

Millcreek Township Trustees
Special Session
April 3, 2023

The Millcreek Township Trustees of Union County, Ohio convened in special session from 6:00 p.m. to 7:00 p.m. at the Millcreek Township Community Building to review new software being implemented to upgrade document retention capabilities and to transition email to an updated platform. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge

ATTENDEES: Jason Comstock, Ron Todd, Joni Orders

Jason Comstock reviewed accessing the new email platform and ensured each individual could access their account on various devices. He also reviewed new capabilities and security requirements of the email system with those in attendance. Since the regular trustee meeting was scheduled to begin at 7:00, Jason decided there was not enough time to go over the new document retention software. He will try to schedule another meeting in the near future to go over that functionality.

Resolution #2347: motion to adjourn by Mr. Conroy, seconded by Mr. Long.

- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer