

**Millcreek Township Trustees
Regular Meeting Minutes
February 3, 2014**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:15 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, and Deputy Haycox Union County Sheriff's Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,519.57; Motor Vehicle License Tax \$75.46; Local Government Distribution \$977.45. Troy Koenig \$75.00 building rental. Myron Lavendar \$75.00 building rental. Mary Clements \$75.00 building rental. Samantha Cox \$75.00 building rental. Regina Jones \$50.00 building rental. P & D Builders \$206.20 building permit. Marysville Municipal Court \$654.50 traffic fines. OTARMA \$416.72 capital credit distribution. Star Ohio: \$2.60. Star Plus: \$84.97.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on January 6, 2014.

- **Resolution #1330:** motion to approve the minutes of the January 6, 2014 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Township Road Maintenance

- **Resolution #1331:** motion to sign an agreement for the Union County Engineer's Department to perform the necessary maintenance and repair of Millcreek Township roads for 2014 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- The trustees certified 2.825 miles of township roads and signed the annual road mileage certification.

Permanent Appropriations

The 2014 permanent appropriations were reviewed.

- **Resolution #1332:** motion to approve the 2014 permanent appropriations – General Fund \$348,100.00; Motor Vehicle License Tax Fund \$100.00; Gasoline Tax Fund \$155,000.00; Cemetery Fund \$1,500.00; Special Levy Fire Fund \$202,500.00; Special Levy Police Protection Fund \$74,500.00 for a total of \$781,700.00 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Citizen Comments

None

Sheriff's Report

Deputy Haycox had nothing to report.

- Mr. Conroy stated there have been several traffic accidents on Watkins Road near his home and asked about the process for getting the speed limit lowered on that portion of Watkins Road.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for January.

- **Resolution #1333:** motion to approve the Zoning Administrator's report as submitted for January, 2014 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Spot Zoning

Mr. Clase reported, per discussion with the trustees at the January meeting, letters were sent to three owners of property on Bellepoint Road spot zoned B-2.

- The letters inquired whether the owners would be interested in rezoning the properties in question from B-2 to R-1 with the fees being waived by the township. Mr. Clase has received a response from two of the property owners and neither are in favor of having their property rezoned to R-1.

Zoning Permits

Mr. Clase recommended changing the fee schedule to flat fees for permits for new homes, additions, accessory buildings, and revisions to previously submitted permits.

- **Resolution #1334:** motion to change the fee schedule to a flat fee for the following zoning permits – new home permit \$250.00, addition permit \$125.00, accessory buildings \$50.00, and revision to previously submitted permits \$25.00 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Clase had previously submitted new zoning forms for the trustees to review.

- **Resolution #1335:** motion to adopt new forms for residential zoning permits, non-residential zoning permits, and signage zoning permits, by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission held an organization meeting in January. They will meet the third Tuesday of each month unless modified.

- The ZC will continue discussion of fuel station standards in February.
- **Resolution #1336:** motion to appoint Joni Orders to a five year term on the Zoning Commission beginning February 1, 2014 through February 1, 2019 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Board of Zoning Appeals

The Board of Zoning Appeals will hold an organization meeting on February 4, 2014.

- The BZA will meet the second week of February to continue discussion on the variance requested by Evolution Ag.
- **Resolution #1337:** motion to appoint Jim Teitt to a five year term on the Board of Zoning Appeals beginning February 1, 2014 through February 1, 2019 by Mr. Conroy, seconded by Mr. Jordan.

Trustees

Mr. Lynch

- The soccer field sign is finished and in storage until the weather permits installation.

Mr. Conroy

- Mr. Conroy has been requested to attend the Marysville City Council meeting to answer questions about a JEDD between Millcreek Township and the City of Marysville.
- The township website is near completion.

Mr. Jordan

- Mr. Jordan stated he had repaired the frozen pipes in the men's bathroom at the community building. The lack of insulation is a problem and he recommended having the building insulated better prior to next winter.
- Mr. Jordan presented flooring samples for the community building main room.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3867 and checks presented for approval at the current meeting beginning with check #3868. The trustees compared the

accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1338:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1339:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

	3868	Joyce Beaver	1000-110-121	1,124.36
	3869	Joe Clase	1000-130-330	870.99
	3870	Keith Conroy	1000-110-111	261.84
	3870	Keith Conroy	2021-330-111	261.84
	3871	William Jordan	1000-110-111	409.76
	3871	William Jordan	2021-330-111	409.76
	3872	William Lynch	1000-110-111	360.94
	3872	William Lynch	2021-330-111	360.94
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	266.02
	Vouc	IRS	1000-110-213	58.95
	Vouc	IRS	1000-130-150	14.50
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3873	OPERS	1000-110-111	141.48
	3873	OPERS	1000-110-121	165.05
	3873	OPERS	1000-130-150	100.00
	3873	OPERS	1000-110-211	569.13
	3873	OPERS	2021-330-111	141.48
	3873	OPERS	2021-330-211	198.06
	3874	Ohio Public Emp. Def.	1000-110-111	150.00
	3874	Ohio Public Emp. Def.	2021-330-111	150.00
	3875	Ohio Dept. Taxation	1000-110-111	109.19
	3875	Ohio Dept. Taxation	1000-110-121	78.56
	3875	Ohio Dept. Taxation	1000-130-150	6.68
	3875	Ohio Dept. Taxation	2021-330-111	9.17
	3876	School Dist. Income Tax	1000-110-+111	11.03
	3876	School Dist. Income Tax	1000-110-121	16.51
	3876	School Dist. Income Tax	1000-130-150	7.83
	3876	School Dist. Income Tax	2021-330-111	11.01
P 3-14	3877	Union County Sheriff	2192-210-360	15,465.24
B 6-14	3878	Tonya Jordan	1000-120-329	300.00
B22-14	3879	Verizon Wireless	1000-130-341	27.80
P15-14	3880	LUC	1000-110-317	859.95
B23-14	3881	Union County Recorder	1000-110-599	50.00
P14-14	3882	Georgia Tobin	1000-110-599	512.50
B 2-14	3883	Marysville JT	1000-110-345	17.00
B11-14	3883	Marysville JT	1000-130-345	72.26
	3884	Bureau Workers Comp	1000-110-230	908.00
	3884	Bureau Workers Comp	2021-330-230	335.83
B 7-14	3885	Bill Jordan	1000-120-420	33.20
P11-14	3886	Consolidated Gas	1000-120-353	857.90

Interest for the month is: \$284.35.

Interest for the year is: \$284.35.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1340:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer