

**Millcreek Township Trustees
Regular Meeting Minutes
April 2, 2018**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:25 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey, Sheriff Patton and Deputy Brown – Union County Sheriff's Department, Jeff Stauch, Casey Rausch, and Joyce Garrard – Union County Engineer's Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$8,342.15; Motor Vehicle License Tax \$87.73; Local Government Distribution \$1,400.15; LGF \$346.96. Union County Auditor: first half tax settlement - General Fund: \$33,578.13 real estate tax, \$2,853.33 personal property tax, \$1,367.94 public utility tax; Special Levy Fire Fund: \$130,264.35 real estate tax, \$9,805.31 personal property tax, \$4,690.08 public utility tax; Special Levy Police Fund: \$58,347.58 real estate tax, \$4,391.97 personal property tax, \$2,100.77 public utility tax. Marysville Municipal Court \$120.00 traffic fines. Connie Carlisle \$125.00 building rental. Cynthia Hogan \$75.00 building rental. Sandra Hershberger \$75.00 building rental. Connie Carlisle \$500.00 cemetery lots. Sean Luellen \$50.00 zoning permit. Star Ohio: \$298.74. Star Plus: \$679.19.

Business

Mr. Lynch asked for a motion to approve the meeting minutes from March 5, 2018.

- **Resolution #1822:** motion to approve the minutes of the March 5, 2018 meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Union Soil/Water Conservation District Memorandum

Mr. Lynch has contacted Union Soil/Water Conservation District for clarification on the new memorandum several times but has not received any response.

Record Retention

Mr. Lynch, Ms. Orders, and Ms. Beaver met on March 13 for the annual record retention meeting and disposed of records according to the Millcreek Township Record Retention Plan.

Outdoor Basketball Court

Contracts were reviewed for Plan4Land and SportScape for work on the outdoor basketball court.

- **Resolution #1823:** motion to approve SportScape Builders to install the outdoor ½ court basketball court on the township building grounds by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Salute to Leaders

Millcreek Township was asked to nominate a candidate for the 2018 Salute to Leaders. Jim Teitts will be nominated for his years of service on the Millcreek Township Board of Zoning Appeals.

Union County Sheriff

- Sheriff Patton presented the contact for the School Resource Officer, SRO, for Fairbanks School District. Funding for up to \$6,000.00 for Millcreek Township's portion of the contract was approved in July 2017.
- Deputy Brown had nothing to report.

Union County Engineer

Casey Rausch presented recommendations for improvements to Millcreek Township roads. The trustees reviewed the recommendations. Mr. Conroy questioned whether the improvements to Adelsberger Road were possibly the responsibility of the City of Marysville due to the agreement made with Millcreek Township when the waste water pipeline was installed. The Agreement will be reviewed to determine which entity is responsibility for the improvements and the following resolutions will be subject to the Agreement with the City of Marysville.

- **Resolution #1824:** motion to approve pothole patching at a cost of \$2,660.16 to Millcreek Township roads and grader patching at a cost of \$1,742.16 to Adelsberger Road, subject to the Agreement with the City of Marysville by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- **Resolution #1825:** motion to approve \$26,695.15 for chip sealing of Adelsberger Road, Wilderness Trail, Wookhill Drive Hickorywood Trail, Thompson Road, Jacobs Lane, and Smith Place by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Union County Engineer Stauch stated Union Soil and Water Conservation is initiating a process to clean up log jams on Mill Creek. The program would be an assessment project. There will be be three meetings on the the program later this year.

Mr. Lynch inquired about the process to notify the Union County Engineer's Office in the event inclement weather causes road problems in Millcreek Township. Mr. Stauch stated the Union County Sheriff's Department should be contacted and that Office would then contact the County Engineer's Office.

Zoning

Zoning Administrator

- **Resolution #1826:** motion to accept the Zoning Administrator's report for March 2018 as submitted, by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Davisson Property

Mr. Honsey will make an annual inspection of the Davisson property on April 17.

Zoning Commission

The Zoning Commission held a public hearing on March 21 on amendments/sign language to the Millcreek Township Zoning Resolution. There will be a continuation of the hearing April 17 to allow time for LUC to respond to recommendations made by township zoning attorney, Jill Tangeman.

Board of Zoning Appeals

- No meeting.

Trustees

Mr. Lynch

- Mr. Lynch will place trash cans in the park and ball field area.

Mr. Conroy

- U.S. 33 Corridor meeting: Overlay districts were discussed at the meeting to ensure consistency in the corridor area.

Mr. Jordan

- The township building carpet was cleaned on March 22. The entry tile will be installed as soon as the weather is warm enough for the tile to adhere.

Other

- The trustees duly noted the check sequence from the previous month ending with check #4867 and checks presented for approval at the current meeting beginning with check #4868. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the

minutes.

- **Resolution #1827:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1828:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P 5-18	4868	Heritage Cooperative	1000-120-353	452.10
P11-18	4869	Potter's Carpet	1000-120-323	1,351.44
	4870	Joyce Beaver	1000-110-121	1,177.91
	4871	Keith Conroy	1000-110-111	303.73
	4871	Keith Conroy	2021-330-111	303.73
	4872	Phil Honsey	1000-130-150	943.43
	4873	William Jordan	1000-110-111	451.17
	4873	William Jordan	2021-330-111	451.16
	4874	William Lynch	1000-110-111	402.85
	4874	William Lynch	2021-330-111	402.85
	4875	OPERS	1000-110-111	155.97
	4875	OPERS	1000-110-121	181.97
	4875	OPERS	1000-110-211	629.64
	4875	OPERS	1000-130-150	111.80
	4875	OPERS	2021-330-111	155.97
	4875	OPERS	2021-330-211	218.37
	4876	Ohio Public Emp. Def.	1000-110-111	150.00
	4876	Ohio Public Emp. Def.	2021-330-111	150.00
	4877	RITA	1000-130-150	44.72
Vouc		IRS	1000-110-111	22.62
Vouc		IRS	1000-110-121	358.68
Vouc		IRS	1000-110-213	65.22
Vouc		IRS	1000-130-150	28.33
Vouc		IRS	2021-330-111	22.62
Vouc		IRS	2021-330-213	22.62
Vouc		Ohio Dept. Taxation	1000-110-111	110.95
Vouc		Ohio Dept. Taxation	1000-110-121	82.90
Vouc		Ohio Dept. Taxation	1000-130-150	12.08
Vouc		Ohio Dept. Taxation	2021-330-111	10.93
Vouc		School Dist. Income Tax	1000-110-111	12.48
Vouc		School Dist. Income Tax	1000-110-121	18.20
Vouc		School Dist. Income Tax	2021-330-111	12.46
B 6-18	4878	Tonya Jordan	1000-120-329	325.00
P 4-18	4879	Ohio Edison	1000-120-351	201.66
B 9-18	4880	Jim Lawrenz	1000-130-330	40.00
	4881-4883	VOID		
B 9-18	4884	Freeman Troyer	1000-130-330	40.00
B 9-18	4885	Jason Comstock	1000-130-330	45.00
B 9-18	4886	Petty Cash	1000-130-330	575.00
B 9-18	4887	Freeman Troyer	1000-130-330	40.00
B 9-18	4888	Jim Lawrenz	1000-130-330	40.00
B 9-18	4889	Phil Honsey	1000-130-330	130.75
B 3-18	4890	Joyce Beaver	1000-110-410	258.95
P 2-18	4891	Union County Engineer	2021-330-420	849.48
P 9-18	4892	Verizon Wireless	1000-130-330	50.37
P 8-18	4893	Treasurer of State	1000-110-313	726.00
B18-18	4894	Plan4Land	1000-610-730	435.00
P12-18	4895	Sportscape Builders	1000-610-730	11,065.50
B11-18	4896	Marysville JT	1000-130-345	75.20

Interest for the month is: \$417.99.

Interest for the year is: \$1,081.72.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1829:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer