

**Millcreek Township Trustees
Regular Meeting Minutes
December 7, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:40 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Dimitri Tuzin – Union County Sheriff’s Office, Joni Orders

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,419.35; Motor Vehicle License Tax \$93.64; Local Government Distribution \$1,210.42; LGF \$346.96. Ohio Bureau of Workers Comp \$931.80 premium refund. Lindsay Thomas \$100.00 zoning permit. Carla Reinhard \$500.00 cemetery lots. Brandie McLaughlin \$75.00 building rental. Star Ohio \$25.58. Star Ohio Plus \$75.64.

Meeting Minutes

Mr. Conroy asked for a motion to approve the meeting minutes from November 2, 2020.

- **Resolution #2108:** motion to approve the minutes of the November 2, 2020 meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

- Chief Stewart presented the monthly fire/EMS stats for the month.
- The Fire Department is trying to move forward with purchasing new SCBA equipment (self-contained breathing apparatus). Bid requests have been sent to vendors for this equipment purchase. Chief Stewart reported last month that a grant request for the new equipment purchase was rejected.
- The Fire Department continues to utilize funding during calendar year 2020 from the CARES Act to purchase supplies and equipment. Delays from vendors continue to occur due to high demand.
- Chief Stewart and the Trustees reviewed a contract to renew coverage to Millcreek Township for fire and EMS services provided by Jerome Township.
- **Resolution #2109:** motion to renew the contract with Jerome Township for fire and EMS services for a five year period beginning January 1st, 2021 through December 31st, 2025 by Mr. Conroy, seconded by Mr. Long.
- Mr. Conroy – yes, Mr. Jordan – yes, Mr. Long – yes

Sheriff’s Report

- Deputy Tuzin stated he was not aware of any issues in the township to report.

Public Comment

- None

Zoning

Zoning Commission

- No Zoning Commission meeting was held in November.
- A public hearing is scheduled for December 15th at 7:00 pm to discuss an application from Shelly Materials for a rezoning amendment of 35 acres. The regular monthly meeting of the Zoning Commission will then be held after completion of the public hearing.
- Joni Orders expects to receive updated overlay district language soon from Aaron with Community Planning Insights relating to the US-33 and US-42 corridors.

Board of Zoning Appeals

- No meeting held in November.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting.

- **Resolution #2110:** motion to accept the Zoning Administrator's report for November 2020 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Open Meetings Act Relief Provisions

- The Trustees reviewed a draft resolution which would allow remote participation in township meetings and hearings during the COVID-19 pandemic emergency in accordance with provisions in Ohio House Bill 404.
- **Resolution #2111:** motion to adopt the resolution drafted by Thayne Gray, Assistant Prosecuting Attorney for Union County, allowing remote participation in meetings and hearings until the earlier of July 1st, 2021 or further resolution of this Board in accordance with provisions in Ohio House Bill 404 by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes, Mr. Jordan – yes, Mr. Long – yes

Trustees

Mr. Jordan

- Door seal replacement and paint – Painting is not done yet but Mr. Jordan intends to complete this project in the near future.
- Mill Creek Log Jam Project Committee – no update
- Trails & Greenway Committee – A meeting was scheduled for November 17th. No further updates.
- Joni Orders requested that the township hall thermostat be checked due to concerns it was not working properly.

Mr. Long

- Exit and emergency lights were replaced and are working properly now.
- Union County Housing Task Force Committee – no update

Mr. Conroy

- PSO Program Meeting – Mr. Conroy is attending a meeting in December to discuss the Public Safety Officer program with members from the Union County Sheriff's Office and Jerome Township.
- Gas Line Update – Discussion and updates continue regarding the Northern Loop pipeline.
- Drainage Project – Mr. Conroy is meeting with Bunsold Excavating later this week to discuss timing and next steps.
- 33 Corridor Committee – The next meeting is scheduled in December.

Other Business Items

- **Resolution #2112:** motion to move into executive session to discuss personnel matters by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes, Mr. Jordan – yes, Mr. Long – yes
- **Resolution #2113:** motion to return to regular session by Mr. Conroy, seconded by Mr. Jordan.
- Mr. Conroy – yes, Mr. Jordan – yes, Mr. Long – yes
- The Trustees reviewed a draft of the 2021 appropriations presented by Mr. Brackenridge and asked questions.
- Mr. Conroy requested Mr. Brackenridge follow-up with the Union County Engineer's Office to receive participating payment information that can be reviewed at our next meeting.
- The Trustees scheduled the township's year-end meeting on Monday, December 21st starting at 7:00 pm.

The trustees duly noted the check sequence from the previous month ending with check #5438 and checks presented for approval at the current meeting beginning with check #5439. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2114:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2115:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5439	Scott Brackenridge	1000-110-121	1,652.86
	5440	Keith Conroy	1000-110-111	303.94
	5440	Keith Conroy	2021-330-111	303.94
	5441	William Jordan	1000-110-111	451.49
	5441	William Jordan	2021-330-111	451.49
	5442	David Long	1000-110-111	461.26
	5442	David Long	2021-330-111	461.26
	5443	Ron Todd	1000-130-150	916.59
	5444	OPERS	1000-110-111	157.81
	5444	OPERS	1000-110-211	377.46
	5444	OPERS	1000-130-150	111.80
	5444	OPERS	2021-330-111	157.80
	5444	OPERS	2021-330-211	220.93
	Vouc	IRS	1000-110-111	27.13
	Vouc	IRS	1000-110-121	144.12
	Vouc	IRS	1000-110-212	116.80
	Vouc	IRS	1000-110-213	66.41
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	27.12
	Vouc	IRS	2021-330-213	22.89
	Vouc	Ohio Dept. Taxation	1000-110-111	12.73
	Vouc	Ohio Dept. Taxation	1000-110-121	69.17
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.71
	Vouc	School Dist. Income Tax	1000-110-111	13.75
	Vouc	School Dist. Income Tax	1000-110-121	17.76
	Vouc	School Dist. Income Tax	2021-330-111	13.73
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-20	5445	Tonya Jordan	1000-120-329	325.00
P 4-20	5446	Ohio Edison	1000-120-351	179.42
P 9-20	5447	Verizon Wireless	1000-130-341	48.94
B 6-20	5448	Time Warner Cable	1000-120-329	74.98
B11-20	5449	Marysville Journal Trib.	1000-130-345	28.50
P 2-20	5450	Union County Engineer	2021-330-420	9,777.45
B 7-20	5451	Keith Conroy	1000-120-420	19.20
P 8-20	5452	Auditor of State	1000-110-313	876.00
B 4-20	5453	US Post Office	1000-110-599	76.00

Interest for the month is: \$55.71

Interest for the year is: \$4,042.30

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2116:** motion to adjourn by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer