

**Millcreek Township Trustees
Regular Meeting Minutes
October 4, 2010**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. until 8:20 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, and Union County Assistant Prosecuting Attorney Rick Rodger.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,606.95; Motor Vehicle License Tax \$86.07; Local Government Distribution \$1,734.17; Replacement of Tangible Personal Property Tax – General Fund \$2,310.20, Special Levy Fire Fund \$7,734.17. Union County Auditor Homestead/LRE Settlement: \$61.23 Special Levy Fire Fund; \$23.45 Special Levy Police Fund; \$17.86 General Fund. State of Ohio Department of Taxation/Revenue: \$10,765.63 Special Levy Fire Fund; \$3,139.99 General Fund; \$4,047.86 Special Levy Police Fund. Marysville Municipal Court \$623.50. Mary Haude \$75.00 building rental. Joyce Beaver \$75.00 building rental. Joe Johnson \$115.00 building permit. Thomas Ferguson \$25.00 fence/deck permit. Brent Reber – Millcreek Hunting Preserve \$400.00 CUP application. Craig Shearer – Shearer Landscaping \$400.00 CUP application. Star Ohio: \$84.34.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on September 7, 2010.

- **Resolution #918:** motion to approve the minutes of the September 7, 2010 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Rodger suggested the trustees enter executive session to discuss pending litigation.

- **Resolution #919:** motion to enter executive session to discuss pending litigation by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.
- **Resolution #920:** motion to return to regular session by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Sheriff's Report

The monthly stats were presented.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for September.

- **Resolution #921:** motion to approve the Zoning Administrator's report as submitted for September, 2010 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Clase presented the trustees with an application form for agricultural exemption. The trustees reviewed the form.

- **Resolution #922:** motion to approve the application form for an agricultural exemption by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning Commission

The next meeting will be held on October 21st.

The Board of Zoning Appeals

The Board of Zoning Appeals met in September and approved Conditional Use Permits for the Millcreek Hunting Preserve and for Craig Shearer's landscape business.

Trustees

Mr. Lynch

- Grass seed was planted in Watkins Cemetery.
- The ball field trash cans have been removed and stored.
- The memorial sign repair should begin this weekend.

Mr. Conroy

- There was a slight change in price for the wall display cases.
- **Resolution #923:** motion to increase the payment for the wall display cases not to exceed \$6000.00 due to the additional cost for fabric backing on the cases by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Jordan

Three estimates for carpet cleaning were received.

- **Resolution #924:** motion to hire Stanley Steamer to clean the carpet in the township building not to exceed \$200.00 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Other

Building Landscape

Mr. Barker presented the trustees with a proposal to trim shrubs and weed the landscape.

- **Resolution #925:** motion to hire Mr. Barker to weed and trim shrubs in the landscape around the township building at a cost of \$150.00 by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

County Auditor's Office

Andrea Weaver informed the trustees the soil rates have been updated. This will lead to an increase in taxation on farm land. Value change letters are being mailed this week. On November 10 a representative from the Ohio Farm Bureau will speak about the soil rate updates and answer questions from 7 – 10 p.m. at Leesburg Township.

Salute to Leaders

The trustees will nominate Jason Comstock as Millcreek Township's honoree at the Salute to Leader's banquet.

Audit Advisory Meeting

- **Resolution #926:** motion to hold the audit advisory meeting on December 6 at 6:45 p.m. by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #2991 and checks presented for approval at the current meeting beginning with check #2992. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #927:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #928:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

| | | | |
|------|--------------|--------------|----------|
| 2993 | Joyce Beaver | 1000-110-121 | 1,168.10 |
| 2994 | Joe Clase | 1000-130-330 | 827.39 |
| 2995 | Keith Conroy | 1000-110-111 | 261.37 |
| 2995 | Keith Conroy | 2021-330-111 | 408.49 |

| | | | | |
|--------|------|--------------------------|--------------|-----------|
| | 2996 | William Jordan | 1000-110-111 | 409.47 |
| | 2996 | William Jordan | 2021-330-111 | 409.49 |
| | 2997 | William Lynch | 1000-110-111 | 370.74 |
| | 2997 | William Lynch | 2021-330-111 | 410.74 |
| | Vouc | IRS | 1000-110-111 | 20.52 |
| | Vouc | IRS | 1000-110-121 | 220.22 |
| | Vouc | IRS | 1000-110-213 | 58.23 |
| | Vouc | IRS | 1000-130-150 | 13.78 |
| | Vouc | IRS | 2021-330-111 | 20.52 |
| | Vouc | IRS | 2021-330-213 | 20.52 |
| | 2998 | OPERS | 1000-110-111 | 141.48 |
| | 2998 | OPERS | 1000-110-121 | 165.05 |
| | 2998 | OPERS | 1000-130-150 | 95.00 |
| | 2998 | OPERS | 1000-110-211 | 562.13 |
| | 2998 | OPERS | 2021-330-111 | 141.48 |
| | 2998 | OPERS | 2021-330-211 | 198.06 |
| | 2999 | Ohio Public Emp. Def. | 1000-110-111 | 150.00 |
| | 3000 | Ohio Dept. of Taxation | 1000-110-111 | 150.39 |
| | 3000 | Ohio Dept. of Taxation | 1000-110-121 | 241.86 |
| | 3000 | Ohio Dept. of Taxation | 1000-130-150 | 13.77 |
| | 3000 | Ohio Dept. of Taxation | 2021-330-111 | 34.53 |
| | 3001 | School Dist. Income Tax | 1000-110-111 | 33.09 |
| | 3001 | School Dist. Income Tax | 1000-110-121 | 49.53 |
| | 3001 | School Dist. Income Tax | 1000-130-150 | 17.49 |
| | 3001 | School Dist. Income Tax | 2021-330-111 | 37.53 |
| B47 | 3002 | Jim Lawrenz | 1000-130-330 | 40.00 |
| B47 | 3003 | Kenny Coakley | 1000-130-330 | 40.00 |
| B47 | 3004 | Robert Whitmore | 1000-130-330 | 80.00 |
| B47 | 3005 | Freeman Troyer | 1000-130-330 | 80.00 |
| B47 | 3006 | Petty Cash | 1000-130-330 | 120.00 |
| B47 | 3007 | Joni Orders | 1000-130-330 | 90.00 |
| B47 | 3008 | Jason Comstock | 1000-130-330 | 45.00 |
| B47 | 3009 | Charles Still | 1000-130-330 | 40.00 |
| B47 | 3010 | Steve Cameron | 1000-130-330 | 40.00 |
| B47 | 3011 | Jeff Pieper | 1000-130-330 | 40.00 |
| P 6-10 | 3012 | Ohio Edison | 1000-120-351 | 276.69 |
| B51-10 | 3013 | Fisher's Tree Service | 1000-410-730 | 3,400.00 |
| B54-10 | 3014 | Applied Electric | 1000-760-730 | 400.00 |
| B44-10 | 3015 | Tonya Jordan | 1000-120-329 | 250.00 |
| B50-10 | 3016 | Richard Neill | 1000-410-329 | 391.50 |
| B41-10 | 3017 | Joe Clase | 1000-110-410 | 160.03 |
| B48-10 | 3017 | Joe Clase | 1000-130-344 | 174.96 |
| B41-10 | 3018 | Joyce Beaver | 1000-110-410 | 208.00 |
| P 9-10 | 3019 | Vorys, Sater, Seymour | 1000-110-317 | 295.00 |
| P12-10 | 3020 | Verizon Wireless | 1000-130-330 | 42.55 |
| | 3021 | Marysville JT | 1000-130-345 | 33.75 |
| B71-10 | 3022 | Clarridge Discout Septic | 1000-610-599 | 75.00 |
| P 2-10 | 3023 | Union County Engineer | 2021-330-420 | 10,323.85 |

Interest for the month is: \$378.70.

Interest for the year is: \$4,160.91.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #929:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

