

**Millcreek Township Trustees
Regular Meeting Minutes
July 5, 2022**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:40 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge
ATTENDEES: Lieutenant Ryan Bebout – Jerome Township Fire Department, Ron Todd

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from June 6, 2022.

- **Resolution #2261:** motion to approve the minutes of the June 6, 2022 regular meeting by Mr. Long, seconded by Mr. Conroy.
- Mr. Conroy – yes; Mr. Jordan – abstain; Mr. Long – yes

Mr. Conroy asked for a motion to approve the public hearing meeting minutes from June 6, 2022.

- **Resolution #2262:** motion to approve the minutes of the June 6, 2022 public hearing by Mr. Long, seconded by Mr. Conroy.
- Mr. Conroy – yes; Mr. Jordan – abstain; Mr. Long – yes

Jerome Township Fire Department

Lieutenant Ryan Bebout presented the monthly fire/EMS stats for June and other notable highlights for the department.

- Station 211 – Construction is underway.
- Five members completed “Blue Card” training (incident management)
- The first drive-thru clinic for child car seat installation checks was held last month.

Union County Sheriff’s Office

No representative from the Sheriff’s Office attended this meeting.

Public Comment

None

Zoning

Zoning Commission

The Zoning Commission briefly met on June 21st. The members will continue discussion regarding zoning language or restrictions for solar energy fields with less than 50 megawatts capacity at their July meeting.

Board of Zoning Appeals

The Board of Zoning Appeals met on June 29th to review a variance application. The application requested a side setback reduction for an accessory building for property located at 8869 Watkins Road. The variance application was approved.

Zoning Administrator

Ron Todd, Zoning Administrator, provided updates to the trustees.

- Mr. Todd distributed the 2022 Inspection Report regarding the property at 12140 Watkins Road and reviewed the results with the trustees. The inspection was held on April 20th. Discussion was held regarding the findings and Mr. Todd answered questions from the trustees.
- **Resolution #2263:** motion to accept the Zoning Administrator’s report for June 2022 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Trustees

November 2022 Fire & EMS Levy

Mr. Brackenridge presented the County Auditor's revenue certification and draft language for a resolution to proceed placing a fire & EMS replacement levy on the November 2022 ballot.

- **Resolution #2264:** motion for a resolution to proceed and submit a 4.8 mills replacement levy for fire and emergency services for 3 years beginning in 2023 for voter consideration on the November ballot by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

Building & Grounds Improvement Projects

The trustees discussed updating the improvement project list by completing another walkthrough of the buildings and grounds.

- **Resolution #2265:** motion to schedule a special meeting on August 1st at 6:00 p.m. at the township community building to review and inspect the township buildings and surrounding grounds by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Jordan

- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – The group's next meeting is scheduled for July 19th at Glacier Ridge Metro Park to discuss parks and trails.
- Garage Electric Review – The trustees discussed the best timeframe for completing electrical work in the township garage would likely be during the fall 2022. Mr. Jordan will provide this feedback to electrical contractors and seek bids for the trustees to review at a later meeting.
- Playground Weed Control – The area was sprayed again recently.
- Township Hall Thermostat – The trustees discussed the benefits of having an automated thermostat in the township community building. Issues continue to occur with the current thermostat and its use during rentals and meetings. Mr. Jordan will get further details from an outside vendor.

Mr. Long

- Garage Gutters & Soffit Repair – Mr. Long presented vendor estimates to repair the garage gutters and soffit. The trustees reviewed the estimates and asked questions.
 - **Resolution #2266:** motion to contract LT Burns Company to repair soffit and install new gutters at the township garage per the vendor's quote by Mr. Long, seconded by Mr. Jordan.
 - Motion unanimously approved.
- Union County Housing Task Force Committee – No update.
- Fairbanks Master Planning Committee – No update.

Mr. Conroy

- Playground Fence Replacement – Mr. Conroy presented vendor estimates to replace the fencing around the playground. The trustees reviewed the estimates and asked questions.
 - **Resolution #2267:** motion to contract Lannis Fence to replace fencing around the playground per the vendor's quote not to exceed \$11,000 by Mr. Conroy, seconded by Mr. Long.
 - Motion unanimously approved.
- Garage Door Replacement – Mr. Conroy presented vendor estimates to replace both garage doors and install an electric lift for the doors. The trustees reviewed the estimates and asked questions.
 - **Resolution #2268:** motion to contract Nofziger Door Sales to install new garage doors and an electric lift for the doors per the vendor's quote not to exceed \$9,000 by Mr. Conroy, seconded by Mr. Jordan.
 - Motion unanimously approved.
- Gas Line Projects – No update.
- 33 Corridor Committee – The committee met last month in Plain City.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,065.32; Motor Vehicle License Tax \$103.75; Local Government Sales Tax \$2,060.11; LGF \$346.13; Motor Vehicle Permissive License Tax \$531.00. Susan Griffey \$75.00 township hall rental. Kelly Koenig \$75.00 township hall rental. New Horizons Baptist Church \$85.00 baseball field rental. Kevin Green \$75.00 township hall rental. Jessica Doss \$75.00 township hall rental. Ostrander Youth Athletic Association \$230.00 baseball field rental. Derek Cox \$250.00 zoning permit. Shane Day \$125.00 zoning permit. Ron Todd \$125.00 township hall rental. Louise Pennington \$250.00 cemetery lot. Marysville Municipal Court \$306.50 traffic fines. Star Ohio \$721.89.

The trustees duly noted the check sequence from the previous month ending with check #5788 and checks presented for approval at the current meeting beginning with check #5789. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2269:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2270:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5789	Scott Brackenridge	1000-110-121	1,712.57
	5790	Keith Conroy	1000-110-111	336.33
	5790	Keith Conroy	2021-330-111	336.33
	5791	William Jordan	1000-110-111	483.55
	5791	William Jordan	2021-330-111	483.55
	5792	David Long	1000-110-111	427.04
	5792	David Long	2021-330-111	427.03
	5793	Ron Todd	1000-130-150	918.21
	5794	OPERS	1000-110-111	167.19
	5794	OPERS	1000-110-211	390.58
	5794	OPERS	1000-130-150	111.80
	5794	OPERS	2021-330-111	167.18
	5794	OPERS	2021-330-211	234.05
	Vouc	IRS	1000-110-111	79.13
	Vouc	IRS	1000-110-121	149.21
	Vouc	IRS	1000-110-212	120.93
	Vouc	IRS	1000-110-213	68.73
	Vouc	IRS	1000-130-150	59.26
	Vouc	IRS	2021-330-111	79.13
	Vouc	IRS	2021-330-213	24.24
	Vouc	Ohio Dept. Taxation	1000-110-111	13.85
	Vouc	Ohio Dept. Taxation	1000-110-121	70.30
	Vouc	Ohio Dept. Taxation	1000-130-150	11.96
	Vouc	Ohio Dept. Taxation	2021-330-111	13.83
	Vouc	School Dist. Income Tax	1000-110-111	14.69
	Vouc	School Dist. Income Tax	1000-110-121	18.42
	Vouc	School Dist. Income Tax	2021-330-111	14.67
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
	5795	VOID		
B 7-22	5796	Tonya Jordan	1000-120-329	350.00
B15-22	5797	Richard Neill	1000-410-329	1,020.00
P 4-22	5798	Ohio Edison	1000-120-351	285.14
P10-22	5799	Time Warner Cable	1000-120-329	109.98
B11-22	5800	Marysville JT	1000-130-345	28.50
B17-22	5801	Discount Portable Toilets	1000-610-599	102.00
P 5-22	5802	Heritage Cooperative	1000-120-353	1,169.80

B 9-22	5803	Joni Orders	1000-130-330	210.00
B 9-22	5804	Kevin Bryant	1000-130-330	160.00
B 9-22	5805	Eryn Staats	1000-130-330	160.00
B 9-22	5806	Jim Lawrenz	1000-130-330	125.00
B 9-22	5807	Freeman Troyer	1000-130-330	80.00
B 9-22	5808	Maryann Sweeney	1000-130-330	80.00
B 9-22	5809	Tim Belmonte	1000-130-330	40.00
B 9-22	5810	Jason Comstock	1000-130-330	45.00
B 9-22	5811	Steve Cameron	1000-130-330	40.00
B 9-22	5812	Brian Clark	1000-130-330	40.00
B 9-22	5813	Jim Teitt	1000-130-330	40.00
B 9-22	5814	Jeff Pieper	1000-130-330	40.00
B 9-22	5815	Ron Todd	1000-130-330	2.93
B12-22	5815	Ron Todd	1000-130-599	155.08
P 9-22	5816	Verizon Wireless	1000-130-341	48.85
P12-22	5817	Lannis Fence	1000-610-730	5,035.00

Interest for the month is: \$20.75

Interest for the year is: \$120.84

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2271:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer