

**Millcreek Township Trustees  
Year End Meeting Minutes  
December 19, 2018**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:15p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Tom Morgan – Union County Sheriff's Department.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,418.63; Motor Vehicle License Tax \$93.22; Local Government Distribution \$1,196.85; LGF \$346.96. Marysville Municipal Court \$227.50 traffic fines. OTARMA \$500.00 MORE Grant. Janet Murray \$75.00 building rental. Kasi Morsey \$75.00 building rental. Patty Hughes \$75.00 building rental. Cheryl Garrard \$50.00 building rental. Star Ohio: \$447.57. Star Plus: \$1,041.07.

**Business**

- **Resolution #1888:** motion to approve the minutes of the December 3, 2018, meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

**Outdoor Basketball Court**

- The outdoor basketball court has not completed. The trustees decided to void final payment, check #5043 to Sportscape Builders.
  
- Citizen Comments

**Union County Sheriff's Department**

- The contract for the Student Resource Officer, SRO, at Fairbanks Local Schools expires December 31, 2018. Chief Deputy Morgan presented the new contract beginning January 1, 2019 through December 31, 2019. The salary for the SRO is supported through a cooperative consisting of Fairbanks Local Schools, Union County Commissioners, Drug Use Prevention Grant, Village of Milford Center, and the Townships of Darby, Union, and Millcreek.
- Mr. Conroy stated the Township is supportive of the SRO program however he encouraged the Sheriff's Department to seek long term funding for the program through grants, Union County Commissioners, and Fairbanks School System.
- **Resolution #1889:** motion to continue supporting the SRO program at Fairbanks Local Schools in the amount of \$5,870.66 for contract period January 1, 2019 through December 31, 2019 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

**Participating Payment**

The participating payment to the Union County Engineer's Office was discussed.

- **Resolution #1890:** motion to approve a participating payment to the Union County Engineer's Office of \$34,809.33 equivalent to snow/ice removal on township roads by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

**Appropriations**

- The Permanent Appropriations for 2019 were reviewed.
- **Resolution #1891:** motion to approve the 2019 Permanent Appropriations by Mr. Conroy, seconded by Mr. Jordan: General Fund \$337,000.00; Motor Vehicle License Tax Fund \$100.00; Gasoline Tax Fund \$227,000.00; Cemetery Fund \$1,500.00; Special Levy Fire Fund \$214,500.00; Special Levy Police Protection Fund \$124,500.00. Total for all funds \$904,600.00
- Motion unanimously approved.

Miscellaneous

- Mr. Conroy has requested a legal opinion from the Union County Prosecuting Attorney’s Office and from Jill Tangeman of Vorys, Sater, & Pease regarding appointing the Zoning Administrator, ZA, as a contractor rather than an employee.  
Opinions are forthcoming.
- The Union County Prosecutor’s Office recommended the Township seek confirmation from OTARMA, Township insurance carrier, a ZA as a contractor would be covered under the Township liability policy.

Zoning

Zoning Administrator

- Mr. Honsey was unable to attend. The monthly report was submitted via email but the trustees did not have time to review the report prior to this meeting.

Zoning Commission

- The Zoning Commission met December 18 and approved amendments to the Millcreek Township Zoning Resolution.
- The approved amendments have been received by the Trustees. The Trustees will hold a public hearing on the amendments January 7, 2019 at 6:45 p.m.

Board of Zoning Appeals

- No meeting.

Trustees

Mr. Lynch

Mr. Conroy

Mr. Jordan

- The Union County Commissioners and Union Soil and Water are considering ways to fund a study for log jam removal in Union County. One alternative would request townships to contribute \$5,000.00 toward the study.

Other

- The trustees duly noted the check sequence from the previous month ending with check #5045 checks presented for approval at the current meeting beginning with check #5046. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1892:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1893:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P 8-18	5046	Treasurer of State	1000-110-313	876.00
B 4-18	5046	Treasurer of State	1000-110-599	12.30
	5047	Joyce Beaver	1000-110-121	1,177.97
	5048	Keith Conroy	1000-110-111	303.75
	5048	Keith Conroy	2021-330-111	303.75
	5049	Phil Honsey	1000-130-150	943.43
	5050	William Jordan	1000-110-111	451.18
	5050	William Jordan	2021-330-111	451.18
	5051	William Lynch	1000-110-111	402.87
	5051	William Lynch	2021-330-111	402.87
	5052	OPERS	1000-110-111	155.97
	5052	OPERS	1000-110-121	181.97

	5052	OPERS	1000-110-211	629.65
	5052	OPERS	1000-130-150	111.80
	5052	OPERS	2021-330-111	155.97
	5052	OPERS	2021-330-211	218.37
	5053	Ohio Public Emp. Def.	1000-110-111	150.00
	5053	Ohio Public Emp. Def.	2021-330-111	150.00
	5054	RITA	1000-130-150	89.44
	Vouc	IRS	1000-110-111	22.62
	Vouc	IRS	1000-110-121	358.69
	Vouc	IRS	1000-110-213	65.22
	Vouc	IRS	1000-130-150	28.33
	Vouc	IRS	2021-330-111	22.62
	Vouc	IRS	2021-330-213	22.62
	Vouc	Ohio Dept. Taxation	1000-110-111	110.95
	Vouc	Ohio Dept. Taxation	1000-110-121	82.91
	Vouc	Ohio Dept. Taxation	1000-130-150	12.08
	Vouc	Ohio Dept. Taxation	2021-330-111	10.93
	Vouc	School Dist. Income Tax	1000-110-111	12.48
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	12.47
B 6-18	5055	Tonya Jordan	1000-120-329	325.00
B 4-18	5056	U.S. Postal Service	1000-110-599	72.00
B 4-18	5057	LUC	1000-110-599	532.50
B12-18	5057	LUC	1000-130-599	532.50
P 4-18	5058	Ohio Edison	1000-120-351	196.52
B 8-18	5059	CareWorks Comp	1000-110-599	238.00
B 9-18	5060	Jim Lawrenz	1000-130-330	80.00
B 9-18	5061	Freeman Troyer	1000-130-330	120.00
B 9-18	5062	Petty Cash	1000-130-330	575.00
B 9-18	5063	Phil Honsey	1000-130-330	8.17
B 3-18	5064	Joyce Beaver	1000-110-410	115.40
P 2-18	5065	Union County Engineer	2021-330-420	34,809.33
P 9-18	50	Verizon Wireless	1000-130-330	
B11-18	50	Marysville JT	1000-130-345	

Interest for the month is: \$  
Interest for the year is: \$8,178.06.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1894:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch  
Chairman

X

Joyce Beaver  
Fiscal Officer

