

**Millcreek Township Trustees  
Organization/Regular Meeting Minutes  
January 6, 2014**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:10 p.m. at the Millcreek Township Community Building for the 2014 organization meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Zoning Administrator – Joe Clase, Darrin Pittman and Deputy Dyer of the Union County Sheriff’s Department.

**Organization**

Mr. Lynch asked for a motion to appoint a chairman for 2014.

- **Resolution #1317:** motion to appoint Mr. Lynch as chairman for 2014 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2014.

- **Resolution #1318:** motion to appoint Mr. Conroy as vice chairman for 2014 by Mr. Jordan, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #1319:** motion by Mr. Lynch to schedule the monthly trustee meeting at the township community building on the first Monday of each month at 7:00 p.m. except for July when the meeting will be held on Wednesday, July 2. In the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday, seconded by Mr. Jordan.
- Motion unanimously approved.

**Business**

Mr. Lynch asked for a motion to approve the year end meeting minutes held on December 19, 2013.

- **Resolution #1320:** motion to approve the minutes of the December 19, 2013 year end meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a trustee representative to LUC for 2014.

- **Resolution #1321:** motion to appoint Mr. Conroy as the trustee representative to LUC for 2014 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint the fire prevention officer for 2014.

- **Resolution #1322:** motion to appoint Dave Wilson as the fire prevention officer for 2014 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the Temporary Appropriations for 2014.

- **Resolution #1323:** motion to approve the 2014 Temporary Appropriations by Mr. Conroy - General Fund \$70,300.00; Motor Vehicle License Tax Fund \$100.00; Gasoline Tax Fund \$41,000.00; Cemetery Fund \$1,500.00; Special Levy-Fire Fund \$98,500.00; and Special Levy-Police Protection Fund \$72,500.00. Total for all funds \$283,900.00, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building, mowing, and landscape maintenance.

- **Resolution #1324:** motion to hire Tonya Jordan to clean the township community building for 2014 at \$300.00 per month by Mr. Conroy, seconded by Mr. Lynch.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.
- **Resolution #1325:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2014 at \$14.75 per hour not to exceed \$9000.00 for the 2014 mowing season by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1326:** motion to hire Robert Barker for pruning and landscape maintenance at the township building at a rate of \$40.00 per visit for 2014 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

#### Revenue Budget

Revenue budget items in the UAN software for 2014 will be determined by using the 2013 end of year Revenue Status report. The last Certificate of Estimated Resources from the Union County Auditor is dated April, 2013 and the 2014 Certificate of Estimated Resources will not be available from the county auditor until February or March.

#### Sheriff's Report

Deputy Dyer was in attendance. He had nothing to report nor did the trustees have anything to report to the Sheriff's Department.

#### Citizen Comments

None

#### Zoning

##### Zoning Administrator

Mr. Clase presented the monthly call and activity log for December, 2013.

- **Resolution #1327:** motion to approve the Zoning Administrator's call and activity log for December 2013 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

##### Zoning Commission

The Zoning Commission met in December and discussed fuel station regulations. The discussion will be continued on January 21 to address LUC and Union County Prosecutor's feedback. The organization meeting will also be held on January 21.

##### Board of Zoning Appeals

The Board of Zoning Appeals approved a conditional use permit (CUP) in December for an agricultural equipment sales and service facility on the northwest corner of Jerome Road and U.S. 42. A variance for landscaping and signage was tabled until February 4. An organization meeting will also be held on February 4.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals were discussed.

- The trustees will contact the board members whose terms will be expiring and determine whether they would like to continue to serve on their respective boards.

##### Spot Zoning

Mr. Clase noted there are three properties on Bellepoint Road that are spot zoned as B-2 classification.

- The trustees advised Mr. Clase to contact the three property owners to try to initiate rezoning of the properties from B-2 to R-1. If the owners agree to rezone, the township will waive the rezoning fee in order to eliminate spot zoning.

**Trustees**

**Mr. Lynch**

- Mr. Lynch stated the soccer field sign is complete and will be installed before the beginning of spring soccer.

**Mr. Conroy**

- Mr. Conroy has submitted pictures to be included on the township website.

**Mr. Jordan**

- Mr. Jordan is working with the propane provider for the township building.

**Other**

The trustees duly noted the check sequence from the previous month ending with check #3859 and checks presented for approval at the current meeting beginning with check #3860. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1328:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P 1-14	3860	Jerome Township	2191-220-360	84,662.69
B 2-14	3861	Marysville JT	1000-110-345	10.83
B11-14	3861	Marysville JT	1000-130-345	29.75
B22-14	3862	Verizon Wireless	1000-130-341	27.76
B 4-14	3863	InfoGuard	1000-110-599	60.00
B 3-14	3864	Joe Clase	1000-110-410	138.11
B 9-14	3865	Fraley Cooper & Assoc.	1000-130-330	285.00
P 4-14	3866	Ohio Edison	1000-120-351	158.17
B 4-14	3867	Union County Treasurer	1000-110-599	5.92

Interest for the month is: \$

Interest for the year is: \$

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

**Motion to Adjourn**

- **Resolution #1329:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

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William Lynch  
Chairman

X

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Joyce Beaver  
Fiscal Officer

