

**Millcreek Township Trustees  
Regular Meeting Minutes  
October 3, 2011**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. until 9:05 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan and Joyce Beaver.

**ATTENDEES:** Zoning Administrator - Joe Clase, Bob Barker, Forrrest Day, Steve Cameron, John Davisson, Jim Cogar – Union County Health Department, Dept. Waller and Lt. Morgan – Union County Sheriff's Department, and Rick Roger – Union County Prosecuting Attorneys Office.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,016.18; Motor Vehicle License Tax \$81.35; Local Government Distribution \$1,476.53. State of Ohio Department of Taxation/Revenue: Special Levy Fire Fund \$10,928.58; General Fund \$3,367.15; Special Levy Police Fund \$4,109.13. Marysville Municipal Court \$242.50. Wendy Nordberg \$75.00 building rental. Cheryl Byers \$75.00 building rental. John Thomas \$100.00 building permit. Star Ohio: \$20.79.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the special meeting held on September 6, 2011.

- **Resolution #1025:** motion to approve the minutes of the September 6, 2011 special meeting by Mr. Lynch seconded by Mr. Conroy.
- Motion unanimously approved

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on September 6, 2011.

- **Resolution #1026:** motion to approve the minutes of the September 6, 2011 regular meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

**Upcoming Levy's**

Jim Cogar from the Union County Health Department in the septic/sewage system division discussed the upcoming Health Department levy that will be on the November ballot.

- The levy is a renewal of an existing levy and will generate the same amount of money as the current levy.

Lt. Morgan presented information on the 911 levy that will be on the November ballot.

- The .75 levy is a renewal of an existing levy.
- The levy is the sole source of funding for 911 since the budget cuts.

**Eagle Scout Project**

Kevin Lynch's Eagle Scout project is completed.

- The trustees signed Kevin's project documents and commended him on the project.

**Sheriff's Report**

Dept. Waller had nothing to report.

**Zoning**

**Zoning Administrator**

Mr. Clase presented the monthly call and activity log for September.

- **Resolution #1027:** motion to approve the Zoning Administrator's report as submitted for September, 2011 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Clase will contact interested township volunteers to form a park and recreation planning committee.

### Zoning Commission

At the September meeting, members reviewed wind turbine language.

- Members are referencing wind turbine language from other entities prior to writing a wind turbine section in the Millcreek Township Zoning Resolution.
- The October meeting has been cancelled.

### The Board of Zoning Appeals

The Board of Zoning Appeals will meet on October 24, 2011.

### Davisson Property

Mr. Clase presented pictures of the Davisson property taken on September 17, 2011.

- Mr. Davisson is constructing mounds to screen the property from adjoining properties. In 2004, Mr. Davisson was order by the court to plant evergreens to screen the property from storage tanks. Many of those trees have died. The trustees would like Mr. Davisson to have some form of permanent screening. Mr. Roger interjected that trailers used for screening are not permitted.
- Mr. Davisson is permitted to run an excavating business from the property.
- Mr. Davisson has been bringing wood from demolition sites onto the property to grind for a heating source. It has been previously noted that the ground wood must be stored inside a building. At this time, the building is full and Mr. Davisson cannot grind any more until he has storage space, therefore there is wood stored outside.
- The trustees voiced concern over the debris brought back onto the property and reiterated that only clean burn material should return to the property.
- The ground material will be used to heat an accessory building but at this time there is no boiler to burn the material on the property. Mr. Conroy stated that according to information provided by Mary Sampsel of the Union County Engineer's Department Mr. Davisson's permit for the boiler has expired. Mr. Roger will contact Ms. Sampsel regarding the permit.
- The trustees requested Mr. Clase and Mr. Roger meet to form a recommendation on the property to present to the trustees.

### Trustees

#### Mr. Lynch

- The Jerome Village sewer line is ready to progress onto Derio Road.
- Mr. Lynch met with officials from the City of Marysville and the Union County Engineer's Department regarding placement of blow off valves. Most of the problems have been resolved.
- UC Signs will provide an estimate for the soccer field sign.

#### Mr. Conroy

- Mr. Conroy is pursuing high speed internet service for the township.
- Superintendent Humble of Fairbanks Local Schools has signed an agreement with the township to provide student art work for the township building display cases September through May.

#### Mr. Jordan

- Mr. Jordan has received an estimate or \$10,270.00 from Nicol Plumbing and Heating for installation of two furnaces/air conditioning units for the township building. He has requested additional estimates but has not received them.
- Mr. Jordan will contact a metal roof installer to check the township building roof.
- The trustees are initiating a ball field use cost review. Mr. Jordan will assimilate information to present to the trustees.

### Other

#### Audit Advisory Meeting

- **Resolution #1028:** motion to hold the audit advisory meeting on December 5 at 6:45 p.m. by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the

check sequence from the previous month ending with check #3256 and checks presented for approval at the current meeting beginning with check #3257. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1029:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1030:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

B47-11	3257	Kinetico	1000-120-323	180.00
P 6-11	3258	Ohio Edison	1000-120-351	350.65
B59-11	3259	Bill Lynch	1000-760-730	246.86
	3260	Joyce Beaver	1000-110-121	1,117.59
	3261	Joe Clase	1000-130-330	827.39
	3262	Keith Conroy	1000-110-111	261.37
	3262	Keith Conroy	2021-330-111	261.65
	3263	William Jordan	1000-110-111	409.47
	3263	William Jordan	2021-330-111	409.49
	3264	William Lynch	1000-110-111	370.74
	3264	William Lynch	2021-330-111	410.74
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	270.73
	Vouc	IRS	1000-110-213	58.23
	Vouc	IRS	1000-130-150	13.78
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3265	OPERS	1000-110-111	141.48
	3265	OPERS	1000-110-121	165.05
	3265	OPERS	1000-130-150	95.00
	3265	OPERS	1000-110-211	562.13
	3265	OPERS	2021-330-111	141.48
	3265	OPERS	2021-330-211	198.06
	3266	Ohio Public Emp. Def.	1000-110-111	150.00
	3266	Ohio Public Emp. Def.	2021-330-111	150.00
	3267	Ohio Dept. of Taxation	1000-110-111	149.61
	3267	Ohio Dept. of Taxation	1000-110-121	241.86
	3267	Ohio Dept. of Taxation	1000-130-150	19.50
	3267	Ohio Dept. of Taxation	2021-330-111	29.55
	3268	School Dist. Income Tax	1000-110-111	33.09
	3268	School Dist. Income Tax	1000-110-121	49.53
	3268	School Dist. Income Tax	1000-130-150	21.99
	3268	School Dist. Income Tax	2021-330-111	33.03
B51-11	3269	Jim Lawrenz	1000-130-330	40.00
B51-11	3270	Kenny Coakley	1000-130-330	80.00
B51-11	3271	Freeman Troyer	1000-130-330	85.00
B51-11	3272	Petty Cash	1000-130-330	45.00
B48-11	3273	Tonya Jordan	1000-120-329	275.00
B55-11	3274	Richard Neill	1000-410-329	391.50
B57-11	3275	Clarridge Discout Septic	1000-610-599	37.50
B45-11	3276	Joyce Beaver	1000-110-410	143.90
P12-11	3277	Verizon Wireless	1000-130-330	42.74
P 3-11	3278	Union County Sheriff	2192-210-360	15,180.00
B68-11	3279	Nicol Plumbing & Heat	1000-120-323	353.00

Interest for the month is: \$271.97.

Interest for the year is: \$2,643.87.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1031:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.