

**Millcreek Township Trustees
Regular Meeting Minutes
December 5, 2022**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:35 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Wyatt Payton – Union County Sheriff’s Office, Joni Orders, Ron Todd

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from November 7, 2022.

- **Resolution #2303:** motion to approve the minutes of the November 7, 2022 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for November and other notable highlights for the department.

- Responses running approx. 8% higher year-to-date as compared to 2021.
- Station 211 – Construction continues. Move-in date targeted for approximately May/June 2023.
- Brad Flora started in November. Brad is Jerome Township’s new Fire Marshal.
- The Fire Department partnered with FedEx this year for a Toy Drive during the holiday season. Toys will be accepted through December 17th.

Union County Sheriff’s Office

Deputy Payton noted again this month that crashes in the area increased. He also warned this is the time of year that package thefts increase and encouraged residents to be mindful of deliveries. Deputy Payton then took questions or suggestions from the trustees.

Public Comment

None

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Commission met on November 15th and discussed several topics.
- The Commission continued its discussion regarding the reformatting of Articles III and IV. It was decided to not move forward with the current draft of reformatting changes. The group will revisit this topic again at a later date and consider feedback received from the LUC Regional Planning Commission.
- The Commission voted to recommend to the trustees approval of the application from Shelly Materials requesting rezoning 50 additional acres to EQ District.
- **Resolution #2304:** motion to schedule a public hearing on January 4th at 7:00 p.m. to consider the rezoning of 50 acres (Parcels 2500130270000, 2500130280000 and 2500130240020) to (EQ) Excavation and Quarry District for Shelly Materials by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- Ms. Orders provided feedback to the trustees, as requested, regarding the types of tasks a zoning intern could assist the Zoning Commission with completing and the time commitment involved. This information will be considered during next year’s budget planning.

Board of Zoning Appeals

No updates.

Zoning Administrator

Ron Todd, Zoning Administrator, provided updates to the trustees.

- A question was received related to the size of a sign on a building and adherence to the guidelines of a conditional use permit. More information will be gathered.
- Thayne Gray, Union County Assistant Prosecutor, is drafting a letter addressing the storage of lumber at 12140 Watkins Road. The letter will be distributed to all legal parties when complete. This will try to bring resolution to the finding in the 2022 Inspection Report regarding lumber storage.
- **Resolution #2305:** motion to accept the Zoning Administrator's report for November 2022 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

November 2022 Fire & EMS Levy

The Union County Board of Elections certified the passage of the Fire & EMS levy included on the November 8th ballot.

OSU / Drive Ohio Request

Previous testing completed by Drive Ohio on township property went well. The group scheduled more testing during December.

Mr. Jordan

- Mill Creek Log Jam Project – Union County officials are trying to schedule a hearing in early 2023 to discuss this project and get a timeline scheduled.
- Trails & Greenway Committee – No update.
- Garage Electric – Eubanks Electric applied for necessary permits. Scheduling details should be discussed in the next few weeks.
- New Thermostat Training – Mr. Jordan provided details on the technology to operate the electronic thermostat and walked through the steps to use it.
- Playground Sandbox – Purchasing new sand will likely be handled sometime next spring/summer during better weather.
- Mr. Jordan noted that some groups are not complying with the terms of renting the township hall and discussed recent examples.

Mr. Long

- Cemetery Software – Currently gathering more information about what software is available and talking with Jerome Township about what system they use.
- Union County Housing Task Force Committee – No update.
- Fairbanks Master Planning Committee – A meeting open to the community was held within the last week. Fairbanks Schools intends to present their preferred option to the School Board for approval to move forward at their regular December meeting.

Mr. Conroy

- Rubber Mulch for the Playground – Estimated delivery for 2-ton bags of black rubber mulch is currently 2-4 weeks.
- IT Backup Project – Jason Comstock is ready to start supporting our project when we are available. Mr. Conroy will begin working with Jason on providing our library requirements and document details.
- 33 Corridor Committee – The Committee's next meeting is scheduled at the Millcreek Township Community Building on December 9th.

Other Business Items

2023 Budget Planning

Mr. Brackenridge requested input for any significant purchases anticipated next year for inclusion in 2023 budget planning. The trustees held discussion regarding various ideas including improvements to the township hall and surrounding grounds and possible funding sources (grants) that could be available to offset some of the costs.

2022 Year-End Meeting

The trustees scheduled the township's year-end meeting on Monday, December 19th starting at 7:00 p.m.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,658.85; Motor Vehicle License Tax \$94.03; Local Government Sales Tax \$1,449.84; LGF \$346.13; Motor Vehicle Permissive License Tax \$522.26. Union County Auditor MMH Homestead Reimbursements: General Fund \$4.12; Special Levy Fire Fund \$12.52; Special Levy Police Fund \$5.61. Shelly Materials \$5,600.00 rezoning application. David Elwer \$50.00 zoning permit. Greg Wisniewski \$50.00 zoning permit. Tonya Jordan \$150.00 township hall rental. Charlotte Goodykoontz \$75.00 township hall rental. Shelly Madden \$75.00 township hall rental. Anil Kolekar \$200.00 township hall rental. Abigail Kuts \$200.00 township hall rental. Senthil Kumar \$200.00 township hall rental. Tonya Hanby \$75.00 township hall rental. Sharon Sheppard \$250.00 cemetery lot. Marysville Municipal Court \$616.00 traffic fines. Star Ohio \$2,342.07.

The trustees duly noted the check sequence from the previous month ending with check #5893 and checks presented for approval at the current meeting beginning with check #5894. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2306:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2307:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5894	Scott Brackenridge	1000-110-121	1,712.57
	5895	Keith Conroy	1000-110-111	336.33
	5895	Keith Conroy	2021-330-111	336.33
	5896	William Jordan	1000-110-111	483.55
	5896	William Jordan	2021-330-111	483.55
	5897	David Long	1000-110-111	427.04
	5897	David Long	2021-330-111	427.03
	5898	Ron Todd	1000-130-150	918.21
	5899	OPERS	1000-110-111	167.19
	5899	OPERS	1000-110-211	390.58
	5899	OPERS	1000-130-150	111.80
	5899	OPERS	2021-330-111	167.18
	5899	OPERS	2021-330-211	234.05
	Vouc	IRS	1000-110-111	79.13
	Vouc	IRS	1000-110-121	149.21
	Vouc	IRS	1000-110-212	120.93
	Vouc	IRS	1000-110-213	68.73
	Vouc	IRS	1000-130-150	59.26
	Vouc	IRS	2021-330-111	79.13
	Vouc	IRS	2021-330-213	24.24
	Vouc	Ohio Dept. Taxation	1000-110-111	13.85
	Vouc	Ohio Dept. Taxation	1000-110-121	70.30
	Vouc	Ohio Dept. Taxation	1000-130-150	11.96
	Vouc	Ohio Dept. Taxation	2021-330-111	13.83
	Vouc	School Dist. Income Tax	1000-110-111	14.69
	Vouc	School Dist. Income Tax	1000-110-121	18.42
	Vouc	School Dist. Income Tax	2021-330-111	14.67
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B29-22	5900	Tonya Jordan	1000-120-329	350.00
P 4-22	5901	Ohio Edison	1000-120-351	250.79
P 9-22	5902	Verizon Wireless	1000-130-341	48.82

P10-22	5903	Time Warner Cable	1000-120-329	119.98
B11-22	5904	Marysville JT	1000-130-345	42.75
P 8-22	5905	Auditor of State	1000-110-313	876.00
B 4-22	5906	LUC	1000-110-599	1,101.60
B30-22	5907	Vorys, Sater, ...LLP	1000-110-311	275.00
P15-22	5908	Clarity Tech Solutions	1000-110-317	3,350.00
B 9-22	5909	Joni Orders	1000-130-330	90.00
B 9-22	5910	Kevin Bryant	1000-130-330	40.00
B 9-22	5911	Eryn Staats	1000-130-330	80.00
B 9-22	5912	Jim Lawrenz	1000-130-330	80.00
B 9-22	5913	Maryann Sweeney	1000-130-330	80.00
B 8-22	5914	Bill Jordan	1000-120-420	62.84

Interest for the month is: \$22.04

Interest for the year is: \$231.51

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2308:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer