

**Millcreek Township Trustees
Regular Meeting Minutes
March 2, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:10 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Joyce Beaver.

ATTENDEES: Ron Todd, Scott Brackenridge, Joni Orders, Deputy Myers – Union County Sheriff’s Department, Chief Stewart – Jerome Township Fire Department, Union County Auditor – Andrea Weaver, Rod and Gini Miranda, Tom Griffith, Ron Goddard, Kim Zacharias, Sal Petrovia, and Beth Marshall.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,526.78; Motor Vehicle License Tax \$79.23; Local Government Distribution \$1,192.00; LGF \$346.96. Marysville Municipal Court \$233.00 traffic fines. Nelson Real Estate \$100.00 zoning permit. Star Ohio: \$319.18. Star Ohio Plus: \$730.25.

Business

Mr. Conroy asked for a motion to approve the meeting minutes from February 3, 2020.

- **Resolution #2032:** motion to approve the minutes of the February 3, 2020 meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Records Commission

- The Record’s Commission met on February 6, 2020 and disposed of records according to the Millcreek Township Record Retention schedule.

Sheriff’s Report

- Deputy Myers discussed the increasing number of accidents on Route 42.
- Deputy Myers urged residents to be more cognizant of keeping vehicles locked as warmer weather approaches and vehicle break-in’s rise.

Jerome Township Fire Department

- Chief Stewart presented the February fire/EMS run stats. The number of runs remains consistent with previous months.
- Nine new firefighters have completed training and will start the week of March 8.

Citizen Comments

- Mr. Miranda stated Shelly Materials has been taking ground samples from behind their home on Jerome Road. He is concerned Shelly Materials may start to mine near his home. Mr. Miranda asked about the process Shelly Materials would need to go through to begin mining.

Candidate Introductions

- Several candidates running for Union County positions introduced themselves and gave a brief summary of their qualifications.
- Ron Goddard and Kim Zacharias are candidates for two separate seats as Union County Commissioner.
- Beth Marshall and Sal Petrovia are candidates for Union County Recorder.

Union County Auditor

- Andrea Weaver, Union County Auditor, presented the Auditor’s Estimate Report for levies in Millcreek Township.
- Ms. Weaver stated her office is aware some property owners in Union County are being approached by energy companies to secure leases to use their property for alternative energy projects. She presented a summary information sheet to inform the Trustees about Qualified Alternative Energy.

Zoning

Zoning Administrator

- **Resolution #2033:** motion to accept the Zoning Administrator's report for February 2020 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- iWorQ update: Mr. Todd anticipates the iWorQ software will be fully activated by the end of March.
- Mr. Todd stated the laptop computer purchased for the Zoning Administrator is 10 years old and he is experiencing problems with the computer. Mr. Todd requested permission to purchase a new laptop computer.
- **Resolution #2034:** motion to approve the purchase of a Dell Inspiron laptop computer not to exceed \$650.00 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- Select Sires has contacted Mr. Todd regarding their interest in a property on Harriott Road. If purchased the property would be used as a research/storage facility with approximately 15 employees.
- Mr. Todd has also been contacted by a company providing tree service regarding their interest in purchasing a property on Bell Road. The Trustees expressed concern over the proposed use.

Zoning Commission

The Zoning Commission held the organization meeting in February.

- Members discussed changing the Millcreek Township Zoning Resolution from spiral bound to a notebook style to aid in updating the Resolution.
- Ms. Orders requested a larger zoning map that could be used at zoning meetings.
- There will be a presentation on medical marijuana at the March meeting.

Board of Zoning Appeals

- The Board of Zoning Appeals has scheduled their organization meeting on March 12.

US 33 Innovation Corridor Overlay District

The Overlay District being proposed by the US 33 Corridor Committee does not align with language in the Millcreek Township Zoning Resolution pertaining to appropriate land use and development standards along the US 33 corridor. Mr. Conroy stated the language in the Millcreek Township Zoning Resolution is stronger than that being proposed. Mr. Conroy presented a quote from Community Planning Insights to help adapt the language.

- **Resolution #2035:** motion to hire Community Planning Insights to adapt the US 33 Innovation Corridor Overlay District to fit the existing Millcreek Township Zoning Resolution as well as develop a similar overlay district to address future development along US 42, not to exceed \$3,000.00 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Mr. Conroy

- 33 Corridor Committee: The City of Marysville is going to have traffic lights installed at the ramps at US 33 and Scottslawn Road.
- Union County Engineer's Annual Meeting: Ramp improvements at US 33/US 42 will begin the summer of 2020. Improvements to the intersection at US 42/Industrial Parkway will begin in 2022.

Mr. Jordan

- The lock on the storage room in the township building has been rekeyed.
- Eubanks Electric has been contacted about acceptance of the LED light project at the township building.

Mr. Long

- 2020 Census: Residents will begin receiving a letter regarding completing the 2020 Census on line.
- Mr. Long attended the Union County Task Force Committee meeting. The shortage of affordable housing in the Marysville area was discussed.

Other

- The trustees duly noted the check sequence from the previous month ending with check #5291 and checks presented for approval at the current meeting beginning with check #5292. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #2036:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2037:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5292	Joyce Beaver	1000-110-121	1,178.93
	5293	Keith Conroy	1000-110-111	303.94
	5293	Keith Conroy	2021-330-111	303.94
	5294	William Jordan	1000-110-111	451.49
	5294	William Jordan	2021-330-111	451.49
	5295	David Long	1000-110-111	460.84
	5295	David Long	2021-330-111	460.84
	5296	Ron Todd	1000-130-150	932.53
	5297	OPERS	1000-110-111	157.81
	5297	OPERS	1000-110-121	181.97
	5297	OPERS	1000-110-211	632.21
	5297	OPERS	1000-130-150	111.80
	5297	OPERS	2021-330-111	155.80
	5297	OPERS	2021-330-211	220.93
	5298	Ohio Public Emp. Def.	1000-110-111	150.00
	5298	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	27.55
	Vouc	IRS	1000-110-121	360.02
	Vouc	IRS	1000-110-213	65.48
	Vouc	IRS	1000-130-150	61.34
	Vouc	IRS	2021-330-111	27.54
	Vouc	IRS	2021-330-213	22.89
	Vouc	Ohio Dept. Taxation	1000-110-111	12.73
	Vouc	Ohio Dept. Taxation	1000-110-121	80.54
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.71
	Vouc	School Dist. Income Tax	1000-110-111	13.75
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	13.73
B 6-20	5299	Tonya Jordan	1000-120-329	325.00
P 4-20	5300	Ohio Edison	1000-120-351	106.79
B16-20	5301	Del-Mar Tree Service	1000-410-730	2,400.00
B 7-20	5302	Bill Jordan	1000-120-420	14.64
B 4-20	5303	Keith Conroy	1000-110-599	202.14
B 5-20	5304	Bill Jordan	1000-120-323	115.00
P 2-20	5305	Union County Engineer	2021-330-420	334.66
B12-20	5306	Ron Todd	1000-130-599	249.99
P10-20	5307	iWorQ	1000-130-599	2,250.00
B 2-20	5308	Marsyville JT	1000-130-345	28.50
B 4-20	5309	Care Works Comp	1000-110-599	245.00
P 9-20	5310	Verizon Wireless	1000-130-330	50.67

Interest for the month is: \$1,219.98.

Interest for the year is: \$2,618.66.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2038:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer