

**Millcreek Township Trustees
Regular Meeting Minutes
December 6, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Sheriff Jamie Patton & Deputy Wyatt Payton – Union County Sheriff's Office, Joni Orders, Ron Todd

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from November 1, 2021.

- **Resolution #2218:** motion to approve the minutes of the November 1, 2021 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for November and other notable highlights for the department.

- Fire & EMS responses decreased in November when compared to recent months.
- Multiple construction companies expressed interest in bidding on the new fire station project. Discussions with interested companies will continue throughout December.

Union County Sheriff's Office

Deputy Payton noted that several traffic accidents occurred recently. Also, several scams directed at local residents were reported. Most of this activity has been reported within Jerome Township to-date. Deputy Payton encouraged our residents to be mindful of scams.

Public Safety Officer (PSO) Contract

Sheriff Jamie Patton attended the meeting to participate in the discussion. A draft of a new PSO contract between Millcreek Township, Jerome Township and the Union County Sheriff's Office was distributed. Representatives from all groups met during November to work through the new contract details. The trustees and the Sheriff discussed the current draft. A few open items remain to be answered and agreed upon by all parties. The trustees agreed to continue working in December towards a final agreement that can be approved and signed at the year-end meeting.

Public Comment

Joni Orders asked a question about the condition of a driveway at the point where it meets the road. The trustees encouraged Ms. Orders to contact the Union County Engineer's Office for more information and assistance.

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission held its regular monthly meeting on November 16th.
- A section-by-section review of the original draft language of the US33 and US42 Corridor Overlay District was completed. Benefits of the language and points of clarification needed were discussed and compared against additions that the group suggested over the past several months.
- An annual recurring agenda item was added to review the annual water monitoring report for Shelly Materials EQ District.
- The December meeting was moved up to December 14th to accommodate holiday schedules.

Board of Zoning Appeals

No meeting held.

Zoning Administrator

Mr. Ron Todd, Zoning Administrator, emailed the November report to the trustees for review prior to the meeting. No new significant activity was noted.

- **Resolution #2219:** motion to accept the Zoning Administrator's report for November 2021 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

Evolution Ag / TIRC Enterprise Zone Tax Abatement

Evolution Ag did not respond during the comment period it was provided by the Union County Tax Incentive Review Council (TIRC). Therefore, the TIRC sent the Millcreek Township trustees its formal recommendation to cancel the tax abatement with Evolution Ag effective January 1st, 2022. The trustees discussed the information provided by the TIRC and the current recommendation to cancel the tax abatement moving forward.

- **Resolution #2220:** motion to approve the continuance of the tax incentive with Evolution Ag for calendar year 2020 and approve the termination of the tax incentive effective January 1st, 2022 in accordance with the TIRC recommendation by Mr. Long, seconded by Mr. Jordan.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes

Fire Inspections for Conditional Use Permits

Mr. Conroy raised the idea of having the fire department complete fire inspections for properties with Conditional Use Permits (CUP's). This would only apply to the business portion of the property. The Union County Prosecutor's Office confirmed with the State Fire Marshal that this was acceptable. The Prosecutor recommended the Trustees draft a letter that could be sent to CUP holders notifying them. The trustees asked questions and held discussion amongst the group. A vote on the topic will be deferred until a later date so that more information can be gathered.

State Capital Budget Funding (Garage Improvements)

Mr. Conroy attended a meeting with State Representative Tracy Richardson to discuss the State's Capital Budget process and timelines for requesting funding. The trustees are considering applying for funds to make improvements to the township garage. The timeline to submit applications was pushed back into 2022 which will allow more time to receive cost quotes from vendors.

Mr. Jordan

- Mill Creek Log Jam Project – The county is considering using money received through the American Rescue Plan Act to help fund this project. Questions remain as to how residents would be charged for the log jam removal. There have been a few recent articles published in the Marysville Journal Tribune on this topic.
- Trails & Greenway Committee – The Committee is planning to produce and distribute maps of all the trails available throughout the county.

Mr. Long

- Mr. Long attended a facilities meeting held by Fairbanks Local Schools. They are looking for input from community organizations as the school district plans for future growth. These meetings will be held every 2 months and will also be supplemented by meetings open to the public to gain feedback.
- Union County Housing Task Force Committee – No update.

Mr. Conroy

- Gas Line Projects – No update.
- 33 Corridor Committee – The next meeting will be held in December. Updates will be provided after that meeting.

Other Business Items

Mr. Brackenridge distributed a Detour Need Determination Report produced by ODOT for planned work on US 42 beginning in 2022. ODOT requested the trustees review and approve the local detour routes included in ODOT’s project plan. The trustees will follow-up with the Union County Engineer’s Office and others and will consider approval at a later meeting.

The trustees scheduled the township’s year-end meeting on Monday, December 20th starting at 7:00 p.m.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,467.54; Motor Vehicle License Tax \$90.02; Local Government Sales Tax \$1,363.28; LGF \$346.96; Motor Vehicle Permissive License Tax \$516.00. Union County Auditor MMH Rollback Reimbursement: General Fund \$2.76. Shelly Madden \$75.00 township hall rental. Cheryl Hyatt \$400.00 zoning variance application. Schwyn Construction \$125.00 zoning permit. Ottawa Landscapes \$125.00 zoning permit. Marysville Municipal Court \$150.50 traffic fines. Star Ohio \$51.33.

The trustees duly noted the check sequence from the previous month ending with check #5663 and checks presented for approval at the current meeting beginning with check #5664. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2221:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2222:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

5664	Scott Brackenridge	1000-110-121	1,681.98
5665	Keith Conroy	1000-110-111	303.94
5665	Keith Conroy	2021-330-111	303.94
5666	William Jordan	1000-110-111	451.49
5666	William Jordan	2021-330-111	451.49
5667	David Long	1000-110-111	468.36
5667	David Long	2021-330-111	468.38
5668	Ron Todd	1000-130-150	916.59
5669	OPERS	1000-110-111	158.75
5669	OPERS	1000-110-211	378.78
5669	OPERS	1000-130-150	111.80
5669	OPERS	2021-330-111	158.74
5669	OPERS	2021-330-211	222.25
Vouc	IRS	1000-110-111	28.21
Vouc	IRS	1000-110-121	146.65
Vouc	IRS	1000-110-212	118.85
Vouc	IRS	1000-110-213	67.03
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	28.20
Vouc	IRS	2021-330-213	23.02
Vouc	Ohio Dept. Taxation	1000-110-111	12.92
Vouc	Ohio Dept. Taxation	1000-110-121	70.19
Vouc	Ohio Dept. Taxation	1000-130-150	12.33
Vouc	Ohio Dept. Taxation	2021-330-111	12.91
Vouc	School Dist. Income Tax	1000-110-111	13.84
Vouc	School Dist. Income Tax	1000-110-121	18.09
Vouc	School Dist. Income Tax	2021-330-111	13.82
Vouc	Marysville City Inc. Tax	1000-130-150	16.77
Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21 5670	Tonya Jordan	1000-120-329	325.00

B15-21	5671	Richard Neill	1000-410-329	367.50
P 4-21	5672	Ohio Edison	1000-120-351	191.56
P10-21	5673	Time Warner Cable	1000-120-329	104.98
B 5-21	5674	David Long	1000-120-323	364.88
P12-21	5675	Bunsold Excavating	1000-120-323	5,800.00
B11-21	5676	Marysville JT	1000-130-345	28.50
P 6-21	5677	Ohio Township Assoc.	1000-110-381	3,340.00
P 7-21	5677	Ohio Township Assoc.	1000-110-382	1,667.00
B 4-21	5678	US Postal Service	1000-110-599	84.00
P 8-21	5679	Auditor of State	1000-110-313	876.00
B 4-21	5680	LUC	1000-110-599	999.00
P 9-21	5681	Verizon Wireless	1000-130-341	48.90

Interest for the month is: \$21.45

Interest for the year is: \$278.83

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2223:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer