

**Millcreek Township Trustees
Regular Meeting Minutes
November 2, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:10 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

ATTENDEES: Chief Doug Stewart – Jerome Township Fire Department, Deputy Jim Mitchell – Union County Sheriff’s Office, Thayne Gray – Union County Prosecutor’s Office, Ron Todd, Joni Orders, Dan Bouic

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$12,091.27; Motor Vehicle License Tax \$101.10; Local Government Distribution \$1,423.02; LGF \$346.96. Union County Auditor MMH Rollback Reimbursement: General Fund \$2.76. Union County Auditor Second Half Rollback/Homestead: General Fund \$4,674.15; Special Levy Fire Fund \$1,360.84; Special Levy Police Fund \$609.53. Union County Auditor Second Half MMH Settlement: General Fund \$4.13; Special Levy Fire Fund \$12.53; Special Levy Police Fund \$5.61. Marysville Municipal Court \$218.00 traffic fines. Nathan Rausch \$250.00 cemetery lot. Tyler Willis \$100.00 zoning permit. Kerri Grant \$100.00 zoning permit. Star Ohio \$29.54. Star Ohio Plus \$90.60.

Meeting Minutes

Mr. Conroy asked for a motion to approve the meeting minutes from October 5, 2020.

- **Resolution #2101:** motion to approve the minutes of the October 5, 2020 meeting by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.

Jerome Township Fire Department

- Fire responses increased recently, including eight structure fires in Jerome and Millcreek townships over the last few months.
- Chief Stewart noted early voter turnout in Jerome Township is higher than normal. The Fire Department remains optimistic for a positive outcome from the fire levy.
- A grant request to purchase updated SCBA equipment (self-contained breathing apparatus) was rejected. The department will continue to face budgetary pressure in maintaining and updating their equipment without funding approvals like this.
- The fire department utilized some funding from the CARES Act to purchase supplies and equipment. The act is a funding package approved by the state of Ohio in response to the COVID-19 impact.

Sheriff’s Report

- Deputy Mitchell attended the meeting and was available to take questions. The Sheriff’s Office continues to focus on high risk areas along US-42, Industrial Parkway and Watkins Road.

Public Comment

- None

Columbia Gas Pipeline Project Update

- Prior to the meeting, a resident voiced concern to the Trustees over the proposed route of a natural gas pipeline project through specific lots of farmland. Mr. Thayne Gray, Assistant Prosecuting Attorney for Union County, attended the meeting to be available for discussion and took questions from the Trustees. Mr. Gray noted that the 30-day window to appeal the Ohio Power Siting Board’s approval had passed, limiting any recourse available.

Drainage Tie-In Request

- The Trustees discussed approving a request to replace drainage tile within township hall property and facilitating tie-in to drainage tile on the property adjacent to the playground.
- **Resolution #2102:** motion to hire Bunsold Excavating to run drainage tile along the front of township hall property from the property line near the playground to under the parking lot entrance at a cost not to exceed \$5,800 by Mr. Long, seconded by Mr. Jordan.
- Mr. Conroy – abstain, Mr. Jordan – yes, Mr. Long – yes

Zoning

Zoning Commission

- Zoning Commission meetings resumed in October.
- Ron presented an update to the Zoning Commission members regarding the iWorQ's software and implementation.
- Joni Orders noted the members discussed topics relating to medical marijuana and associated state regulations. The commission is planning to finalize discussions of this topic at their next meeting. A public hearing could be scheduled in the next few months if necessary.

Board of Zoning Appeals

- No meeting held in October.
- A BZA application for a variance at a property on Bell Road was withdrawn.

Zoning Administrator

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting.

- **Resolution #2103:** motion to accept the Zoning Administrator's report for October 2020 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.
- No recent contact has occurred with Mr. Davisson. A small number of findings from the last inspection remain unresolved. Follow-up will continue.
- Shelly Materials submitted an application for rezoning of an additional 35 acres (expansion of current operations into new territory).
- The iWorQ software demo planned for this meeting did not occur due to issues with the township hall Wi-Fi. The demo will be rescheduled for a future meeting.
- Mr. Conroy requested that zoning fees and other township fees be reviewed in early 2021.

Trustees

Mr. Jordan

- Door seal repair – Mr. Jordan intends to paint the newly installed exterior doors. Installation was completed last month.
- Mill Creek Log Jam Project Committee – no update
- Trails & Greenway Committee – The next working session for the committee is scheduled for November 17th.

Mr. Long

- Union County Housing Task Force Committee – no update
- Union County Census Committee – no update

Mr. Conroy

- Township Hall rentals – A few rentals remain scheduled in November and early December. The majority of planned rentals continue to be canceled though due to COVID-19 restrictions.
- 33 Corridor Committee – Mr. Conroy shared notes from the October committee meeting with the Trustees. Development continues in Jerome Township, Marysville and along US-33 from Dublin to Marysville. Mr. Conroy noted he and others encouraged at the meeting the prioritization of funding for work to be done in the area of US-33/US-42.

Other Business Items

Liability and Property Insurance

- **Resolution #2104:** motion to renew liability and property insurance with the Ohio Township Association at an annual cost of \$5,067.00 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees duly noted the check sequence from the previous month ending with check #5424 and checks presented for approval at the current meeting beginning with check #5425. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2105:** motion to approve the bank statement and bank reconciliation by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2106:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5425	Scott Brackenridge	1000-110-121	1,652.86
	5426	Keith Conroy	1000-110-111	303.94
	5426	Keith Conroy	2021-330-111	303.94
	5427	William Jordan	1000-110-111	451.49
	5427	William Jordan	2021-330-111	451.49
	5428	David Long	1000-110-111	461.26
	5428	David Long	2021-330-111	461.26
	5429	Ron Todd	1000-130-150	916.59
	5430	OPERS	1000-110-111	157.81
	5430	OPERS	1000-110-211	377.46
	5430	OPERS	1000-130-150	111.80
	5430	OPERS	2021-330-111	157.80
	5430	OPERS	2021-330-211	220.93
	Vouc	IRS	1000-110-111	27.13
	Vouc	IRS	1000-110-121	144.12
	Vouc	IRS	1000-110-212	116.80
	Vouc	IRS	1000-110-213	66.41
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	27.12
	Vouc	IRS	2021-330-213	22.89
	Vouc	Ohio Dept. Taxation	1000-110-111	12.73
	Vouc	Ohio Dept. Taxation	1000-110-121	69.17
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.71
	Vouc	School Dist. Income Tax	1000-110-111	13.75
	Vouc	School Dist. Income Tax	1000-110-121	17.76
	Vouc	School Dist. Income Tax	2021-330-111	13.73
	Vouc	Marysville City Inc. Tax	1000-130-150	16.77
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-20	5431	Tonya Jordan	1000-120-329	325.00
B15-20	5432	Richard Neill	1000-410-329	367.50
P 4-20	5433	Ohio Edison	1000-120-351	199.08
P 9-20	5434	Verizon Wireless	1000-130-341	48.94
B 6-20	5435	Time Warner Cable	1000-120-329	74.98
P 3-20	5436	Union County Sheriff	2192-210-360	17,387.10
P15-20	5437	Golden Bear Lock & Safe	1000-120-323	3,517.00
P 6-20	5438	Ohio Township Assoc.	1000-110-381	3,305.00
P 7-20	5438	Ohio Township Assoc.	1000-110-382	1,762.00

Interest for the month is: \$54.11

Interest for the year is: \$3,986.59

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2107:** motion to adjourn by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

X

Keith Conroy
Chairman

X

Scott Brackenridge
Fiscal Officer