

**Millcreek Township Trustees
Regular Meeting Minutes
March 5, 2018**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:20 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey, Joni Orders, Deputy Brown – Union County Sheriff's Department, and Chief Stewart – Jerome Township Fire Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$6,214.69; Motor Vehicle License Tax \$76.68; Local Government Distribution \$1,122.06; LGF \$346.96. Marysville Municipal Court \$580.00 traffic fines. Deborah Morrison \$75.00 building rental. Kendra Elliott \$75.00 building rental. Andrea Weisenburger \$75.00 building rental. Tammy Upper \$75.00 building rental. BWC \$23.28 refund. Star Ohio: \$248.04. Star Plus: \$585.68.

Business

Mr. Lynch asked for a motion to approve the meeting minutes from February 5, 2018.

- **Resolution #1812:** motion to approve the minutes of the February 5, 2018 meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Union Soil/Water Conservation District Memorandum

Mr. Lynch has contacted Union Soil/Water Conservation District for clarification on the new memorandum but has not received a response.

Record Retention

Mr. Lynch, Ms. Orders, and Ms. Beaver will meet on March 13 for the annual record retention meeting.

Union County Sheriff

- Deputy Brown reported the Sheriff's Department is going to increase patrol on U.S. 42 from the Delaware County line to the U.S. 33 junction due to the volume of accidents.
- The Sheriff's Department has possible suspects related to recent car break-ins in Millcreek Township.

Code Red Weather Alert

- **Resolution #1813:** motion to participate in the Emergency Communications Network for Code Red Weather Warning for 2018 at a cost of \$500.00 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Jerome Township Fire Department

- Chief Stewart reported the department's new software went live on March 1. The department's new fire engine is scheduled for delivery in mid March. The firefighters have been training in nearby entities on similar fire engines.

Zoning

Zoning Administrator

- **Resolution #1814:** motion to accept the Zoning Administrator's report for February, 2018 as submitted, by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Zoning Fee Comparison

Mr. Honsey presented a comparison of charges for various zoning fees from near-by entities at the February trustee meeting. After reviewing the information and careful consideration, the trustees revised the zoning fees as follows:

- Public Hearing Fees: Board of Zoning Appeals:
 - Variance or Appeal \$600.00
 - Conditional Use Permit \$1,000.00
- Public Hearing Fees: Zoning Commission:
 - Re-Zoning \$600.00 + \$100 per acre
 - Modification of Previously Approved PUD \$1,000.00
 - Final Development Plan (each phase) \$1,000.00
- Permit Fees: Commercial/Industrial Construction Permits
 - New Construction, per building \$275.00 + \$0.20 per sq. foot
 - Additions and or Alterations \$275.00 + \$0.20 per sq. foot
 - Permit Revision \$150.00
 - Communication Tower/Other Similar Structures \$500.00
- Permit Fees: Residential Construction Permits (including multi-family)
 - New Construction, per building \$500.00
 - Additions and or Alterations \$250.00
 - Accessory Buildings \$100.00
 - Deck \$100.00
 - Fence \$50.00
 - Swimming Pool \$100.00
 - Permit Revision \$50.00
- Permit Fees: Signs
 - Billboards \$250.00 + \$1.00 per sq. foot per side
 - Other Permanent Signs \$300.00
 - Remove Temporary Signs from the fee schedule
- **Resolution #1815:** motion to accept the above Millcreek Township Zoning Fee Schedule effective immediately by Mr. Conroy, seconded by Mr. Jordan.
 - Motion unanimously approved.

Zoning Commission

The Zoning Commission met in February. A public hearing will be held on March 21 on amendments/sign language to the Millcreek Township Zoning Resolution.

Zoning Commission Appointments

- **Resolution #1816:** motion to move Erynn Staats from an alternate to a regular member of the Zoning Commission by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1817:** motion to move Tim Belmonte to 1st Alternate on the Zoning Commission by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved

Board of Zoning Appeals

The Board of Zoning Appeals held the organization meeting February 19, 2018.

Trustees

Mr. Lynch

- Mr. Lynch purchased a metal detector for township use in the cemetery.
- **Resolution #1818:** motion to reimburse Mr. Lynch \$280.00 for the metal detector by Mr. Jordan, seconded by Mr. Conroy.
- Motion approved by Mr. Jordan and Mr. Conroy. Mr. Lynch abstained.

Mr. Conroy

- The US 33 Corridor Committee met in February. One of the Committee's goals in 2018 is to create a consistent zoning overlay district among the two townships and two cities that are members of the 33 Corridor Committee. Dave Gulden will attend the March Zoning Commission meeting to discuss the proposed zoning overlay district in the U.S. 33 corridor.

- Mr. Conroy attended the Union County Engineer's Annual meeting.
- Mr. Conroy will schedule delivery in April of a port a john for the ball field.

Mr. Jordan

- The township building carpet will be cleaned March 22.
- Mr. Jordan has not heard anything on the outdoor basketball court. He will contact Mr. Clase. Mr. Conroy suggested Mr. Clase get two estimates for construction of the basketball court and present those to the trustees for their consideration.

Other

- The trustees duly noted the check sequence from the previous month ending with check #4853 and checks presented for approval at the current meeting beginning with check #4854. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #1819:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1820:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

B 8-18	4854	OUPS	1000-120-599	75.00
	4855	Joyce Beaver	1000-110-121	1,177.91
	4856	Keith Conroy	1000-110-111	303.73
	4856	Keith Conroy	2021-330-111	303.73
	4857	Phil Honsey	1000-130-150	943.43
	4858	William Jordan	1000-110-111	451.17
	4858	William Jordan	2021-330-111	451.16
	4859	William Lynch	1000-110-111	402.85
	4859	William Lynch	2021-330-111	402.85
	4860	OPERS	1000-110-111	155.97
	4860	OPERS	1000-110-121	181.97
	4860	OPERS	1000-110-211	629.64
	4860	OPERS	1000-130-150	111.80
	4860	OPERS	2021-330-111	155.97
	4860	OPERS	2021-330-211	218.37
	4861	Ohio Public Emp. Def.	1000-110-111	150.00
	4861	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	22.62
	Vouc	IRS	1000-110-121	358.68
	Vouc	IRS	1000-110-213	65.22
	Vouc	IRS	1000-130-150	28.33
	Vouc	IRS	2021-330-111	22.62
	Vouc	IRS	2021-330-213	22.62
	Vouc	Ohio Dept. Taxation	1000-110-111	110.95
	Vouc	Ohio Dept. Taxation	1000-110-121	82.90
	Vouc	Ohio Dept. Taxation	1000-130-150	12.08
	Vouc	Ohio Dept. Taxation	2021-330-111	10.93
	Vouc	School Dist. Income Tax	1000-110-111	12.48
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	12.46
B 6-18	4862	Tonya Jordan	1000-120-329	325.00
P 4-18	4863	Ohio Edison	1000-120-351	203.28
B 4-18	4864	Union County Sheriff	1000-110-599	500.00
P10-18	4865	Vorys,Sater,Seymour,Pea	1000-110-141	450.00
B14-18	4866	Bill Lynch	1000-410-730	280.00
P 9-18	4867	Verizon Wireless	1000-130-330	50.37

Interest for the month is: \$356.65.

Interest for the year is: \$663.73.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1821:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer