

**Millcreek Township Trustees
Regular Meeting Minutes
December 6, 2010**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. until 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Forrest Day, Jason Comstock, Robert Barker, Sheriff Nelson, and Chief Skeldon of the Jerome Township Fire Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,797.30; Motor Vehicle License Tax \$84.76; Local Government Distribution \$2,145.67. Union County Auditor: Tangible Personal Property— General Fund \$2,310.20, Special Levy Fire Fund \$7,734.18. Marysville Municipal Court \$563.00 traffic fines. Forest City Enterprises reimbursement of Bayly Pointe PUD fees \$15,000.00. Cheryl Byers \$75.00 rental of township building. Samuel Smith \$100.00 building permit. Steven Kalapos \$100.00 building permit. Flores Landscape Service \$100.00 building permit. State of Ohio Department Taxation/Revenue: General Fund- \$1.35, Special Levy Fire Fund - \$4.62, Special Levy Police Fund - \$1.74. Star Ohio: \$81.69.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on November 1, 2010.

- **Resolution #937:** motion to approve the minutes of the November 1, 2010 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Sheriff's Report

The monthly stats were presented.

- Sheriff Nelson informed the trustees that one of the PSO officers assigned to the Jerome/Millcreek PSO district will be on medical leave for approximately two months. Due to budget cuts in the Sheriff's Department there are no extra officers. They will try to arrange schedules to cover the district, however there may not be coverage by a PSO officer two days a week. If coverage is reduced, Millcreek Township will be issued a credit on the next billing.
- Sheriff Nelson also spoke to an ODOT representative about the Route 42/Watkins Road interchange. Flashing lights to warn of a traffic signal light change will not be installed. Robert Barker asked if the yellow light signal could be lengthened.
- Mr. Barker reported the stop sign at Brown Road and Wilderness Trails was missing. Sheriff Nelson's office will contact the Union County Engineer's Office to have a new sign erected.

Jerome Township Fire Department

Chief Skeldon reported on the failed fire levy in Jerome Township. Due to the budget reduction, the fire department has suspended their part time fire fighters. This may result in a limited delayed response for residents of Millcreek Township however mutual aid will be contacted immediately for any fire responses in Millcreek Township.

Citizen Comments

None

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for November.

- **Resolution #938:** motion to approve the Zoning Administrator's report as submitted for November, 2010 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Clase would like to attend a zoning conference in the spring of 2011. He requested the trustees consider paying a portion of the expenses related to his attending the conference.

Zoning Commission

The Zoning Commission held the monthly meeting on November 18 and discussed text amendments to the zoning resolution.

The Board of Zoning Appeals

No meeting was held in November.

Davisson Property

Mr. Clase and Mr. Jordan met with Mr. Davisson on his property. Complaints have been received on wood debris piles on the property. Mr. Davisson is bringing construction debris onto his property with the intent to grind it and use it to heat a barn and the house.

- Mr. Comstock and Mr. Day presented pictures of the wood debris piles as well as other debris on the Davisson property and expressed their concern.
- Mr. Clase and Mr. Comstock met with Rick Rodger, Assistant Prosecuting Attorney regarding the Davisson property. Mr. Rodger requested Mr. Clase inventory the issues and present the documentation to the Prosecutor's Office. Inspection of the property can occur if Mr. Davisson willingly permits the inspection, if not Mr. Clase will have to request an Administrative Search Warrant. The inspection should also include a representative from the Union County Engineer's Office as well as a law enforcement officer.
- The trustees requested Mr. Rodger be in attendance at the first trustee meeting following the inspection of the Davisson property whether that is the year end meeting or the January meeting. The trustees would like Mr. Rodger to inform them of the options available to the township to deal with any issues that may arise from the inspection.

Eagle Scout Service Project

The memorial sign is being repaired. Marie Bouic noted some errors on the old veteran's memorial sign and is working with Kevin Lynch to ensure the information on the new sign is correct.

- General Decker is also involved with verifying information and would like to have a dedication for the new veteran's memorial sign in the spring.

Landscaping

Mr. Barker stated the shrubs have been sheared and flowers dead headed. He would like to prepare an estimate for routine landscape maintenance for 2011. The trustees advised Mr. Barker to present an estimate within the next couple of weeks.

Trustees

Mr. Lynch

- Mr. Lynch will contact Freeman Troyer for an estimate to install the wall display cases.

Mr. Conroy

- The Shelly Company has signed a 10 year lease for approximately 30 acres of land on Watkins Road with the Marysville Elite FC Soccer Club at a rate of \$10.00 per year. The new soccer fields will be used for practice and games.

Mr. Jordan

- Mr. Jordan would like to determine if the thermostat located in the township building office can be moved to the hallway in the entrance to the bathrooms. He will contact H.S. Stevenson to discuss the issue.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3043 and checks presented for approval at the current meeting beginning with check #3044. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #939:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #940:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P14-10	3044	Allen Display	1000-760-740	5,976.49
P12-10	3045	Verizon Wireless	1000-130-330	42.48
P 2-10	3046	Union County Engineer	2021-330-420	70.65
P 6-10	3047	Ohio Edison	1000-120-351	138.36
	3048	Joyce Beaver	1000-110-121	1,168.10
	3049	Joe Clase	1000-130-330	697.98
	3050	Keith Conroy	1000-110-111	261.37
	3050	Keith Conroy	2021-330-111	408.49
	3051	William Jordan	1000-110-111	409.47
	3051	William Jordan	2021-330-111	409.49
	3052	William Lynch	1000-110-111	370.74
	3052	William Lynch	2021-330-111	410.74
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	220.22
	Vouc	IRS	1000-110-213	58.23
	Vouc	IRS	1000-130-150	13.78
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3053	OPERS	1000-110-111	141.48
	3053	OPERS	1000-110-121	165.05
	3053	OPERS	1000-130-150	95.00
	3053	OPERS	1000-110-211	562.13
	3053	OPERS	2021-330-111	141.48
	3053	OPERS	2021-330-211	198.06
	3054	Ohio Public Emp. Def.	1000-110-111	150.00
B64-10	3055	Keith Conroy	1000-120-420	29.74
	3056	Void		
B63-10	3057	Tonya Jordan	1000-120-329	250.00
	3058	Marysville JT	1000-110-345	11.25
	3058	Marysville JT	1000-130-345	16.88
P12-10	3059	Verizon Wireless	1000-130-330	42.48
P 3-10	3060	Union County Sheriff	2192-210-360	4,697.28
P 3-10	3061	Union County Sheriff	2192-210-360	19,900.23
B63-10	3062	Barker Lawn Service	1000-120-329	150.00

Interest for the month is: \$359.51.

Interest for the year is: \$4,850.60.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #941:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.