

**Millcreek Township Trustees
Year End Meeting Minutes
December 22, 2014**

The Millcreek Township Trustees of Union County, Ohio convened for the year end meeting from 7:00 p.m. to 7:40 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: none

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,049.89; Motor Vehicle License Tax \$93.40; Local Government Distribution \$1,127.10; TPP Tax Replacement – General Fund \$305.04, Special Levy Fire Fund \$1,045.85. Union County Auditor: Gasoline Tax \$2,965.43 distribution error. Marysville Municipal Court \$451.00 traffic fines. Sarah Koenig \$75.00 building rental. OTARMA \$384.50 capital distribution. Star Ohio: \$11.54. Star Plus: \$85.13.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on December 1, 2014.

- **Resolution #1418:** motion to approve the minutes of the December 1, 2014 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the minutes of the Audit Advisory meeting held on December 1, 2014.

- **Resolution #1419:** motion to approve the minutes of the December 1, 2014 Audit Advisory meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Records Commission

The records commission met and records were disposed of according to the Millcreek Township Record Retention Plan adopted on 4/28/14. Those records were shredded on December 11, 2014.

Miscellaneous

Mr. Conroy stated the Zoning Administrator position has been posted on the Career Builders website from December 19, 2014 until January 20, 2015. Mr. Conroy will also request the position be re-posted on several other websites where it was previously posted.

LUC

Membership fees for LUC for 2015 were received.

- **Resolution #1420:** motion to pay the annual membership fee to LUC for 2015 in the amount of \$867.75 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1421:** motion to appoint Mr. Conroy as Millcreek Township's representative to LUC by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Union County Engineer

The Union County Engineer's Annual meeting will be held on February 28, 2015.

Citizen Comments

None

Union County Sheriff's Department

- No representative

Zoning

Zoning Administrator

Mr. Lynch reported he had received several calls on the zoning phone. Most calls were to request zoning classifications on specific land parcels as the callers were unable to access the Millcreek Township Zoning Resolution and zoning maps on the township website. Mr. Conroy will contact Georgia Tobin to determine why these items cannot be accessed on the website.

Zoning Commission

Members of the Zoning Commission met in December.

Trustees

Mr. Lynch

Mr. Conroy

US 33 Corridor Committee

Mr. Conroy reported on the trip to Detroit by some members of the US 33 Corridor Committee in early December. Those in attendance met with representatives of the Center for Automotive Research which tracks automotive data, the Autoharvest Foundation, the Consulate General of Japan, and Hickey & Associates.

- Central Ohio has been deemed an area that would be good for automotive research companies to locate.

The US 33 Corridor Committee is working on language stating all entities making up the committee are working in cooperation with one another.

Mr. Jordan

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #4103 and checks presented for approval at the current meeting beginning with check #4104. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1422:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1423:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

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|--------|------|-----------------------|--------------|----------|
| B50-14 | 4104 | Marysville JT | 1000-110-345 | 12.90 |
| P13-14 | 4105 | Verizon | 1000-130-341 | 27.84 |
| | 4106 | Joyce Beaver | 1000-110-121 | 1,024.68 |
| | 4107 | Keith Conroy | 1000-110-111 | 261.91 |
| | 4107 | Keith Conroy | 2021-330-111 | 261.91 |
| | 4108 | William Jordan | 1000-110-111 | 409.84 |
| | 4108 | William Jordan | 2021-330-111 | 409.84 |
| | 4109 | William Lynch | 1000-110-111 | 361.01 |
| | 4109 | William Lynch | 2021-330-111 | 361.01 |
| | Vouc | IRS | 1000-110-111 | 20.52 |
| | Vouc | IRS | 1000-110-121 | 366.02 |
| | Vouc | IRS | 1000-110-213 | 44.45 |
| | Vouc | IRS | 2021-330-111 | 20.52 |
| | Vouc | IRS | 2021-330-213 | 20.52 |
| | 4110 | OPERS | 1000-110-111 | 141.48 |
| | 4110 | OPERS | 1000-110-121 | 165.05 |
| | 4110 | OPERS | 1000-110-211 | 429.16 |
| | 4110 | OPERS | 2021-330-111 | 141.48 |
| | 4110 | OPERS | 2021-330-211 | 198.09 |
| | 4111 | Ohio Public Emp. Def. | 1000-110-111 | 150.00 |
| | 4111 | Ohio Public Emp. Def. | 2021-330-111 | 150.00 |

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|--------|------|-------------------------|--------------|----------|
| | 4112 | Ohio Dept. Taxation | 1000-110-111 | 109.09 |
| | 4112 | Ohio Dept. Taxation | 1000-110-121 | 78.24 |
| | 4112 | Ohio Dept. Taxation | 2021-330-111 | 9.06 |
| | 4113 | School Dist. Income Tax | 1000-110-111 | 11.04 |
| | 4113 | School Dist. Income Tax | 1000-110-121 | 16.51 |
| | 4113 | School Dist. Income Tax | 2021-330-111 | 11.01 |
| P17-14 | 4114 | Heritage Cooperative | 1000-120-353 | 656.49 |
| P12-14 | 4115 | Treasurer of State | 1000-110-313 | 726.00 |
| B54-14 | 4116 | Tonya Jordan | 1000-120-329 | 300.00 |
| B57-14 | 4117 | Freeman Troyer | 1000-130-330 | 40.00 |
| B57-14 | 4118 | Petty Cash | 1000-130-330 | 125.00 |
| B52-14 | 4119 | US Postal Service | 1000-110-599 | 60.00 |
| P10-14 | 4120 | Ohio Edison | 1000-120-351 | 129.72 |
| B52-14 | 4121 | Union County Auditor | 1000-110-599 | 2,946.34 |
| B51-14 | 4122 | Keith Conroy | 1000-110-410 | 419.00 |
| P15-14 | 4123 | LUC | 1000-110-317 | 867.75 |
| B52-14 | 4124 | File 13 | 1000-110-599 | 55.00 |
| B53-14 | 4125 | Eubanks Electric | 1000-120-323 | 369.50 |
| P 7-14 | 4126 | Union County Engineer | 2021-330-420 | 171.95 |
| B51-14 | 4127 | Joyce Beaver | 1000-110-410 | 152.28 |

Interest for the month is: \$330.37.
Interest for the year is: \$3,608.21.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1424:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer