

**Millcreek Township Trustees  
Regular Meeting Minutes  
June 1, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:05 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

**ATTENDEES:** Chief Stewart – Jerome Township Fire Department, Deputy Myers and Deputy Austin – Union County Sheriff’s Office

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$10,708.33; Motor Vehicle License Tax \$64.99; Local Government Distribution \$846.24; LGF \$346.96. Union County Auditor First Half Rollback/Homestead: General Fund \$4,685.43; Special Levy Fire Fund \$1,360.82; Special Levy Police Fund \$609.53. Marysville Municipal Court \$230.35 traffic fines. Ohio Bureau of Workers’ Compensation \$1,212.72 agency dividend. James Carpenter \$100.00 zoning permit. Star Ohio \$140.56. Star Ohio Plus \$205.77.

**Business**

Mr. Conroy asked for a motion to approve the meeting minutes from May 4, 2020.

- **Resolution #2067:** motion to approve the minutes of the May 4, 2020 meeting by Mr. Jordan, seconded by Mr. Long
- Motion unanimously approved.

**Jerome Township Fire Department**

- Chief Stewart presented the monthly fire/EMS run stats. Responses continue to increase with more people commuting as they get back to work and the improved spring weather resulting in more people traveling on the roads.
- Overall, COVID-19 cases remain relatively low in Union County. As of June 1<sup>st</sup>, 51 cases were reported in the county (excluding cases among persons living at the Ohio Reformatory for Women in Marysville). The first death in the county resulting from the virus was recently reported.
- Fire inspections will resume on June 15<sup>th</sup>. They were previously suspended in response to COVID-19 restrictions.

**Sheriff’s Report**

- A small number of protesters have been gathering in Marysville recently supporting social justice reforms.
- Deputy Myers stated they were emphasizing watching for speeding on the roads.
- Deputy Mike Austin was introduced. He was recently hired by the Sheriff’s Office and will be assisting with patrolling the area.

**Citizen Comments**

None

**Zoning**

**Zoning Commission**

No meeting held. Zoning Commission meetings were suspended through May 31, 2020 by resolution of the Township Trustees during the emergency meeting held in March.

Work continues by Community Planning Insights to review overlay district language relating to the US-33 and US-42 corridors. Those involved in the review hope to have information to present to the Zoning Commission near the end of summer.

**Board of Zoning Appeals**

No meeting held. BZA meetings were suspended through May 31, 2020 by resolution of the Township Trustees during the emergency meeting held in March.

### Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting.

- **Resolution #2068:** motion to accept the Zoning Administrator's report for May 2020 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- Davisson property update: The report from the annual inspection conducted on April 22, 2020 was submitted to the Trustees for review. Follow-up on relevant findings will occur in the near future. The Trustees noted that more specific timelines for follow-up and resolution would be helpful to all parties involved.

### COVID-19 Response

The Trustees previously suspended all township hall rentals and formal baseball/soccer field rentals through June 1, 2020. The Trustees discussed current restrictions enacted by the Ohio Governor and the current requirements or recommendations necessary to hold public gatherings (social distancing, cleaning requirements, etc.). After discussion, the Trustees decided the township should extend the suspension of all facility rentals.

- **Resolution #2069:** motion to extend the suspension of all township hall rentals and baseball and soccer field rentals through June 30, 2020 by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

### Township Hall Roof Repair

Water damage has been seen in the township hall due to leaks from the roof. One company completed an inspection already and will be providing a recommendation and cost quote shortly. Mr. Long will coordinate getting at least one or two more companies to provide recommendations and cost estimates. These will be reviewed at a future meeting.

### Trustees

#### Mr. Jordan

- Mill Creek Log Jam Project – no update
- Trails & Greenway Committee – no update
- Township Hall Lighting Project – project is complete. The Trustees noted that the new lighting looks good and they are happy with the work done.
- Mr. Jordan will try to identify someone who can spray weeds on the township property. Proper licensing is required.

#### Mr. Long

- Wi-Fi Project – complete. Equipment is working as expected.
- Union County Housing Task Force Committee – no update
- Union County Census Committee – 78.3% response by our township to-date. Follow-up to residents who have not responded is expected to begin around August.

#### Mr. Conroy

- Artwork by Fairbanks students displayed at the township hall was returned to the school.
- 33 Corridor Committee – no update, committee has not met recently
- Mr. Conroy reminded everyone about the MORE Grant available to the township through OTARMA.

### Other

The trustees duly noted the check sequence from the previous month ending with check #5348 and checks presented for approval at the current meeting beginning with check #5349. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2070:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2071:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5349	Scott Brackenridge	1000-110-121	1,652.86
	5350	Keith Conroy	1000-110-111	303.94
	5350	Keith Conroy	2021-330-111	303.94
	5351	William Jordan	1000-110-111	451.49
	5351	William Jordan	2021-330-111	451.49
	5352	David Long	1000-110-111	461.26
	5352	David Long	2021-330-111	461.26
	5353	Ron Todd	1000-130-150	933.36
	5354	OPERS	1000-110-111	157.81
	5354	OPERS	1000-110-211	377.46
	5354	OPERS	1000-130-150	111.80
	5354	OPERS	2021-330-111	157.80
	5354	OPERS	2021-330-211	220.93
	Vouc	IRS	1000-110-111	27.13
	Vouc	IRS	1000-110-121	144.12
	Vouc	IRS	1000-110-212	116.80
	Vouc	IRS	1000-110-213	66.41
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	27.12
	Vouc	IRS	2021-330-213	22.89
	Vouc	Ohio Dept. Taxation	1000-110-111	12.73
	Vouc	Ohio Dept. Taxation	1000-110-121	69.17
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.71
	Vouc	School Dist. Income Tax	1000-110-111	13.75
	Vouc	School Dist. Income Tax	1000-110-121	17.76
	Vouc	School Dist. Income Tax	2021-330-111	13.73
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-20	5355	Tonya Jordan	1000-120-329	325.00
B15-20	5356	Richard Neill	1000-410-329	1,095.00
B11-20	5357	Marysville Journal Trib.	1000-130-345	42.75
P 4-20	5358	Ohio Edison	1000-120-351	145.51
P 9-20	5359	Verizon Wireless	1000-130-341	50.52
P 5-20	5360	Heritage Coop.	1000-120-353	12.84

Interest for the month is: \$83.56

Interest for the year is: \$3,612.85.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2072:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy  
Chairman

X

Scott Brackenridge  
Fiscal Officer