

**Millcreek Township Trustees
Regular Meeting Minutes
May 2, 2022**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:05 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Sheriff Jamie Patton and Deputy Wyatt Payton – Union County Sheriff’s Office, Justin Story – Union County Engineer’s Office, Rick Rodger – Union County Probate and Juvenile Court, Joni Orders, Ron Todd, Luke Walker

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from April 4, 2022.

- **Resolution #2243:** motion to approve the minutes of the April 4, 2022 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the special meeting minutes from April 26, 2022.

- **Resolution #2244:** motion to approve the minutes of the April 26, 2022 special meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for April 2022 and the 2021 Annual Report to the trustees. Chief Stewart also noted that there was a great turnout for the groundbreaking ceremony for the new fire station held on April 13th. Construction activities have started already with an estimated completion date near May 2023.

Union County Sheriff’s Office

Sheriff Patton presented the 2021 Annual Township Report to the trustees, noting some significant stats and highlights for the year as well as taking any questions from the trustees or the public.

Deputy Payton provided a brief update for the PSO Officers, noting a few serious accidents and some minor theft activity recently in the Jerome Township area. Deputy Payton also made himself available for any questions from the trustees or the public.

Union County Engineer’s Office

Justin Story, Superintendent, presented the trustees with cost estimates for road maintenance projects in 2022 for Adelsberger Road, Clark Drive and Thompson Road.

- **Resolution #2245:** motion to approve road maintenance projects as presented totaling \$26,943.66 for grader patching on Thompson Road and chip seal work on Adelsberger Road, Clark Drive and Thompson Road by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

Mr. Brackenridge presented the annual agreement received from the Union County Engineer’s Office to provide general maintenance and repair to our township roads.

- **Resolution #2246:** motion to sign an agreement with the Union County Engineer’s Office to perform necessary maintenance and repair of Millcreek Township roads for 2022 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Union County Probate and Juvenile Court

Judge Rick Rodger discussed the recent startup of a Juvenile Detention Alternatives Initiative in Union County for low level offenses. Judge Rodger is asking township representatives to consider identifying any community service projects to submit for this

diversion program. The trustees discussed the program with Judge Rodger and said they would keep the program in mind when any future projects come up.

Public Comment

Luke Walker with the Ostrander Summer Ball Association introduced himself and provided an update on recent work they completed on the township baseball field. Luke also asked questions regarding the availability of the baseball field throughout the summer.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, noted that a public hearing and the regular monthly meeting was held on April 19th. The public hearing was held to discuss changes to the Zoning Resolution for Article I (language updates and formatting), Articles II and III (consolidation), Appendix A (community tree program development) and updated drainage plan and pond requirements. The Zoning Commission will recommend that the trustees approve the changes to the Zoning Resolution.

- **Resolution #2247:** motion to hold a public hearing starting at 7:00 p.m. on June 6th, 2022, at the Millcreek Township Community Building to consider changes to the Zoning Resolution as submitted by the Zoning Commission by Mr. Jordan, seconded by Mr. Conroy. The regular trustee monthly meeting will begin immediately after the conclusion of the public hearing.
- Motion unanimously approved.

The Zoning Commission also reviewed updates and reformatting to zoning forms.

The trustees requested the Zoning Commission members research and consider zoning language pertaining to solar energy fields less than 50 megawatts. Ms. Orders said this topic will be discussed at the next regular meeting.

Board of Zoning Appeals

No updates.

Zoning Administrator

Ron Todd, Zoning Administrator, provided updates to the trustees.

- The hearing to review the matter brought forth in the Motion for an Order to Show Cause due to violations of a previous judgment for activities occurring at 12140 Watkins Road, Marysville, Ohio, was postponed again until May 10th.
- The annual inspection for 2022 of the property at 12140 Watkins Road, Marysville, Ohio, was completed on April 20th. Mr. Todd will complete the report of the inspection and present it to the trustees at a future meeting.
- **Resolution #2248:** motion to accept the Zoning Administrator's report for April 2022 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Brackenridge provided the trustees the quoted cost to renew our annual software agreement with iWorQ (zoning software).

- **Resolution #2249:** motion to renew the annual software and support agreement with iWorQ at a cost of \$2,250 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

November 2022 Fire Levy

Mr. Brackenridge stated the draft language to consider placing a fire levy on the November 2022 ballot had not been received yet. This topic will be considered at the next meeting.

State Capital Budget Funding (Garage Improvements)

The trustees will work on getting updated estimates from vendors for certain parts of this improvement project over the next few months.

Building & Grounds Improvement Projects

The trustees will continue reviewing the list of projects identified and will prioritize as needed.

Mr. Jordan

- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – Celebrate Trails Day was observed on the fourth Saturday of April. This is a national spring celebration of America’s trails.
- Mr. Jordan requested the township hall rental checklist be reviewed and updated if necessary for all cleaning activities expected as part of the rental agreement.

Mr. Long

- Cemetery Software – No update.
- Union County Housing Task Force Committee – No update.
- Fairbanks Master Planning Committee – The next community meeting is scheduled for May 19th.
- Mr. Long noticed a new leak in the township hall roof. He will follow-up with someone to identify what is needed to repair the leak.

Mr. Conroy

- Mr. Conroy is following up with vendors to get an updated cost quote for new fencing around the playground.
- Gas Line Projects – No update.
- 33 Corridor Committee – A recent meeting was held at Honda’s Transportation Research Center (TRC). A progress update of the US33 Smart Mobility Corridor was reviewed.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,005.99; Motor Vehicle License Tax \$121.06; Local Government Sales Tax \$1,208.31; LGF \$346.13; Motor Vehicle Permissive License Tax \$694.50. Union County Auditor First Half Real Estate Tax Settlement – General Fund: \$36,911.83 real estate tax, \$1,698.19 personal property tax, \$1,642.28 public utility tax; Special Levy Fire Fund: \$127,484.89 real estate tax, \$5,822.33 personal property tax, \$5,630.69 public utility tax; Special Levy Police Fund: \$57,102.62 real estate tax, \$2,607.90 personal property tax, \$2,522.08 public utility tax. State of Ohio First Half Rollback – Real Estate: General Fund \$4,698.26; Special Levy Fire Fund \$1,231.57; Special Levy Police Fund \$551.64. Union County Auditor First Half MMH Settlement: General Fund \$8.48; Special Levy Fire Fund \$29.45; Special Levy Police Fund \$13.19. Julia Palmer \$75.00 township hall rental. Jack Weisenburger \$75.00 township hall rental. Kylee Dawson \$75.00 township hall rental. Janet Murray \$75.00 township hall rental. Ron Todd \$200.00 township hall rental. Patti Roush \$20.00 baseball field rental. Corrie Bott \$250.00 zoning permit. Marysville Municipal Court \$611.50 traffic fines. Star Ohio \$256.68.

The trustees duly noted the check sequence from the previous month ending with check #5757 and checks presented for approval at the current meeting beginning with check #5758. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2250:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The bank statement and bank reconciliation for April were not available due to timing.

5758	Scott Brackenridge	1000-110-121	1,712.57
5759	Keith Conroy	1000-110-111	336.33
5759	Keith Conroy	2021-330-111	336.33

	5760	William Jordan	1000-110-111	483.55
	5760	William Jordan	2021-330-111	483.55
	5761	David Long	1000-110-111	427.04
	5761	David Long	2021-330-111	427.03
	5762	Ron Todd	1000-130-150	918.21
	5763	OPERS	1000-110-111	167.19
	5763	OPERS	1000-110-211	390.58
	5763	OPERS	1000-130-150	111.80
	5763	OPERS	2021-330-111	167.18
	5763	OPERS	2021-330-211	234.05
	Vouc	IRS	1000-110-111	79.13
	Vouc	IRS	1000-110-121	149.21
	Vouc	IRS	1000-110-212	120.93
	Vouc	IRS	1000-110-213	68.73
	Vouc	IRS	1000-130-150	59.26
	Vouc	IRS	2021-330-111	79.13
	Vouc	IRS	2021-330-213	24.24
	Vouc	Ohio Dept. Taxation	1000-110-111	13.85
	Vouc	Ohio Dept. Taxation	1000-110-121	70.30
	Vouc	Ohio Dept. Taxation	1000-130-150	11.96
	Vouc	Ohio Dept. Taxation	2021-330-111	13.83
	Vouc	School Dist. Income Tax	1000-110-111	14.69
	Vouc	School Dist. Income Tax	1000-110-121	18.42
	Vouc	School Dist. Income Tax	2021-330-111	14.67
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 7-22	5764	Tonya Jordan	1000-120-329	350.00
B15-22	5765	Richard Neill	1000-410-329	425.00
P 4-22	5766	Ohio Edison	1000-120-351	164.66
P10-22	5767	Time Warner Cable	1000-120-329	104.98
B 2-22	5768	Marysville JT	1000-110-345	23.75
P 2-22	5769	Union County Engineer	2021-330-420	1,724.64
B10-22	5770	LUC	1000-130-344	30.00
P 9-22	5771	Verizon Wireless	1000-130-341	48.85
P 3-22	5772	Union County Sheriff	2192-210-360	19,397.52
P11-22	5773	iWorQ	1000-130-599	2,250.00

Interest for the month is: \$19.64

Interest for the year is: \$77.85

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2251:** motion to adjourn by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer