

**Millcreek Township Trustees  
Regular Meeting Minutes  
July 1, 2019**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:25 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Bill Lynch, Keith Conroy, Bill Jordan and Joyce Beaver.

**ATTENDEES:** Joni Orders, Dep. Myers – Union County Sheriff's Department, Chief Stewart – Jerome Township Fire Department, Dave Long and Forrest Day.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,568.39; Motor Vehicle License Tax \$94.15; Local Government Distribution \$1,513.67; LGF \$346.96. Marysville Municipal Court \$662.00 traffic fines. Ron Spessard \$75.00 building rental. Nicole Damron \$75.00 building rental. Marysville Rapture \$10.00 ball field rental. Fairbanks U10 \$10.00 ball field rental. Personal Construction (Jon Doyherty) \$500.00 zoning permit. Star Ohio: \$457.01. Star Plus: \$1,084.98.

**Business**

Mr. Lynch asked for a motion to approve the meeting minutes from June 3, 2019.

- **Resolution #1949:** motion to approve the minutes of the June 3, 2019 meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes from the June 19, 2019 special meeting to interview a candidate for Zoning Administrator.

- **Resolution #1950:** motion to approve the minutes of the June 19, 2019 special meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

**Propane**

Heritage Cooperative is offering a prepay program to lock in the price of propane from October 1, 2019 to April 30, 2019 at \$1.239/gallon.

- **Resolution #1951:** motion to purchase 1400 gallons of propane at \$1.239/gallon through Heritage Cooperative prepay program by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

**Sheriff's Report**

Deputy Myers had nothing to report. Mr. Day stated he has seen several dump trucks going to or leaving Shelly Materials that did not appear to have license plates on the back of the truck.

**Jerome Township Fire Department**

Chief Stewart noted there has been a 30 percent increase in fire/ems runs in Millcreek Township for the first half of the year compared to the same period last year. He expects the number of runs to level off and decline for the remainder of the year.

- In other matters, Chief Stewart talked about personnel updates and equipment status.
- Members of the department are involved in design reviews for the proposed new fire station that will be located in the Route 42/Harriot Road area.
- Tornado Sirens – At the June trustee meeting, Mr. Comstock asked about the feasibility of tornado sirens in Millcreek Township. Chief Stewart addressed this topic stating that tornado sirens have become less useful as the technology for construction has improved making homes more soundproof. A tornado siren costs approximately \$25,000.00 plus installation and upkeep costs. The siren has a one mile radius and the township would need several. In Union County, if a tornado siren is activated all tornado sirens in the County are activated regardless

of location. Chief Stewart's stated NOAA weather radios or smart phone apps for weather updates are more efficient as they can be programmed to be location specific.

### Citizen Comments

- None

### Zoning

#### Zoning Administrator

- **Resolution #1952:** motion to accept the Zoning Administrator's report for June 2019 as submitted by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

#### Zoning Administrator Position

Rod Todd was interviewed June 19, 2019 as a candidate for Millcreek Township Zoning Administrator.

- **Resolution #1953:** motion to hire Ron Todd as the Millcreek Township Zoning Administrator effective September 1, 2019 at a monthly salary of \$1,118.00 plus reimbursement for mileage within Millcreek Township for ZA duties. The Trustees will conduct a formal review and salary evaluation at the year end meeting in December. The ZA position is an "at-will" salary position which reports directly to the Millcreek Township Trustees. The Millcreek Township Zoning Administrator position is part time and has flexible hours. The Trustees understand Mr. Todd is employed full time and therefore timing priorities are with his full time employment. Motion made by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

There was discussion about hiring Phil Honsey as a contractor to train and support Mr. Todd during the transition period.

- **Resolution #1954:** motion to hire Phil Honsey as a private contractor for up to three months beginning September 1, 2019 at a rate of \$800.00 per month as a Personnel Trainer to Mr. Todd during the transition period by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

#### Davisson Property

The annual inspection of the Davisson property was conducted on April 30. Ms. Orders has the preliminary inspection report completed.

- Mr. Day was concerned about the report not being addressed until the August trustee meeting. Mr. Lynch stated the Trustees could call a special meeting if they feel there are significant findings in the report.

#### Zoning Commission

The Zoning Commission met in June and reviewed agri-tourism information provided by attorney Jill Tangeman.

- A sub-committee was created to review the 33 Corridor Overlay District.
- Nuisance letters issued for high grass have been mailed to a couple of residents. The trustees requested another letter be sent to the property owners before submitting the violation to the Prosecuting Attorney's Office.

#### Election Polling Location

The Trustees have been advised by the Union County Board of Elections that Millcreek Township will no longer be an election polling location. There has been no directive as to where Township residents will vote.

### Trustees

#### Mr. Lynch

- Mr. Lynch attended a meeting with ODOT. He has invited ODOT to a trustee meeting to convey information pertinent to the area.

#### Mr. Conroy

- The 33 Corridor Committee: ODOT is conducting a study of Route 33 between Dublin and Indian Lake.
- There was discussion about the Overlay District.
- The Union County Trails and Greenways Working Group is meeting in August. Mr. Conroy is unable to attend – Mr. Jordan will attend.
- The Ohio Department of Commerce is offering a grant for maintenance projects in cemeteries. Mr. Lynch will complete the application.

Mr. Jordan

- The outdoor basketball court has been completed.

Other

- The trustees duly noted the check sequence from the previous month ending with check #5148 and checks presented for approval at the current meeting beginning with check #5149. The trustees compared the accuracy of the expenditures and electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #1955:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1956:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

B 5-19	5149	Union Co. Trust/Clerk	1000-110-599	200.00
P 8-19	5150	Treasurer of State	1000-110-313	876.00
	5151	Joyce Beaver	1000-110-121	1,181.25
	5152	Keith Conroy	1000-110-111	303.83
	5152	Keith Conroy	2021-330-111	303.83
	5153	William Jordan	1000-110-111	451.31
	5153	William Jordan	2021-330-111	451.32
	5154	William Lynch	1000-110-111	402.96
	5154	William Lynch	2021-330-111	402.97
	5155	OPERS	1000-110-111	155.97
	5155	OPERS	1000-110-121	181.97
	5155	OPERS	1000-110-211	473.12
	5155	OPERS	2021-330-111	155.97
	5155	OPERS	2021-330-211	218.37
	5156	Ohio Public Emp. Def.	1000-110-111	150.00
	5156	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	22.62
	Vouc	IRS	1000-110-121	356.43
	Vouc	IRS	1000-110-213	49.01
	Vouc	IRS	2021-330-111	22.62
	Vouc	IRS	2021-330-213	22.62
	Vouc	Ohio Dept. Taxation	1000-110-111	110.59
	Vouc	Ohio Dept. Taxation	1000-110-121	81.81
	Vouc	Ohio Dept. Taxation	2021-330-111	10.56
	Vouc	School Dist. Income Tax	1000-110-111	12.48
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	12.46
B27-19	5157	N. Joni Orders	1000-130-150	1,118.00
P 4-19	5158	Ohio Edison	1000-120-351	265.61
B19-19	5159	Discount Portable Toilets	1000-610-599	75.00
B 7-19	5160	Tonya Jordan	1000-120-329	325.00
B16-19	5161	Richard Neill	1000-410-329	785.00
B10-19	5162	Jim Lawrenz	1000-130-330	40.00
B10-19	5163	Freeman Troyer	1000-130-330	40.00
B10-19	5164	Petty Cash	1000-130-330	250.00

B 6-19	5165	Eubanks Electric	1000-120-323	785.00
B 4-19	5166	Joyce Beaver	1000-110-410	172.89
	5167	VOID		
B10-19	5168	Joni Orders	1000-130-330	26.48
P 9-19	5169	Verizon Wireless	1000-130-330	50.34
B 3-19	5170	Marysville JT	1000-110-345	14.10
P 2-19	5171	Union County Engineer	2021-330-420	77.78
P 1-19	5172	Jerome Township	2191-220-360	96,213.69
P 5-19	5173	Heritage Co-Op	1000-120-353	1,734.60

Interest for the month is: \$1,608.46.

Interest for the year is: \$9,814.60.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1957:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

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William Lynch  
Chairman

X

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Joyce Beaver  
Fiscal Officer