

**Millcreek Township Trustees
Regular Meeting Minutes
August 2, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:55 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge
ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Wyatt Payton – Union County Sheriff’s Office, Thayne Gray – Union County Prosecutor’s Office, Ron Todd, Jason Comstock, Forrest Day, Mike Mansfield

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from July 6, 2021.

- **Resolution #2191:** motion to approve the minutes of the July 6, 2021 regular meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for July and other notable highlights for the department.

- Fire & EMS responses increased year-to-date as compared to the same time a year ago. This was to be expected since prior year responses were down due to COVID-19 restrictions.
- In discussion with Jerome Township, Jerome Village and Nationwide Realty Investors, a different lot of land was identified for the location of the new fire station near US42. Chief Stewart is working with the Union County Engineer’s Office to gain all necessary approvals. Work on designing and planning the new station is somewhat paused for now.
- Nationwide donated equipment and training services to assist with grain bin rescues.
- Shriners International donated a new thermal imaging camera.

Union County Sheriff’s Office

Deputy Payton noted that traffic accidents have been increasing in the area recently. Also, thefts and break-ins have increased but most of this activity has been concentrated in Jerome Township. He encourages residents to be mindful about locking their cars when not being used.

Public Comment

None

Bailey/Renner Lawsuit Against Ohio Department of Agriculture

Thayne Gray, Union County Assistant Prosecuting Attorney, provided the trustees an update regarding lawsuits filed by the Bailey/Renner families against the Ohio Department of Agriculture and Columbia Gas of Ohio. The lawsuits claim the Ohio Department of Agriculture is not enforcing the terms of an agricultural easement against the plans of Columbia Gas to install a natural gas pipeline through the preserved farmland. The lawsuits also seek to stop Columbia Gas from being granted the gas pipeline easements necessary to move forward with installing pipeline through the farmland. Union County Soil & Water Conservation District is also named as part of this legal action.

Zoning

Zoning Commission

Mr. Ron Todd, Zoning Administrator, provided updates to the trustees.

- The Zoning Commission held its regular monthly meeting on July 20th.

- The special public information meetings previously scheduled for early August to present information and answer questions related to the US33 and US42 Corridor Overlay District were canceled. They will be rescheduled at a later time.

Board of Zoning Appeals

No meeting held.

Zoning Administrator

Mr. Todd emailed the Zoning Administrator report to the trustees for review prior to the meeting.

- Davisson property follow-up inspection – A follow-up inspection for the property at 12140 Watkins Road was completed on July 7th. The follow-up inspection noted some violations identified during the initial inspection were not remedied within the allowable timeframe. The inspection report details were reviewed during the meeting. Discussion amongst Mr. Todd, the trustees and members of the public ensued regarding the violations and what actions were available to remedy the situation. Mr. Thayne Gray believed there is basis to go back to court if the trustees felt this is necessary.
- **Resolution #2192:** motion to authorize Mr. Thayne Gray, Union County Assistant Prosecuting Attorney, to file a Rule to Show Cause in Union County court and incur fees up to \$480 in this matter by Mr. Conroy, seconded by Mr. Long.
- Mr. Conroy – yes; Mr. Jordan – yes; Mr. Long – yes
- Mr. Todd requested to purchase a new printer for completing his Zoning Administrator duties.
- **Resolution #2193:** motion to purchase a new printer for the Zoning Administrator at a cost not to exceed \$300 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.
- **Resolution #2194:** motion to accept the Zoning Administrator's report for July 2021 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Trustees

Police / Public Safety Officer Services Levy

Mr. Brackenridge filed paperwork with the Board of Elections to place a 2.15 mill replacement levy for police & public safety officer services on the November ballot. The Board of Elections will communicate the official ballot language once finalized.

Enterprise Zone Tax Abatement Claw Back Provision

The Union County Tax Incentive Review Council (TIRC) is scheduled to meet on August 26th. The status of the tax abatement previously granted to Evolution Ag will be reviewed during this meeting. Updates from the TIRC meeting will be reviewed at the next trustee meeting.

Memorandum of Understanding with Union County Soil & Water Conservation District

Union County S&WCD is planning to approve the Memorandum of Understanding with Millcreek Township at its next board meeting.

Mr. Jordan

- Mr. Jordan expects to paint the new exterior doors in the near future.
- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – The Committee held a meeting last month. No significant updates impacting our township were noted.
- HVAC Unit Check-up – Monarch Heating & Cooling serviced the HVAC unit at the township hall.

Mr. Long

- Tree pruning at the township hall and cemetery is in progress.
- Union County Housing Task Force Committee – No update.
- Fire Station Design Committee – No update.

- The Union County Sheriff’s bike patrol may be using our facilities to house their bikes on occasion. Mr. Long will be meeting with someone from the Sheriff’s Office soon to discuss.

Mr. Conroy

- Township Website – Mr. Conroy will be sending updated information to include on the township website later this month. Ms. Georgia Tobin will be providing a proposal to the trustees regarding updates that would make the township website more accessible when viewed on mobile devices.
- Gas Line Projects – No significant updates.
- Township Hall Drainage Project – No update.
- Township Newsletter – Mr. Conroy will draft a township newsletter later this month for the trustees to review. The intent is to distribute a newsletter to residents sometime in October.
- 33 Corridor Committee – The next meeting will be held in August.

Other Business Items

American Rescue Plan Act Funding

Millcreek Township is eligible to receive funding through the American Rescue Plan Act. Discussion was held amongst the trustees regarding future projects or expenditures that could be completed with the use of these funds.

- **Resolution #2195:** motion to apply for funding allocated to Millcreek Township through the American Rescue Plan Act by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Brackenridge will complete the application through the State of Ohio portal.

Heritage Cooperative Propane Prepay Program

Heritage Cooperative is offering a prepay program to lock in the price of propane from October 1, 2021 to April 30, 2022 at \$1.539 per gallon.

- **Resolution #2196:** motion to purchase 1,400 gallons of propane at \$1.539/gallon through Heritage Cooperative’s prepay program by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,066.00; Motor Vehicle License Tax \$94.92; Local Government Sales Tax \$1,822.03; LGF \$346.96; Motor Vehicle Permissive License Tax \$444.00. Kathleen Neds \$75.00 township hall rental. Shawn Voelker \$75.00 township hall rental. Steve Cameron \$75.00 township hall rental. Lisa Fetters \$75.00 township hall rental. Missy Hauer \$50.00 zoning permit. Michael Fisher \$100.00 zoning permit. Marysville Municipal Court \$641.50 traffic fines. Star Ohio \$48.39.

The trustees duly noted the check sequence from the previous month ending with check #5588 and checks presented for approval at the current meeting beginning with check #5589. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2197:** motion to approve the bank statement and bank reconciliation by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2198:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

5589	Scott Brackenridge	1000-110-121	1,681.98
5590	Keith Conroy	1000-110-111	303.94
5590	Keith Conroy	2021-330-111	303.94
5591	William Jordan	1000-110-111	451.49
5591	William Jordan	2021-330-111	451.49
5592	David Long	1000-110-111	468.36

	5592	David Long	2021-330-111	468.38
	5593	Ron Todd	1000-130-150	916.59
	5594	OPERS	1000-110-111	158.75
	5594	OPERS	1000-110-211	378.78
	5594	OPERS	1000-130-150	111.80
	5594	OPERS	2021-330-111	158.74
	5594	OPERS	2021-330-211	222.25
	Vouc	IRS	1000-110-111	28.21
	Vouc	IRS	1000-110-121	146.65
	Vouc	IRS	1000-110-212	118.85
	Vouc	IRS	1000-110-213	67.03
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	28.20
	Vouc	IRS	2021-330-213	23.02
	Vouc	Ohio Dept. Taxation	1000-110-111	12.92
	Vouc	Ohio Dept. Taxation	1000-110-121	70.19
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.91
	Vouc	School Dist. Income Tax	1000-110-111	13.84
	Vouc	School Dist. Income Tax	1000-110-121	18.09
	Vouc	School Dist. Income Tax	2021-330-111	13.82
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5595	Tonya Jordan	1000-120-329	325.00
B15-21	5596	Richard Neill	1000-410-329	832.50
P 4-21	5597	Ohio Edison	1000-120-351	332.04
P 9-21	5598	Verizon Wireless	1000-130-341	48.99
P10-21	5599	Time Warner Cable	1000-120-329	134.98
B18-21	5600	Discount Portable Toilets	1000-610-599	75.00
B 4-21	5601	Union County Trust/Clerk	1000-110-599	200.00
B 3-21	5602	Ron Todd	1000-110-410	253.98
P 2-21	5603	Union County Engineer	2021-330-420	1,796.30
P14-21	5604	Wilson, Phillips & Agin	1000-110-312	324.00
B 2-21	5605	Marysville JT	1000-110-345	23.75
P 3-21	5606	Union County Sheriff	2192-210-360	16,906.95
P 5-21	5607	Heritage Cooperative	1000-120-353	2,154.60
P15-21	5608	Auditor of State	1000-110-312	53.30

Interest for the month is: \$18.70

Interest for the year is: \$199.24

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2199:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer