

**Millcreek Township Trustees
Regular Meeting Minutes
August 1, 2022**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:35 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge
ATTENDEES: Battalion Chief Adams – Jerome Township Fire Department, Deputy Fuller – Union County Sheriff’s Office, Adham Schirg – Fairbanks Local Schools Superintendent, Joni Orders, Ron Todd

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from July 5, 2022.

- **Resolution #2273:** motion to approve the minutes of the July 5, 2022 regular meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Jerome Township Fire Department

Battalion Chief Adams presented the monthly fire/EMS stats for July and other notable highlights for the department.

- Station 211 – Construction continues. Digging of footers/foundation begins next week. Anticipate erecting steel structure in late August/early September.
- Interviews for the Community Safety Lieutenant position to be held this week. Received a solid number of applications for the position.

Union County Sheriff’s Office

Deputy Fuller did not have anything to report but made himself available to take any comments or questions from those in attendance.

Public Comment

Adham Schirg, Fairbanks Local Schools Superintendent, provided the trustees an overview of the school district’s mission, vision, and strategic planning. Mr. Schirg reported the district’s Master Facility Task Force continues meeting to discuss future facility needs and the financial requirements to support the facilities. He also noted the school district will have a renewal levy on the November 2022 ballot. Mr. Schirg then answered questions from the trustees.

Zoning

Zoning Commission

Joni Orders, Zoning Commission Chair, reported that the Commission held a public hearing on July 19th to discuss zoning language or restrictions for solar energy fields with less than 50 megawatts capacity. The Commission recommends adding language to the Zoning Resolution to prohibit Principal Solar Energy Production Facilities (less than 50 megawatts capacity) and will present its recommendation to the trustees at a public hearing.

- **Resolution #2274:** motion to hold a public hearing starting at 7:00 p.m. on September 6th, 2022, at the Millcreek Township Community Building to consider changes to the Zoning Resolution regarding solar energy systems as an accessory land use as submitted by the Zoning Commission by Mr. Conroy, seconded by Mr. Long. The regular trustee monthly meeting will begin immediately after the conclusion of the public hearing.
- Motion unanimously approved.

The Commission also continued discussion regarding language for the US33 and US42 Corridor Overlay District and reformatting of the Zoning Resolution.

Board of Zoning Appeals

No updates.

Zoning Administrator

Ron Todd, Zoning Administrator, provided updates to the trustees.

- Notification letters will be sent to township property owners operating a business under a conditional use permit regarding the policy adopted earlier this year permitting annual fire inspections.
- **Resolution #2275:** motion to accept the Zoning Administrator's report for July 2022 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Trustees

November 2022 Fire & EMS Levy

Mr. Brackenridge submitted the paperwork to the Union County Board of Elections to place the 4.8 mills replacement levy for fire & EMS services on the November 2022 ballot.

Building & Grounds Improvement Projects

The trustees updated the list of improvement projects during a special meeting held directly before this regular monthly meeting. Projects will be prioritized and completed as the work can be scheduled.

Mr. Jordan

- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – The group met on July 19th at Glacier Ridge Metro Park to discuss parks and trails. Meeting minutes will be distributed at a later date.
- Garage Electric Review – Received an updated quote from Eubanks Electric to complete electrical installation in the township garage.
 - **Resolution #2276:** motion to contract Eubanks Electric to complete electrical installation in the township garage based on the vendor's quote at a price not to exceed \$17,000 by Mr. Jordan, seconded by Mr. Long.
 - Motion unanimously approved.
- Township Hall Thermostat – Mr. Jordan discussed the installation of an automated thermostat in the township hall with Monarch Heating & Cooling.
 - **Resolution #2277:** motion to approve the installation of a new thermostat for the township hall by Monarch Heating & Cooling by Mr. Jordan, seconded by Mr. Long.
 - Motion unanimously approved.

Mr. Long

- Garage Gutters & Soffit Repair – The work to repair the garage gutters and soffit is in progress.
- Union County Housing Task Force Committee – No update.
- Fairbanks Master Planning Committee – This topic was discussed earlier in the meeting with Superintendent Adham Schirg.

Mr. Conroy

- Playground Fence Replacement – Work to replace the playground fence is not scheduled yet. The contractor stated early September as an initial estimate of timing.
- Garage Door Replacement – Replacement of garage doors is still to be scheduled. The timing is also dependent on the lead time to receive the doors.
- Gas Line Projects – No update.
- 33 Corridor Committee – No update.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,710.28; Motor Vehicle License Tax \$91.59; Local Government Sales Tax \$1,537.57; LGF \$346.13; Motor Vehicle Permissive License Tax \$631.50. State of Ohio American Rescue Plan Funding Distribution \$78,508.84. Sheila Skaggs \$75.00 township hall rental. Jessica Rosebrook \$75.00 township hall rental. Kelly Koenig \$75.00 township hall rental. Morgan McLeod \$200.00 township hall rental. Kelsey Bosold \$200.00 township hall rental. Troyer Brothers Carpentry \$150.00 zoning permit. Kenneth Kinder \$25.00 zoning permit. Heather Moller \$400.00 zoning variance application. Ohio Bureau of Workers Comp \$10.00 employer premium refund. Marysville Municipal Court \$490.50 traffic fines. Star Ohio \$1,077.43.

The trustees duly noted the check sequence from the previous month ending with check #5817 and checks presented for approval at the current meeting beginning with check #5818. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The bank statement and bank reconciliation were not ready to review for the month.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2278:** motion to pay bills by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

	5818	Scott Brackenridge	1000-110-121	1,712.57
	5819	Keith Conroy	1000-110-111	336.33
	5819	Keith Conroy	2021-330-111	336.33
	5820	William Jordan	1000-110-111	483.55
	5820	William Jordan	2021-330-111	483.55
	5821	David Long	1000-110-111	427.04
	5821	David Long	2021-330-111	427.03
	5822	Ron Todd	1000-130-150	918.21
	5823	OPERS	1000-110-111	167.19
	5823	OPERS	1000-110-211	390.58
	5823	OPERS	1000-130-150	111.80
	5823	OPERS	2021-330-111	167.18
	5823	OPERS	2021-330-211	234.05
	Vouc	IRS	1000-110-111	79.13
	Vouc	IRS	1000-110-121	149.21
	Vouc	IRS	1000-110-212	120.93
	Vouc	IRS	1000-110-213	68.73
	Vouc	IRS	1000-130-150	59.26
	Vouc	IRS	2021-330-111	79.13
	Vouc	IRS	2021-330-213	24.24
	Vouc	Ohio Dept. Taxation	1000-110-111	13.85
	Vouc	Ohio Dept. Taxation	1000-110-121	70.30
	Vouc	Ohio Dept. Taxation	1000-130-150	11.96
	Vouc	Ohio Dept. Taxation	2021-330-111	13.83
	Vouc	School Dist. Income Tax	1000-110-111	14.69
	Vouc	School Dist. Income Tax	1000-110-121	18.42
	Vouc	School Dist. Income Tax	2021-330-111	14.67
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 7-22	5824	Tonya Jordan	1000-120-329	350.00
B15-22	5825	Richard Neill	1000-410-329	935.00
P 4-22	5826	Ohio Edison	1000-120-351	384.34
P10-22	5827	Time Warner Cable	1000-120-329	109.98
P 1-22	5828	Jerome Township	2191-220-360	100,062.24
P 3-22	5829	Union County Sheriff	2192-210-360	19,309.11
B 5-22	5830	MonarchHeating&Cooling	1000-120-323	1,170.00

B 8-22	5831	Bill Jordan	1000-120-420	20.11
B 4-22	5832	Georgia Tobin	1000-110-599	120.00
B 2-22	5833	Marysville JT	1000-110-345	23.75
P 9-22	5834	Verizon Wireless	1000-130-341	48.85
B17-22	5835	Discount Portable Toilets	1000-610-599	97.75

Interest for the month is: \$20.46

Interest for the year is: \$141.30

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2279:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer