

**Millcreek Township Trustees
Regular Meeting Minutes
April 5, 2021**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:30 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Wyatt Payton – Union County Sheriff’s Office, Andrea Weaver – Union County Auditor, Joni Orders, Maryann Sweeney

Meeting Minutes

Mr. Conroy asked for a motion to approve the regular monthly meeting minutes from March 1, 2021.

- **Resolution #2158:** motion to approve the minutes of the March 1, 2021 meeting by Mr. Long, seconded by Mr. Jordan.
- Motion unanimously approved.

Union County Auditor

Andrea Weaver, Union County Auditor, presented the Auditor’s Estimate Report for active levies in Millcreek Township as well as a chart of important filing deadlines to consider for any future levy renewals or new levy ballot initiatives.

Jerome Township Fire Department

Chief Stewart presented the monthly fire/EMS stats for March and other notable highlights for the department.

- Fire & EMS responses were comparable to this time last year. No noteworthy activity.
- A kickoff meeting is scheduled in April to discuss the design and construction of a new fire station near US42. IAP Government Services Group will be acting as a third-party construction administrator to assist with the overall project.
- The department received an EMS grant of \$5,000 for pediatric training and equipment and an Ohio Fire Marshal grant of \$10,000 for turnout gear.

Sheriff’s Report

Deputy Payton again noted the large number of unemployment scams recently and encouraged residents to be mindful of that risk. Deputy Payton also mentioned some recent car burglaries in the local area, but none that occurred within Millcreek Township. He encouraged residents to keep their vehicles locked.

Public Comment

None

Zoning

Zoning Commission

Ms. Joni Orders, Zoning Commission Chair, provided updates to the trustees.

- The Zoning Commission held its regular monthly meeting on March 29th. The Zoning Commission also held a public hearing that same day to allow discussion of an amendment to the Zoning Resolution regarding the topic of Medical Marijuana.
- The Zoning Commission is recommending to the township trustees approval of the language amending the Zoning Resolution related to Medical Marijuana. The amendment would prohibit medical marijuana cultivators, processors, and dispensaries in all Zoning Districts.
- **Resolution #2159:** motion to schedule a public hearing on May 3rd at 7:00 p.m. to consider an amendment to the Zoning Resolution regarding medical marijuana by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

- Draft language for the overlay district (US33 and US42 Corridor) continues to be reviewed.
- Ms. Orders introduced Maryann Sweeney to the trustees. Ms. Sweeney is interested in serving on the Zoning Commission. Mrs. Sweeney shared some background information about herself and why she is interested in serving.
- **Resolution #2160:** motion to appoint Maryann Sweeney as an alternate member to a five year term on the Zoning Commission beginning April 5, 2021 through April 5, 2026 by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

Board of Zoning Appeals

The 2021 organizational meeting for the Board of Zoning Appeals was held March 3rd.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting. Mr. Todd was not able to attend due to a scheduling conflict.

- **Resolution #2161:** motion to accept the Zoning Administrator's report for March 2021 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Trustees

Mr. Conroy will schedule a meeting in the near future with Union County Soil & Water Conservation District to learn about the advantages and disadvantages of entering into a Memorandum of Understanding (MOU) related to Drainage Recommendations and Pond Construction. Ms. Orders and Mr. Todd will be invited.

Mr. Jordan

- Door Seal Replace and Paint – Work will occur once warmer weather comes.
- Mill Creek Log Jam Project – No update.
- Trails & Greenway Committee – Next meeting is scheduled in May.
- Weed spraying will occur around the fields soon.

Mr. Long

- Union County Housing Task Force Committee – Next meeting is scheduled in April. The lack of affordable housing in the county continues to be a topic of discussion for the group.
- Fire Station Design Committee – Mr. Long will be participating on the committee providing input and oversight for the construction of a new fire station for Jerome Township.

Mr. Conroy

- A portable toilet will be placed near the baseball field soon.
- Township hall rentals are picking up. Governor Dewine loosened some restrictions recently regarding gatherings, but many guidelines are still in place and must be followed.
- Mr. Conroy will talk with Georgia about making some updates to information on the township website.
- Gas Line Update – Columbia Gas continues discussing small modifications to the proposed route for the gas line project. Information is being posted online.
- Township Hall Drainage Project – Mr. Conroy is meeting with the vendor this week to discuss next steps.

Other Business Items

Receipts, Expenditures and Bank Reconciliation

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$11,185.12; Motor Vehicle License Tax \$84.53; Local Government Sales Tax \$1,450.40; LGF \$346.96; Motor Vehicle Permissive License Tax \$498.00. Luxury Pools & Living \$100.00 zoning permit. Dennis Hull \$250.00 zoning permit. Ohio Bureau of Workers Comp \$2,497.58 premium refund. Ohio Bureau of Workers Comp \$19.46 premium refund. Marysville Municipal Court \$114.50 traffic fines. Star Ohio \$15.68. Star Ohio Plus \$31.73.

The firewall service for the IT equipment at the township hall is due for renewal. Mr. Brackenridge presented a quote from Clarity Technology Solutions for a 2-year renewal.

- **Resolution #2162:** motion to accept the quote from Clarity Technology Solutions renewing firewall services for a 2-year period at a cost not to exceed \$460 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

The trustees duly noted the check sequence from the previous month ending with check #5503 and checks presented for approval at the current meeting beginning with check #5504. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2163:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2164:** motion to pay bills by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

5504	Scott Brackenridge	1000-110-121	1,681.98
5505	Keith Conroy	1000-110-111	303.94
5505	Keith Conroy	2021-330-111	303.94
5506	William Jordan	1000-110-111	451.49
5506	William Jordan	2021-330-111	451.49
5507	David Long	1000-110-111	468.36
5507	David Long	2021-330-111	468.38
5508	Ron Todd	1000-130-150	916.59
5509	OPERS	1000-110-111	158.75
5509	OPERS	1000-110-211	378.78
5509	OPERS	1000-130-150	111.80
5509	OPERS	2021-330-111	158.74
5509	OPERS	2021-330-211	222.25
Vouc	IRS	1000-110-111	28.21
Vouc	IRS	1000-110-121	146.65
Vouc	IRS	1000-110-212	118.85
Vouc	IRS	1000-110-213	67.03
Vouc	IRS	1000-130-150	60.51
Vouc	IRS	2021-330-111	28.20
Vouc	IRS	2021-330-213	23.02
Vouc	Ohio Dept. Taxation	1000-110-111	12.92
Vouc	Ohio Dept. Taxation	1000-110-121	70.19
Vouc	Ohio Dept. Taxation	1000-130-150	12.33
Vouc	Ohio Dept. Taxation	2021-330-111	12.91
Vouc	School Dist. Income Tax	1000-110-111	13.84
Vouc	School Dist. Income Tax	1000-110-121	18.09
Vouc	School Dist. Income Tax	2021-330-111	13.82
Vouc	Marysville City Inc. Tax	1000-130-150	16.77
Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-21	5510 Tonya Jordan	1000-120-329	325.00
P 4-21	5511 Ohio Edison	1000-120-351	190.71
P10-21	5512 Time Warner Cable	1000-120-329	74.98
P 9-21	5513 Verizon Wireless	1000-130-341	48.99
B11-21	5514 Marysville JT	1000-130-345	90.00
P 5-21	5515 Heritage Cooperative	1000-120-353	312.40
P 2-21	5516 Union County Engineer	2021-330-420	300.31
P 8-21	5517 Auditor of State	1000-110-313	876.00
B14-21	5518 Union County SWCD	1000-390-360	5,000.00
B 4-21	5519 Sedgwick	1000-110-599	260.00
B 3-21	5520 Scott Brackenridge	1000-110-410	169.48
B 9-21	5521 Ron Todd	1000-130-330	4.48
B12-21	5521 Ron Todd	1000-130-599	101.63

B 9-21	5522	Joni Orders	1000-130-330	195.00
B 9-21	5523	Kevin Bryant	1000-130-330	120.00
B 9-21	5524	Freeman Troyer	1000-130-330	120.00
B 9-21	5525	Jim Lawrenz	1000-130-330	120.00
B 9-21	5526	Eryn Staats	1000-130-330	80.00
B 9-21	5527	Steve Cameron	1000-130-330	40.00
B 9-21	5528	Brian Clark	1000-130-330	40.00
B 9-21	5529	Jim Teitt	1000-130-330	40.00
B 9-21	5530	Jeff Pieper	1000-130-330	40.00

Interest for the month is: \$36.77

Interest for the year is: \$123.59

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2165:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer