

**Millcreek Township Trustees
Regular Meeting Minutes
June 7, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:00 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

ATTENDEES: Chief Deputy Tom Morgan and Deputy Wyatt Payton – Union County Sheriff's Office, Chief Doug Stewart – Jerome Township Fire Department, Joni Orders, Ron Todd, Forrest Day, Mike Mansfield

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from May 3, 2021.

- **Resolution #2176:** motion to approve the minutes of the May 3, 2021 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the public hearing minutes from May 3, 2021.

- **Resolution #2177:** motion to approve the minutes of the May 3, 2021 public hearing by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for May and other notable highlights for the department.

- No noteworthy activity within the monthly Fire & EMS responses.
- Mull & Weithman, an architecture firm in Columbus, was selected to be the architects to design the new fire station. Jerome Village is working with Jerome Township regarding transferring property ownership and any necessary zoning details so that the construction of the new fire station can occur when ready.
- Fire engine 210 has been out of service due to mechanical issues.

Union County Sheriff's Office

Deputy Payton spoke as a representative of the PSO program and provided a brief update. They have dealt with more traffic accidents and stops of impaired drivers recently. High traffic areas like US 42, Watkins Road and Watkins-California Road continue to be prioritized for patrolling.

Chief Deputy Morgan stated they talked with the construction crew working at US 42 and US 33 regarding the truck sitting close to the entrance ramp and roadway. The Sheriff's Office asked that the truck be moved further away from the road and entrance ramp to provide better visibility for drivers. This will be monitored from time to time to ensure compliance with their request.

Police / Public Safety Officer Services Levy

Prior to the meeting, Chief Deputy Morgan emailed the trustees projected cost estimates of the PSO program for the years 2022 through 2026. Discussion was held by the trustees regarding the benefits and costs of the PSO program and whether or not to place a levy on the November 2021 ballot to continue funding the PSO program for Millcreek Township. The current levy is set to expire at the end of 2021.

- **Resolution #2178:** motion for a resolution of necessity to place a 2.15 mill replacement levy for police & public safety officer services by the Union County Sheriff's Office for 5 years beginning in 2022 on the November ballot by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Public Comment

A parent affiliated with the Ostrander Summer Ball Association inquired about scheduling practice time and games for a travel baseball team at the township ball field.

She would like more field time for practicing and would like to schedule games/tournaments. Field improvements would be necessary to schedule games there, but she said the team might be open to completing the improvements themselves, possibly in lieu of the rental fee. The trustees voiced concerns about completing field improvements and the ongoing maintenance but will talk with her after the meeting about what field time is available to schedule.

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission held its regular monthly meeting on May 18th.
- A revised version of the draft language for the overlay district (US33 and US42 Corridor) was reviewed in detail. Comments and suggested changes will be sent to our external consultant, the LUC and the Union County Assistant Prosecuting Attorney for review. The group is moving closer to scheduling public meetings during the next few months to receive the public's feedback.

Board of Zoning Appeals

No meeting held.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the trustees for review prior to the meeting.

- The LUC distributed an updated Agricultural Exemption Form to review.
- Mr. Todd updated the trustees on various township activities he has been involved with or heard about, including permits, lot splits and updated CUP's
- Mr. Todd updated the trustees on recent code enforcement activities, including tall grass notices.
- Davisson property annual inspection – Mr. Todd presented his 2021 Inspection Report regarding the property at 12140 Watkins Road. Some compliance violations were noted during the inspection. Mr. Davisson has been notified and will be given time to remediate the violations. Follow-up will occur once the remediation time has expired. Mr. Day and Mr. Mansfield, township residents, asked questions to Mr. Todd regarding the report. The trustees noted the report was prepared thoroughly and appreciated Mr. Todd's efforts pulling it together.
- **Resolution #2179:** motion to accept the Zoning Administrator's report for May 2021 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Enterprise Zone Tax Abatement

No updates since the last trustee meeting.

Mr. Jordan

- Door Seal Replace and Paint / Ceiling Tile Replacement – Painting will occur in the near future. Ceiling tile replacement is in process.
- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – Minutes from the May meeting were distributed for review by committee members. No further updates.

Mr. Long

- Tree pruning at the township hall and cemetery will occur in the near future.
- Union County Housing Task Force Committee – No update.
- Fire Station Design Committee – Architect selected as noted by Chief Stewart.

Mr. Conroy

- Township Website – No update.
- Gas Line Projects – No update.
- Township Hall Drainage Project – Bunsold Excavating has been in contact with Mr. Bouic. Timing to schedule the work is being discussed.

Other Business Items

STAR Plus Program/Funds

Mr. Brackenridge notified the trustees that the State of Ohio no longer endorsed the STAR Plus program as the preferred FDIC-insured deposit product for STAR Ohio participants. This change was effective May 31st. The funds held as part of the STAR Plus program were transferred to our STAR Ohio account on that date.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$9,665.83; Motor Vehicle License Tax \$160.92; Local Government Sales Tax \$1,024.59; LGF \$346.96; Motor Vehicle Permissive License Tax \$519.24. Schwyn Construction \$125.00 zoning permit. Power Home Solar \$125.00 zoning permit. Jessica Doss \$75.00 township hall rental. Brian Phelps \$60.00 ball field rental. Brandon Gibson \$20.00 ball field rental. Nicholas Rothbrust \$25.00 zoning permit. Marysville Municipal Court \$644.73 traffic fines. Star Ohio \$19.36. Star Ohio Plus \$30.42

The trustees duly noted the check sequence from the previous month ending with check #5547 and checks presented for approval at the current meeting beginning with check #5548. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2180:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2181:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

| | | | | |
|--------|------|--------------------------|--------------|----------|
| | 5548 | Scott Brackenridge | 1000-110-121 | 1,681.98 |
| | 5549 | Keith Conroy | 1000-110-111 | 303.94 |
| | 5549 | Keith Conroy | 2021-330-111 | 303.94 |
| | 5550 | William Jordan | 1000-110-111 | 451.49 |
| | 5550 | William Jordan | 2021-330-111 | 451.49 |
| | 5551 | David Long | 1000-110-111 | 468.36 |
| | 5551 | David Long | 2021-330-111 | 468.38 |
| | 5552 | Ron Todd | 1000-130-150 | 916.59 |
| | 5553 | OPERS | 1000-110-111 | 158.75 |
| | 5553 | OPERS | 1000-110-211 | 378.78 |
| | 5553 | OPERS | 1000-130-150 | 111.80 |
| | 5553 | OPERS | 2021-330-111 | 158.74 |
| | 5553 | OPERS | 2021-330-211 | 222.25 |
| | Vouc | IRS | 1000-110-111 | 28.21 |
| | Vouc | IRS | 1000-110-121 | 146.65 |
| | Vouc | IRS | 1000-110-212 | 118.85 |
| | Vouc | IRS | 1000-110-213 | 67.03 |
| | Vouc | IRS | 1000-130-150 | 60.51 |
| | Vouc | IRS | 2021-330-111 | 28.20 |
| | Vouc | IRS | 2021-330-213 | 23.02 |
| | Vouc | Ohio Dept. Taxation | 1000-110-111 | 12.92 |
| | Vouc | Ohio Dept. Taxation | 1000-110-121 | 70.19 |
| | Vouc | Ohio Dept. Taxation | 1000-130-150 | 12.33 |
| | Vouc | Ohio Dept. Taxation | 2021-330-111 | 12.91 |
| | Vouc | School Dist. Income Tax | 1000-110-111 | 13.84 |
| | Vouc | School Dist. Income Tax | 1000-110-121 | 18.09 |
| | Vouc | School Dist. Income Tax | 2021-330-111 | 13.82 |
| | Vouc | Marysville City Inc. Tax | 1000-130-150 | 16.77 |
| | Vouc | Ohio Public Emp. Def. | 1000-110-111 | 150.00 |
| | Vouc | Ohio Public Emp. Def. | 2021-330-111 | 150.00 |
| | 5554 | VOIDED | | |
| | 5555 | VOIDED | | |
| B15-21 | 5556 | Richard Neill | 1000-410-329 | 1,177.50 |
| P 4-21 | 5557 | Ohio Edison | 1000-120-351 | 164.98 |

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|--------|------|---------------------------|--------------|----------|
| P10-21 | 5558 | Time Warner Cable | 1000-120-329 | 74.98 |
| P 9-21 | 5559 | Verizon Wireless | 1000-130-341 | 49.00 |
| B18-21 | 5560 | Discount Portable Toilets | 1000-610-599 | 75.00 |
| P 2-21 | 5561 | Union County Engineer | 2021-330-420 | 2,400.35 |
| B 7-21 | 5562 | William Jordan | 1000-120-420 | 100.78 |
| B 6-21 | 5563 | Tonya Jordan | 1000-120-329 | 325.00 |

Interest for the month is: \$17.53

Interest for the year is: \$159.87

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2182:** motion to adjourn by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer