

**Millcreek Township Trustees
Regular Meeting Minutes
June 6, 2022**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Dave Long and Scott Brackenridge

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Wyatt Payton – Union County Sheriff’s Office, Joni Orders, Danny Moore

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from May 2, 2022.

- **Resolution #2254:** motion to approve the minutes of the May 2, 2022 regular meeting by Mr. Long, seconded by Mr. Conroy.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for May and other notable highlights for the department.

- Station 211 – Construction is underway. Material and supply chain delays remain a concern.
- Training remains a priority. Two houses were donated for training purposes. An Incident Safety Officer Class was also attended with Marysville.
- The Jerome Township Fire Department will begin offering child car seat installation checks this month.
- Lieutenant David Wilson, a longtime employee of the department with 40+ total years of fire service, is retiring.

Union County Sheriff’s Office

Deputy Payton stated there has not been much unusual activity outside of the PSO Officer’s normal traffic enforcement efforts in our area. Deputy Payton then took any comments or questions from those in attendance.

Public Comment

Mr. Danny Moore, township resident, sent a proposal to the trustees to provide trimming and weeding services at the township hall grounds and at the cemeteries maintained by the township. The trustees reviewed the proposal and asked questions to Mr. Moore.

- **Resolution #2255:** motion to enter into a contract with Mr. Moore to provide trimming and grounds services at the township hall and at the cemeteries maintained by the township for the period from June 2022 through October 2022 at a rate of \$18 per hour not to exceed a total of \$1,000 for the previously stated period by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission held its regular monthly meeting on May 17th. The members discussed possible zoning language or restrictions related to solar energy fields with less than 50 megawatts capacity. The LUC provided some boiler plate language as a starting point for members to consider. The Zoning Commission approved holding a public hearing at the township hall to discuss this topic on June 21st.
- Discussion has begun again with Aaron Sorrell from Community Planning Insights regarding the US33 and US42 Corridor Overlay District language.

Board of Zoning Appeals

No updates.

Zoning Administrator

Mr. Ron Todd, Zoning Administrator, was unable to attend this meeting. Mr. Todd emailed the monthly zoning activity report to the trustees for review prior to the meeting.

- **Resolution #2256:** motion to accept the Zoning Administrator's report for May 2022 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy provided an update related to the hearing held in Union County Court in May. The judge ruled the property owner at 12140 Watkins Road, Marysville, Ohio, was in contempt of the court's previous judgment and ruled in favor of Millcreek Township in regards to the Motion for an Order to Show Cause. The property owner has a limited time to comply with the terms of the previous judgment; otherwise, the judge's sentence will be imposed.

Trustees

November 2022 Fire Levy

Mr. Brackenridge shared draft language to consider placing a fire & EMS levy on the November 2022 ballot.

- **Resolution #2257:** motion for a resolution declaring the necessity for a 4.8 mills fire and emergency services replacement levy and requesting the county auditor certify current valuation and revenues by Mr. Long, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Brackenridge will follow-up with the County Auditor to receive the required certification and will then distribute draft language for a resolution to proceed.

State Capital Budget Funding (Garage Improvements)

The State's overall capital budget was approved recently. Our submission for improvements to the garage was not approved.

Building & Grounds Improvement Projects

The trustees will consider scheduling another walkthrough of the buildings and grounds in the near future.

Mr. Jordan

Mr. Jordan was unable to attend this meeting.

Mr. Long

- Garage Gutters & Soffit Repair – Received two estimates for repairs to the garage gutters and soffit. Mr. Long will follow-up with those vendors to get more information regarding the estimates. A third quote may be received as well.
- The leak in the township hall roof was repaired since the last meeting.
- Union County Housing Task Force Committee – No update.
- Fairbanks Master Planning Committee – No update.

Mr. Conroy

- Mr. Conroy is getting new estimates from vendors for replacement garage doors.
- Gas Line Projects – No update.
- 33 Corridor Committee – The committee's next meeting is scheduled for later this week.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$9,878.86; Motor Vehicle License Tax \$106.68; Local Government Sales Tax \$1,169.17; LGF \$346.13; Motor Vehicle Permissive License Tax \$565.66. Sean Webb \$25.00 zoning permit. Amy Gariety \$25.00 zoning permit. Mid-Ohio Generators LLC \$50.00 zoning permit. Jeremy Iozier \$160.00 baseball field rental. Jane Wright \$75.00 township hall rental. Jack Weisenburger \$75.00 township hall rental. Marysville Municipal Court \$398.50 traffic fines. Star Ohio \$507.36.

The trustees duly noted the check sequence from the previous month ending with check #5773 and checks presented for approval at the current meeting beginning with check #5774. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2258:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2259:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5774	Scott Brackenridge	1000-110-121	1,712.57
	5775	Keith Conroy	1000-110-111	336.33
	5775	Keith Conroy	2021-330-111	336.33
	5776	William Jordan	1000-110-111	483.55
	5776	William Jordan	2021-330-111	483.55
	5777	David Long	1000-110-111	427.04
	5777	David Long	2021-330-111	427.03
	5778	Ron Todd	1000-130-150	918.21
	5779	OPERS	1000-110-111	167.19
	5779	OPERS	1000-110-211	390.58
	5779	OPERS	1000-130-150	111.80
	5779	OPERS	2021-330-111	167.18
	5779	OPERS	2021-330-211	234.05
	Vouc	IRS	1000-110-111	79.13
	Vouc	IRS	1000-110-121	149.21
	Vouc	IRS	1000-110-212	120.93
	Vouc	IRS	1000-110-213	68.73
	Vouc	IRS	1000-130-150	59.26
	Vouc	IRS	2021-330-111	79.13
	Vouc	IRS	2021-330-213	24.24
	Vouc	Ohio Dept. Taxation	1000-110-111	13.85
	Vouc	Ohio Dept. Taxation	1000-110-121	70.30
	Vouc	Ohio Dept. Taxation	1000-130-150	11.96
	Vouc	Ohio Dept. Taxation	2021-330-111	13.83
	Vouc	School Dist. Income Tax	1000-110-111	14.69
	Vouc	School Dist. Income Tax	1000-110-121	18.42
	Vouc	School Dist. Income Tax	2021-330-111	14.67
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 7-22	5780	Tonya Jordan	1000-120-329	350.00
B15-22	5781	Richard Neill	1000-410-329	1,224.00
P 4-22	5782	Ohio Edison	1000-120-351	191.05
P 9-22	5783	Verizon Wireless	1000-130-341	48.85
P10-22	5784	Time Warner Cable	1000-120-329	124.98
B 2-22	5785	Marysville JT	1000-110-345	33.25
B17-22	5786	Discount Portable Toilets	1000-610-599	180.00
P 8-22	5787	Auditor of State	1000-110-313	876.00
B 5-22	5788	M&R Roofing & Repairs	1000-120-323	418.00

Interest for the month is: \$22.24

Interest for the year is: \$100.09

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2260:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer
