	1000-120-329	325.00
B15-21	5539	Richard Neill	1000-410-329	547.50
P 4-21	5540	Ohio Edison	1000-120-351	175.30
P10-21	5541	Time Warner Cable	1000-120-329	74.98
P 9-21	5542	Verizon Wireless	1000-130-341	49.00
P 2-21	5543	Union County Engineer	2021-330-420	1,609.96
P 3-21	5544	Union County Sheriff	2192-210-360	15,609.93
B 6-21	5545	Clarity Solutions	1000-120-329	455.63
B18-21	5546	Discount Portable Toilets	1000-610-599	75.00
B 2-21	5547	Marysville JT	1000-110-345	23.75

Interest for the month is: \$18.75

Interest for the year is: \$142.34

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2175:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer