

**Millcreek Township Trustees
Regular Meeting Minutes
February 1, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:20 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Wyatt Payton – Union County Sheriff's Office, Jeff Pieper

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from January 4, 2021.

- **Resolution #2136:** motion to approve the minutes of the January 4, 2021 meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Mr. Conroy asked for a motion to approve the public hearing minutes from January 11, 2021.

- **Resolution #2137:** motion to approve the minutes of the January 11, 2021 public hearing by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for the month.

- Fire & EMS responses were comparable to this time last year. No noteworthy activity.
- The department utilized CARES Act funding to purchase a bariatric cot. This expands the capabilities of the department when responding to bariatric patients.
- Chief Stewart expects to present the 2020 Annual Report at the March meeting.

Sheriff's Report

Deputy Payton stated he was not aware of any specific issues in the township to report but was open to any questions from the trustees or the public. They continue to monitor traffic activity in the area, especially along US 42.

Public Comment

Mr. Jeff Pieper asked some follow-up questions to the trustees after attending the public hearing in January in which the rezoning of additional acreage for excavating by Shelly Materials was approved. Mr. Pieper noted some concerns he had about continued expansion of excavating operations by Shelly Materials as well as traffic activity near the quarry.

Appointments to Zoning Boards

Appointments of board members to the Board of Zoning Appeals and Zoning Commission were discussed.

- **Resolution #2138:** motion to appoint Steve Cameron to a five year term on the Board of Zoning Appeals beginning February 1, 2021 through February 1, 2026 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #2139:** motion to appoint Jim Lawrenz to a five year term on the Zoning Commission beginning February 1, 2021 through February 1, 2026 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.
- **Resolution #2140:** motion to appoint Tim Belmonte as an alternate member to a five year term on the Zoning Commission beginning February 1, 2021 through February 1, 2026 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning

Zoning Commission

The Zoning Commission held the 2021 organization meeting on January 19, 2021.

Board of Zoning Appeals

The Board of Zoning Appeals did not meet in January. The date for the 2021 organization meeting should be determined soon, hopefully to be held in February or March.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting. Mr. Todd was not able to attend due to a scheduling conflict and the inclement weather.

- **Resolution #2141:** motion to accept the Zoning Administrator's report for January 2021 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees discussed scheduling a special meeting to provide Mr. Todd an employee performance review for his role as Zoning Administrator. This was previously planned for February 1st but had to be canceled due to scheduling conflicts.

- **Resolution #2142:** motion to schedule a special trustee meeting on February 16th at 6:30 p.m. at the township community building to discuss personnel matters by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Trustees

Northern Columbus Loop Gas Pipeline Project

Columbia Gas of Ohio is proposing a pipeline project referred to as the Northern Columbus Loop Pipeline Project which if approved will pass through portions of Millcreek Township.

- Mr. Thayne Gray, Assistant Prosecuting Attorney for Union County, previously emailed background information to the trustees regarding this project which will provide transmission of natural gas to areas north and west of Columbus including Union County. The trustees were also made aware of Columbia Gas of Ohio's application filed with the Ohio Power Siting Board regarding this pipeline project.
- In order for Millcreek Township to have the opportunity to engage directly in discussions on the proposed pipeline, Mr. Gray advised the trustees to pass a resolution that would allow access to the discussion.
- **Resolution #2143:** motion approving intervention in the matter of Columbia Gas of Ohio's Application for a Certificate of Environmental Compatibility and Public Need for the Construction of the Northern Columbus Loop – Phase VII, before the Ohio Power Siting Board, Case No. 20-12362-GA-BTX on behalf of Millcreek Township, Union County, Ohio by Mr. Long, seconded by Mr. Jordan.
- Mr. Conroy – abstain; Mr. Jordan – yes; Mr. Long – yes

Mr. Jordan

- Mill Creek Log Jam Project – Discussions are being held with potential contractors. Information will continue to be gathered as the bidding process progresses.
- Trails & Greenway Committee – Working groups are formed. Funding is a priority being discussed now.

Mr. Long

No updates.

Mr. Conroy

- PSO Program Update – Jerome Township approved adding a 5th PSO Officer and a School Resource Officer (SRO) during their January meeting. The new contract would begin July 1st.
- Website Update – Mr. Conroy will talk with Georgia about making some updates to information on the township website.
- Gas Line Update – No updates on the Marysville Connector Project.

- Township Hall Drainage Project – Work has not started yet. Cory has taken measurements and will be in touch to schedule the work.

Other Business Items

Special Revenue Fund

The Union County Commissioners adopted permissive county motor vehicle taxes in November 2019. These taxes began to be imposed on vehicle registrations in 2021. A portion of these taxes are to be distributed to townships. This township revenue requires the establishment of a special fund.

- **Resolution #2144:** motion to establish a special revenue fund for distribution of permissive motor vehicle tax proceeds, which shall be identified as Fund No. 2231, Permissive Motor Vehicle by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,246.17; Motor Vehicle License Tax \$79.32; Local Government Sales Tax \$1,313.62; LGF \$346.96; Motor Vehicle Permissive License Tax \$141.00. Marysville Municipal Court \$128.50 traffic fines. Tonya Jordan \$75.00 building rental. Star Ohio \$19.68. Star Ohio Plus \$45.32.

The trustees duly noted the check sequence from the previous month ending with check #5473 and checks presented for approval at the current meeting beginning with check #5474. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2145:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2146:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

5474	Scott Brackenridge	1000-110-121	1,681.98
5475	Keith Conroy	1000-110-111	303.94
5475	Keith Conroy	2021-330-111	303.94
5476	William Jordan	1000-110-111	451.49
5476	William Jordan	2021-330-111	451.49
5477	David Long	1000-110-111	468.36
5477	David Long	2021-330-111	468.38
5478	Ron Todd	1000-130-150	916.59
5479	OPERS	1000-110-111	158.75
5479	OPERS	1000-110-211	378.78
5479	OPERS	1000-130-150	111.80
5479	OPERS	2021-330-111	158.74
5479	OPERS	2021-330-211	222.25
Vouc	IRS	1000-110-111	28.21
Vouc	IRS	1000-110-121	146.65
Vouc	IRS	1000-110-212	118.85
Vouc	IRS	1000-110-213	67.03
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	28.20
Vouc	IRS	2021-330-213	23.02
Vouc	Ohio Dept. Taxation	1000-110-111	12.92
Vouc	Ohio Dept. Taxation	1000-110-121	70.19
Vouc	Ohio Dept. Taxation	1000-130-150	12.33
Vouc	Ohio Dept. Taxation	2021-330-111	12.91
Vouc	School Dist. Income Tax	1000-110-111	13.84
Vouc	School Dist. Income Tax	1000-110-121	18.09
Vouc	School Dist. Income Tax	2021-330-111	13.82
Vouc	Marysville City Inc. Tax	1000-130-150	16.77
Vouc	Ohio Public Emp. Def.	1000-110-111	150.00

	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
P 1-21	5480	Jerome Township	2191-220-360	100,062.24
B 6-21	5481	Tonya Jordan	1000-120-329	325.00
P 4-21	5482	Ohio Edison	1000-120-351	193.04
P 9-21	5483	Verizon Wireless	1000-130-341	97.88
P10-21	5484	Time Warner Cable	1000-120-329	149.96
B 2-21	5485	Marysville JT	1000-110-345	85.50
B11-21	5485	Marysville JT	1000-130-345	80.75
B 4-21	5486	Union County Treas.	1000-110-599	5.00
B 4-21	5487	Union County Sheriff	1000-110-599	277.06
B12-21	5488	Union County Recorder	1000-130-599	20.00
B12-21	5489	Ron Todd	1000-130-599	28.60

Interest for the month is: \$51.68

Interest for the year is: \$51.68

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2147:** motion to adjourn by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer