

Millcreek Township Trustees
Organization/Regular Meeting Minutes
January 2, 2017

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 7:40 p.m. at the Millcreek Township Community Building for the 2017 organization meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Deputy Craft – Union County Sheriff's Department.

Organization

Mr. Lynch asked for a motion to appoint a chairman for 2017.

- **Resolution #1661:** motion to appoint Mr. Lynch as chairman for 2017 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2017.

- **Resolution #1662:** motion to appoint Mr. Conroy as vice chairman for 2017 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #1663:** motion to schedule the monthly trustee meeting at the township community building on the first Monday of each month at 7:00 p.m., in the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Business

Mr. Lynch asked for a motion to approve the year end meeting minutes held on December 20, 2016.

- **Resolution #1664:** motion to approve the minutes of the December 20, 2016 year end meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a representative to LUC.

- **Resolution #1665:** motion to appoint Mr. Conroy as Millcreek Township's representative to LUC for 2016 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint the fire prevention officer for 2017.

- **Resolution #1666:** motion to appoint Jerome Township Fire Inspector, Sam Parsons, as the fire prevention officer for 2017 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building, mowing, and landscape maintenance.

- **Resolution #1667:** motion to hire Tonya Jordan to clean the township community building for 2017 at \$315.00 per month by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.
- **Resolution #1668:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2017 at \$15.00 per hour not to exceed \$9000.00 for the 2017 mowing season by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

- **Resolution #1669:** motion to hire Robert Barker for pruning and landscape maintenance at the township building at a rate of \$40.00 per visit for 2017 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The US 33 Corridor representative was discussed.

- **Resolution #1670:** motion to appoint Mr. Conroy as Millcreek Township's representative to the US 33 Corridor Committee for 2017 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The Tax Incentive Review Committee was discussed.

- **Resolution #1671:** motion to appoint Mr. Conroy as Millcreek Township's representative to the Tax Incentive Review Committee by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The representative to the Health Department was discussed.

- **Resolution #1672:** motion to appoint Mr. Jordan as Millcreek Township's representative to the Health Department by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Revenue Budget

Revenue budget items in the UAN software for 2017 will be determined by using the 2016 end of year Revenue Status report. The last Certificate of Estimated Resources from the Union County Auditor was dated January 15, 2016 and the 2017 Certificate of Estimated Resources will not be available from the county auditor until February.

Sheriff's Report

- Deputy Craft reported the township had no issues.

Citizen Comments

None

Zoning

Zoning Administrator

- **Resolution #1673:** motion to accept the Zoning Administrator's report for December, 2016 as submitted by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission did not meet in December. There will be a joint meeting of the trustees and any zoning board members on January 18, 2017 to meet with representatives from Planning Next to continue updates to the Land Use/Growth Plan.

Board of Zoning Appeals

- No meeting.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals were discussed.

- The trustees will contact the board members whose terms will be expiring.

Trustees

Mr. Lynch

- Facility duties of the trustees were reviewed and will remain the same for 2017.

Mr. Conroy

- US 33 Corridor Committee: The Committee is meeting on a bi-monthly basis. A meeting has been scheduled for February, 2017.
- A member of the community contacted Mr. Conroy about installing a basketball court on the township property. The trustees will entertain the idea.

Mr. Jordan

- Mr. Jordan reported the women’s bathroom sink will be repaired in January.

Other

The trustees duly noted the check sequence from the previous month ending with check #4596 and checks presented for approval at the current meeting beginning with check #4597. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1674:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P	1-17	4597	Jerome Township	2191-220-360	92,513.20
B	1-17	4598	Marysville JT	1000-110-345	11.56
B	5-17	4598	Marysville JT	1000-130-345	30.06
P	6-17	4599	Verizon Wireless	1000-130-341	50.12
P	3-17	4600	Ohio Edison	1000-120-351	175.69
B	4-17	4601	Union County Treasurer	1000-110-599	7.10
		4602	BWC	1000-110-230	14.53
P	2-17	4603	Union County Engineer	2021-330-420	1,113.95

Interest for the month is: \$

Interest for the year is: \$

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1675:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer

