

**Millcreek Township Trustees  
Regular Meeting Minutes  
March 1, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

**ATTENDEES:** Chief Doug Stewart – Jerome Township Fire Department, Sergeant Bob Roberts – Union County Sheriff’s Office, Bart Barok – Nationwide Realty Investors, Joni Orders, Ron Todd

**Meeting Minutes**

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from February 1, 2021.

- **Resolution #2151:** motion to approve the minutes of the February 1, 2021 meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the special meeting minutes from February 16, 2021.

- **Resolution #2152:** motion to approve the minutes of the February 16, 2021 special meeting by Mr. Long, seconded by Mr. Conroy.
- Motion unanimously approved.

**Jerome Township Fire Department**

Chief Stewart presented the monthly fire/EMS stats for the month of February as well as the 2020 Annual Report.

- Fire & EMS responses were comparable to this time last year. No noteworthy activity.
- The 2020 Annual Report highlighted the hiring of additional firefighters/paramedics with funds received from FEMA’s SAFER Grant, the purchase of additional equipment with funds received from the CARES Act, and a review of 2020 fire department goals along with detailing new goals for 2021.
- Discussions are being held by Jerome Township officials regarding the construction of a second fire station near US 42 which would be closer to Millcreek Township. The goal is to start construction sometime this summer. Plans to remodel the current fire station are also being discussed.

**Sheriff’s Report**

Sergeant Roberts noted the rise in unemployment scams recently and encouraged residents to be mindful of that risk. Sergeant Roberts was not aware of any other specific issues in the township to report but was open to any questions from the trustees or the public.

**Public Comment**

Bart Barok with Nationwide Realty Investors presented information and maps showing planned development within Jerome Township near US 42. Mr. Barok has collaborated with Jerome Township officials for several years. This is continued expansion north of Jerome Village. While none of the planned expansion is within Millcreek Township, the details show a mix of commercial and residential development along US 42 very close to Millcreek Township. The trustees asked questions and thanked Mr. Barok for the presentation. The trustees stated their intention to continue dialogue with Mr. Barok regarding the development plans and any potential impact to our township.

**Zoning**

**Zoning Commission**

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission met on February 16<sup>th</sup>.
- The members finalized draft language which would amend the Zoning Resolution regarding the topic of Medical Marijuana. A public hearing to discuss this

language is scheduled for March 16<sup>th</sup> at 7:00 p.m. The draft language would prohibit medical marijuana cultivators, processors, and dispensaries in all Zoning Districts.

- Draft language for the overlay district (US33 and US42 Corridor) continues to be reviewed.
- Zoning applications and forms are being reviewed to identify any revisions that could make the documents easier to use for residents and zoning personnel, including any technology changes to improve the process of filling out the forms.
- The trustees briefly discussed the benefits of entering into a Memorandum of Understanding with Union County Soil & Water Conservation District. More information will be gathered from Union County SWCD and the topic will be considered at a later time.

#### Board of Zoning Appeals

The 2021 organizational meeting for the Board of Zoning Appeals is scheduled for March 3<sup>rd</sup> at 7:00 p.m.

#### Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting.

- **Resolution #2153:** motion to accept the Zoning Administrator's report for February 2021 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Brackenridge provided the trustees the quoted cost to renew our annual software agreement with iWorQ (zoning software).

- **Resolution #2154:** motion to renew the annual software and support agreement with iWorQ at a cost of \$2,250 by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

#### Trustees

The trustees reviewed zoning fees charged by the township. Discussion was held and several questions were asked. No changes were formally recommended at this time but further discussion will be held at a future meeting.

#### Mr. Jordan

- Door Seal Replace and Paint – Work will occur once warmer weather comes.
- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – Working groups are formed. A Finance committee is meeting to discuss funding.

#### Mr. Long

No updates.

#### Mr. Conroy

- Website Update – Mr. Conroy will talk with Georgia about making some updates to information on the township website.
- Gas Line Update – Columbia Gas met with Union County Commissioners in February.
- Township Hall Drainage Project – Work expected to be completed prior to the start of planting season to lessen the impact on the fields next to the township community building.
- Union County Engineer's Office Meeting – Mr. Conroy distributed updates from a meeting held by the Union County Engineer's Office. A few road projects were highlighted for 2021, including road widening for Harriott Road and resurfacing of approximately 2 miles of Watkins Road.
- 33 Corridor Committee – Mr. Conroy distributed updates from the February meeting. A few projects were highlighted, including road construction and traffic signal installation set to begin soon at the US42/US33 interchange as well as traffic signal installation at the US33/Scotts Lawn Road interchange in April.

## **Other Business Items**

### Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$10,481.75; Motor Vehicle License Tax \$77.64; Local Government Sales Tax \$1,258.24; LGF \$346.96; Motor Vehicle Permissive License Tax \$180.10. Marysville Municipal Court \$83.00 traffic fines. Brenda Block \$250.00 cemetery lot. Star Ohio \$15.95. Star Ohio Plus \$28.66.

The trustees duly noted the check sequence from the previous month ending with check #5489 and checks presented for approval at the current meeting beginning with check #5490. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2155:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2156:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5490	Scott Brackenridge	1000-110-121	1,681.98
	5491	Keith Conroy	1000-110-111	303.94
	5491	Keith Conroy	2021-330-111	303.94
	5492	William Jordan	1000-110-111	451.49
	5492	William Jordan	2021-330-111	451.49
	5493	David Long	1000-110-111	468.36
	5493	David Long	2021-330-111	468.38
	5494	Ron Todd	1000-130-150	916.59
	5495	OPERS	1000-110-111	158.75
	5495	OPERS	1000-110-211	378.78
	5495	OPERS	1000-130-150	111.80
	5495	OPERS	2021-330-111	158.74
	5495	OPERS	2021-330-211	222.25
	Vouc	IRS	1000-110-111	28.21
	Vouc	IRS	1000-110-121	146.65
	Vouc	IRS	1000-110-212	118.85
	Vouc	IRS	1000-110-213	67.03
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	28.20
	Vouc	IRS	2021-330-213	23.02
	Vouc	Ohio Dept. Taxation	1000-110-111	12.92
	Vouc	Ohio Dept. Taxation	1000-110-121	70.19
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.91
	Vouc	School Dist. Income Tax	1000-110-111	13.84
	Vouc	School Dist. Income Tax	1000-110-121	18.09
	Vouc	School Dist. Income Tax	2021-330-111	13.82
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5496	Tonya Jordan	1000-120-329	325.00
P 4-21	5497	Ohio Edison	1000-120-351	189.58
P10-21	5498	Time Warner Cable	1000-120-329	74.98
P 3-21	5499	Union County Sheriff	2192-210-360	19,751.42
P11-21	5500	Comm. Planning Insights	1000-110-317	1,500.00
P13-21	5501	iWorQ	1000-130-599	2,250.00
B 2-21	5502	Marysville JT	1000-110-345	14.25
B11-21	5502	Marysville JT	1000-130-345	61.75
P 9-21	5503	Verizon Wireless	1000-130-341	49.04

Interest for the month is: \$35.14

Interest for the year is: \$86.82

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2157:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

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Keith Conroy  
Chairman

X

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Scott Brackenridge  
Fiscal Officer