

**Millcreek Township Trustees
Regular Meeting Minutes
February 3, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Joyce Beaver.

ATTENDEES: Ron Todd, Scott Brackenridge, Joni Orders, Brian Clark, Danielle Sullivan, Deputy Myers – Union County Sheriff’s Department, Chief Stewart – Jerome Township Fire Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,799.59; Motor Vehicle License Tax \$75.56; Local Government Distribution \$1,266.60; LGF \$346.96. Marysville Municipal Court \$323.00 traffic fines. Connie Taylor \$75.00 building rental. American Risk Pooling \$403.99 capital distribution. Bureau Worker’s Compensation \$76.90 refund. Star Ohio: \$347.88. Star Ohio Plus: \$779.47.

Business

Mr. Conroy asked for a motion to approve the meeting minutes from January 6, 2020.

- **Resolution #2023:** motion to approve the minutes of the January 6, 2020 meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Appointments to Zoning Boards

- **Resolution #2024:** motion to appoint Eryn Staats to a five year term on the Zoning Commission beginning February 1, 2020 through February 1, 2025 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #2025:** motion to appoint Brian Clark to a five year term on the Board of Zoning Appeals beginning February 1, 2020 through February 1, 2025 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Township Fee Schedules

Township fees were reviewed. Minor wording was corrected on the Community Center Rental Fee Schedule.

LED Building Lighting

- **Resolution #2026:** motion to accept the quote from Eubanks Electric to remove the existing building ceiling light fixtures and install LED flat panel fixtures not to exceed \$5,500.00 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Sheriff’s Report

- Deputy Myers reminded residents to keep vehicles and buildings locked to help deter theft.
- Deputy Brown, a PSO assigned to Jerome/Millcreek PSO area, has accepted another position with the Sheriff’s Department. A replacement PSO is currently in training.

Jerome Township Fire Department

Chief Stewart presented the 2019 Jerome Township Division of Fire Annual Report and discussed major components of the report – personnel, training, equipment and collaboration with other entities.

Citizen Comments

- None

Zoning

Zoning Administrator

- **Resolution #2027:** motion to accept the Zoning Administrator's report, as corrected, for January 2020 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.
- Mr. Todd completed a follow up visit to the Davisson property on January 23, 2020. There are four items needing correction for compliance. Mr. Todd will meet with Jeff Stauch – Union County Engineer to follow up on County compliance items.
- IWorQ update: Administrative formatting is in process which will take approximately two months.
- Mr. Todd approached the Trustees about purchasing a document scanner.
- **Resolution #2028:** motion to approve the purchase of a document scanner not to exceed \$350.00 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission did not meet in January. The organization meeting will be held in February.

Board of Zoning Appeals

- The Board of Zoning Appeals will schedule their organization meeting in February or March.

Trustees

Mr. Conroy

- The 33 Corridor Committee will meet later this month.
- Columbia Gas Pipeline Project: A hearing was held. Representatives are meeting with the Union County Commissioners.
- The fire levy renewing the current 4.8 mills is on the March 17, 2020 ballot. Millage rates have remained the same for two decades.

Mr. Jordan

- Mill Creek Log Jam Committee: The Committee has not met in 2020 but surveying has begun.
- Mr. Jordan will proceed with having the storage room in the building rekeyed.

Mr. Long

- 2020 Census: Mr. Long will be encouraging residents to participate in the 2020 Census.

Other

- The trustees duly noted the check sequence from the previous month ending with check #5275 and checks presented for approval at the current meeting beginning with check #5276. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in in the minutes.
- **Resolution #2029:** motion to approve the bank statement and bank reconciliation by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2030:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

5276	Joyce Beaver	1000-110-121	1,178.93
5277	Keith Conroy	1000-110-111	303.94
5277	Keith Conroy	2021-330-111	303.94
5278	William Jordan	1000-110-111	451.49

	5278	William Jordan	2021-330-111	451.49
	5279	David Long	1000-110-111	460.84
	5279	David Long	2021-330-111	460.84
	5280	Ron Todd	1000-130-150	932.53
	5281	OPERS	1000-110-111	157.81
	5281	OPERS	1000-110-121	181.97
	5281	OPERS	1000-110-211	632.21
	5281	OPERS	1000-130-150	111.80
	5281	OPERS	2021-330-111	155.80
	5281	OPERS	2021-330-211	220.93
	5282	Ohio Public Emp. Def.	1000-110-111	150.00
	5282	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	27.55
	Vouc	IRS	1000-110-121	360.02
	Vouc	IRS	1000-110-213	65.48
	Vouc	IRS	1000-130-150	61.34
	Vouc	IRS	2021-330-111	27.54
	Vouc	IRS	2021-330-213	27.54
	Vouc	Ohio Dept. Taxation	1000-110-111	12.73
	Vouc	Ohio Dept. Taxation	1000-110-121	80.54
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.71
	Vouc	School Dist. Income Tax	1000-110-111	13.75
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	13.73
B 6-20	5283	Tonya Jordan	1000-120-329	325.00
P 4-20	5284	Union County Sheriff	1000-110-599	277.06
B 4-20	5285	Union County Treasurer	1000-110-599	5.00
B12-20	5286	Union County Recorder	1000-130-599	20.00
P 4-20	5287	Ohio Edison	1000-120-351	203.04
P 9-20	5288	Verizon Wireless	1000-130-330	50.67
	5289	VOID		
P 3-20	5290	Union County Sheriff	2192-210-360	15,179.70
B 2-20	5291	Marsyville JT	1000-110-345	33.25

Interest for the month is: \$1,398.68.

Interest for the year is: \$1,398.68.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2031:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Joyce Beaver
Fiscal Office

