

**Millcreek Township Trustees
Regular Meeting Minutes
October 5, 2015**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:30 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey – zoning administrator, Kim Littleton and Jason Miles of Burton Planning Services, Joni Orders, Eryn Staats, Kevin Bryant, Vicky Bryant, Forrest Day, and Susan Hall.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$6,913.53; Motor Vehicle License Tax \$98.79; Local Government Distribution \$1,037.34; LGF \$346.93. Union County Auditor: Manufactured Home Settlement – General Fund \$17.73, Special Levy Police Fund \$22.46, Special Levy Fire Fund \$50.71. Union County Auditor Rollback: General Fund \$3,838.72, Special Levy Police Fund \$4,862.51, Special Levy Fire Fund \$1,844.01. Marysville Municipal Court \$190.50 traffic fines. Ben Rutherford \$50.00 zoning permit. Randy Spain \$75.00 building rental. New Horizons Baptist Church \$75.00 building rental/\$10.00 ball field rental. Ashley Bertan/Diyanni Homes \$250.00 zoning permit. Mike Fite \$400.00 CUP application. PNC Bank \$60.00 refund of analysis fee. Star Ohio: \$23.66. Star Plus: \$85.20.

Business

Mr. Lynch asked for a motion to approve the meeting minutes of the special meeting on September 8, 2015.

- **Resolution #1508:** motion to approve the minutes of the September 8, 2015 special meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1509:** motion to approve the minutes of the September 8, 2015 monthly meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

US 42 Thoroughfare Study

Mr. Littleton from Burton Planning Services made a presentation on the US 42 Thoroughfare Access Management Study. Mr. Miles took notes on suggestions and recommendations made by the trustees and public.

- The study is intended to serve as a guide that can be used by state and local agencies as well as local property owners as development occurs or land use changes along the corridor.
- The goals of the project are to improve public safety, increase vehicle mobility/decrease delays, provide safe access to property, and minimize costs by making more efficient use of the existing roadways.
- Mr. Conroy expressed safety concerns with the use of right in – right out for commercial properties developed along US 42 in Millcreek Township. Mr. Conroy spoke on behalf of the trustees asking ODOT be informed that access roads were preferable to right in – right out for commercial properties. Mr. Conroy cited US 23 as an example of the use of right in – right out and expressed the trustees did not want US 42 to follow that example.

Miscellaneous

- The OIH catalog was reviewed but no items were purchased as they can be purchased locally at a lower cost.
- Health insurance is available to interested elected officials.

Economic Development

The proposed Cooperative Economic Development Agreement, CEDA, and Joint Economic Development District, JEDD, with the City of Marysville was discussed at a special meeting one hour prior to the October regular trustee meeting.

- **Resolution #1510:** motion to approve entering into a CEDA, as drafted, with the City of Marysville which includes a JEDD agreement in Exhibit B by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Approval of the CEDA/JEDD agreement by the Millcreek Township Trustees will be forwarded to the City of Marysville. The City of Marysville will have three readings on the CEDA/JEDD agreement before making a decision on whether to enter into the agreement.

Union County Sheriff

A deputy was in attendance.

- There was nothing to report from the Sheriff's Office or the township.

Citizen Comments

None

Zoning

Zoning Administrator

Mr. Honsey submitted the Zoning Administrator's Report for September.

- **Resolution #1511:** motion to accept the ZA report for September by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission met in September and continues to review the Millcreek Township Zoning Resolution to strengthen the code.

Board of Zoning Appeals

The BZA held a public hearing to review a Conditional Use Permit, CUP, application for a dog training/kennel facility on Hinton-Mill Road. The CUP was approved with a list of conditions.

Trustees

Mr. Lynch

- Mr. Lynch reported issues with ball field lights being used during daylight hours.

Mr. Conroy

- The US 33 Corridor Committee met - most of the discussion was on Jerome Township traffic studies.

Mr. Jordan

- Mr. Jordan will order dirt/sand for the ballfield to repair the field.

Executive Session

- **Resolution #1512:** motion to enter into executive discussion for personnel matters by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1513:** motion to return to regular session by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Resolution #1514: motion to increase Phil Honsey's salary to \$1,075.00 per month effective October 1, 2015 by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #4275 and checks presented for approval at the current meeting beginning with check #4276. The

trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1515:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1516:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

P 4-15	4276	Ohio Edison	1000-120-351	227.34
	4277	Joyce Beaver	1000-110-121	1,026.92
	4278	Keith Conroy	1000-110-111	261.95
	4278	Keith Conroy	2021-330-111	261.94
	4279	Phil Honsey	1000-130-150	812.19
	4280	William Jordan	1000-110-111	409.92
	4280	William Jordan	2021-330-111	409.91
	4281	William Lynch	1000-110-111	361.07
	4281	William Lynch	2021-330-111	361.07
	4282	OPERS	1000-110-111	141.48
	4282	OPERS	1000-110-121	165.05
	4282	OPERS	1000-110-211	562.13
	4282	OPERS	1000-130-150	95.00
	4282	OPERS	2021-330-111	141.48
	4282	OPERS	2021-330-211	198.06
	4283	Ohio Public Emp. Def.	1000-110-111	150.00
	4283	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	364.67
	Vouc	IRS	1000-110-213	58.23
	Vouc	IRS	1000-130-150	34.47
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	Vouc	Ohio Dept. Taxation	1000-110-111	108.79
	Vouc	Ohio Dept. Taxation	1000-110-121	77.35
	Vouc	Ohio Dept. Taxation	1000-130-150	8.34
	Vouc	Ohio Dept. Taxation	2021-330-111	8.79
	Vouc	School Dist. Income Tax	1000-110-111	11.03
	Vouc	School Dist. Income Tax	1000-110-121	16.51
	Vouc	School Dist. Income Tax	2021-330-111	11.01
B 6-15	4284	Tonya Jordan	1000-120-329	300.00
B13-15	4285	Richard Neill	1000-410-329	1,054.63
B 5-15	4286	Eubanks Electric	1000-120-323	397.00
B 3-15	4287	Joyce Beaver	1000-110-410	284.98
B 9-15	4288	Jim Lawrenz	1000-130-330	40.00
B 9-15	4289	Freeman Troyer	1000-130-330	40.00
B 9-15	4290	Steve Cameron	1000-130-330	40.00
B 9-15	4291	Jason Comstock	1000-130-330	45.00
B 9-15	4292	Petty Cash	1000-130-330	415.00
B 2-15	4293	Marysville JT	1000-110-345	56.25
B 9-15	4294	Phil Honsey	1000-130-330	291.40
B 4-15	4295	Keith Conroy	1000-110-599	435.89
P 9-15	4296	Verizon Wireless	1000-130-341	50.10
B15-15	4297	Clarridge Discount Sep	1000-610-599	75.00
B 9-15	4298	Fraley, Cooper & Assoc.	1000-130-330	190.00
P 3-15	4299	Union County Sheriff	2192-210-360	15,744.82
P12-15	4300	Burton Planning Service	2021-330-599	4,997.00
B 9-15	4301	Phil Honsey	1000-130-330	36.26

Interest for the month is: \$141.31.

Interest for the year is: \$1,466.86.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1517:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer