

**Millcreek Township Trustees
Regular Meeting Minutes
August 2, 2016**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:25 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey – zoning administrator, Andrew Coutts – State of Ohio Treasurer’s Office, Bob Kroshefsky – Taylor Township Trustee, Jared Alfrey, and Deputy Cheyenne Craft.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,392.89; Motor Vehicle License Tax \$95.83; Local Government Distribution \$1,172.81; LGF \$346.93. Marysville Municipal Court \$823.00 traffic fines. Fairbanks Summer Ball \$10.00 ballfield rental. Union County Board of Developmental Disabilities \$150.00 ball field rental. James Haude \$75.00 building rental. Millcreek Jerome Alumni Association \$75.00 building rental. Arran Schultz \$25.00 zoning permit. Star Ohio: \$94.55. Star Plus: \$165.24.

Business

Mr. Lynch asked for a motion to approve the meeting minutes of the monthly meeting held on July 11, 2016.

- **Resolution #1610:** motion to approve the amended minutes of the July 11, 2016 meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Delaware Street

The Union County Engineer’s Office has chip sealed Delaware Street. There was discussion among the trustees that the boundaries of the road are not well defined.

- **Resolution #1611:** motion to move forward with a surveyor redefining the boundaries of Delaware Street and work with the Union County Engineer’s Office to finalize the cost for the surveying by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Propane

The township can elect to prepay for a selected number of gallons of propane for \$1.239 per gallon from Heritage Cooperative. The propane must be delivered between October 1, 2016 and April 30, 2017 to avoid a \$0.20 per gallon penalty.

- **Resolution #1612:** motion to prepay for 1,400 gallons of propane at \$1.239 from Heritage Cooperative by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

PNC Bank

The township currently uses PNC Bank as the depository for active, inactive, and interim funds.

- **Resolution #1613:** motion to designate PNC Bank as the depository for active, inactive, and interim funds of Millcreek Township for a period of 5 years beginning October 7, 2016 and ending October 6, 2021 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Watkins Cemetery

The headstone for Darrell and Charlotte Alfrey was misplaced when installed in Watkins Cemetery causing the headstone to be partially on a grave owned by another person. Jared Alfrey was in attendance to represent his mother, Charlotte Alfrey. The Alfrey’s own graves 3 and 4 in lot 1 of Serenity Section of Watkins Cemetery. Also, due to a misunderstanding, Mr. Alfrey is buried in grave 4 however the family prefers Mr. Alfrey be in grave 3.

- **Resolution #1614:** motion to move the Alfrey headstone in Watkins Cemetery to graves 3 and 4, lot1 in Serenity section of the Watkins Cemetery and to move Darrell Alfrey from grave 4 to grave 3 at no expense to the Alfrey's by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Ohio Checkbook

Andrew Coutts, representing the Ohio Treasurer's Office, spoke about the OhioCheckbook website launched by the Ohio Treasurer's Office. Public entities can voluntarily join the program to increase transparency. There is no cost to the public entity to partner with OhioCheckbook. The trustees will consider the proposition.

Union County Sheriff's Department

Deputy Cheyenne Craft introduced herself as one of the new PSO's for Millcreek Township.

Deputy Craft had nothing to report and the trustees had no issues to report.

Comprehensive Plan

Mr. Conroy presented a contract from Planning Next to update the Millcreek Township Landuse/Growth Plan.

- **Resolution #1615** motion to approve the contract with Planning Next to update the Millcreek Township Landuse/Growth Plan at a cost of \$41,825.00 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Appropriations

- **Resolution #1616:** motion to reallocate \$2,500.00 from 1000-110-312 to 1000-110-317 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved

Zoning

Zoning Administrator

Mr. Honsey submitted the Zoning Administrator's report for July.

- **Resolution #1617:** motion to accept the ZA report as submitted for July by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Davisson Property

Mr. Honsey reported the Judge has instructed the Union County Prosecutor's Office to arrange a mediation meeting between the parties in the Davisson case. At this time, a date has not been established.

Zoning Commission

The Zoning Commission did not meet in July.

Board of Zoning Appeals

- None

Shelly Materials

Shelly Materials has submitted an application to rezone 50 acres, parcel number 2500130230000, from U-1 to EQ district.

- Mr. Honsey stated he will submit the application and documentation to LUC this week. This is the first step in the rezoning process.

Trustees

Mr. Lynch

- The Cemetery Rules are still being reviewed by the Union County Prosecutor's Office. Mr. Lynch will contact the Prosecutor's Office to determine if their review of the Cemetery Rules can be completed by September since they have had them for several months.

Mr. Conroy

- The US 42 Thoroughfare Study is being reviewed by the Union County Engineer's Office. Jeff Stauch would prefer the Study be approved by his office and Millcreek Township at the same time.
- The township parking lot is scheduled for paving in August.

Mr. Jordan

- Mr. Jordan hopes to apply sand to the ballfield sometime in August.

Other

- The trustees duly noted the check sequence from the previous month ending with check #4482 and checks presented for approval at the current meeting beginning with check #4483. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1618:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

	4483	VOID		
	4484	Joyce Beaver	1000-110-121	1,087.79
	4485	Keith Conroy	1000-110-111	261.99
	4485	Keith Conroy	2021-330-111	261.98
	4486	Phil Honsey	1000-130-150	907.15
	4487	William Jordan	1000-110-111	409.96
	4487	William Jordan	2021-330-111	409.95
	4488	William Lynch	1000-110-111	381.45
	4488	William Lynch	2021-330-111	381.45
	4489	OPERS	1000-110-111	143.84
	4489	OPERS	1000-110-121	173.30
	4489	OPERS	1000-110-211	594.50
	4489	OPERS	1000-130-150	107.50
	4489	OPERS	2021-330-111	143.84
	4489	OPERS	2021-330-211	201.38
	4490	Ohio Public Emp. Def.	1000-110-111	150.00
	4490	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	20.86
	Vouc	IRS	1000-110-121	374.57
	Vouc	IRS	1000-110-213	61.58
	Vouc	IRS	1000-130-150	49.23
	Vouc	IRS	2021-330-111	20.86
	Vouc	IRS	2021-330-213	20.86
	Vouc	Ohio Dept. Taxation	1000-110-111	109.06
	Vouc	Ohio Dept. Taxation	1000-110-121	80.01
	Vouc	Ohio Dept. Taxation	1000-130-150	11.12
	Vouc	Ohio Dept. Taxation	2021-330-111	9.05
	Vouc	School Dist. Income Tax	1000-110-111	11.27
	Vouc	School Dist. Income Tax	1000-110-121	17.33
	Vouc	School Dist. Income Tax	2021-330-111	11.25
P 4-16	4491	Ohio Edison	1000-120-351	319.61
B 6-16	4492	Tonya Jordan	1000-120-329	300.00
B13-16	4493	Richard Neill	1000-410-329	988.25
P 2-16	4494	Union County Engineer	2021-330-420	2,179.60
P 3-16	4495	Union County Sheriff	2192-210-360	16,158.11
B15-16	4496	Clarridge Discount Septic	1000-610-599	75.00
	4497	VOID		
	4498	VOID		
P 9-16	4499	Verizon Wireless	1000-130-330	116.83
P 5-16	44	Heritage Cooperative	1000-120-353	

Interest for the month is \$131.64.
Interest for the year is: \$957.99.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1619:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer