

**Millcreek Township Trustees
Regular Meeting Minutes
March 4, 2019**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:50 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey, Joni Orders, Brian Clark, Jason Comstock, Chief Stewart – Jerome Township Fire Department, Terry Emery and Mike Andrako – City of Marysville.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,167.48; Motor Vehicle License Tax \$75.80; Local Government Distribution \$1,135.78; LGF \$346.96. Marysville Municipal Court \$225.00 traffic fines. Julie McKitrick \$75.00 building rental. American Risk Pooling \$336.67 capital distribution. Plan4Land/Rob Harpster application Conditional Use Permit \$1000.00. Unibuilt Homes \$500.00 zoning permit. Star Ohio: \$435.58. Star Ohio Plus: \$1,016.16.

Business

Mr. Lynch asked for a motion to approve the meeting minutes from February 4, 2019.

- **Resolution #1921:** motion to approve the minutes of the February 4, 2019 meeting by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mill Creek Log Jam Project

Numerous log jams have been identified along the length of the Mill Creek across Union County including in Millcreek Township. Millcreek Township has been asked to help fund a preliminary engineering study conducted by Union Soil and Water Conservation.

- **Resolution #1922:** motion to partner with Union County, Union Soil and Water Conservation District, City of Marysville and other Union County townships through which Mill Creek flows by contributing financially to help fund a preliminary engineering study at a cost of \$5,000.00 per year for up to three years by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

2017-2018 Audit

The draft of the audit for period 2017-2018 was reviewed and a post audit meeting was declined.

Record Retention

The annual record retention meeting will be held March 6, 2019.

Union County Engineer

The Union County Engineer's Office has submitted the agreement to maintain township roads.

- **Resolution #1923:** motion to sign an agreement with the Union County Engineer's Office to perform the necessary maintenance and repair of Millcreek Township roads for 2019 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.
- The Union County Engineer's Office issued a letter requesting support of the proposed 18 cent/gallon gas tax.

Sheriff's Report

Nixel 360

The emergency service agencies in Union County have implemented a new expanded notification system called Nixel 360 that replaces the Code Red Weather Warning system. The township has been asked to renew funding for this new system.

- **Resolution #1924:** motion to support the Nixel 360 notification system at a cost

of \$307.86 by Mr. Lynch, seconded by Mr. Conroy.

- Motion unanimously approved.

PSO Contract

The Township was informed by the Union County Sheriff's Department that Millcreek Township was overcharged for the PSO contract and Jerome Township was undercharged in 2018 due to a clerical error. In 2018, the PSO contract split between Jerome Township and Millcreek Township went to an 80/20 split from a 75/25 split. 2018 was still billed on the 75/25 split. Jerome Township will issue Millcreek Township a check, as a correction, in the amount of \$12,855.42.

Jerome Township Fire Department

Chief Stewart presented the February 2019 monthly report.

- Chief Stewart stated the department is in the design phase for a proposed new fire station in the area of Hyland Croy Road/Reagan Hill Road. The new fire station will be funded by Jerome Village however staffing and equipment will be subject to the passage of a fire levy.

Citizen Comments

- None

Zoning

Zoning Administrator

- **Resolution #1924:** motion to accept the Zoning Administrator's report for February 2019 as submitted by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The Trustees as well as Ms. Orders, Mr. Comstock and Mr. Clark thanked Mr. Honsey for his outstanding job as Zoning Administrator and for bringing his wealth of knowledge to the zoning position.

- **Resolution #1925:** motion to hire Joni Orders as the interim Zoning Administrator for up to 6 months from March 1, 2019 through August 8, 2019 as a 1099 contractor at a fee of \$1,118.00/month by Mr. Conroy, seconded by Mr. Jordan.

Mr. Honsey exemplified the qualities and experience the Zoning Administrator for Millcreek Township should possess. It will be hard to find a replacement of Mr. Honsey's caliber because the position is part time and funding is limited. Therefore as an alternative, the Township is exploring intergovernmental, shared services for a new Zoning Administrator with the City of Marysville. Discussion between the two entities will begin this month.

Zoning Commission

The Zoning Commission held a meeting in February and discussed medical marijuana and agri tourism.

Trustees

Mr. Lynch

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Mr. Conroy

- The 33 Corridor Committee met. There is a delay on the overlay district due to a change in the ORC and two conflicting court decisions.

Mr. Jordan

- The exterior lights on the township building need to be replaced.
- **Resolution #1925:** motion to replace 4 exterior security lights on the township building at a cost of \$1,085.00 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Other

- The trustees duly noted the check sequence from the previous month ending with check #5082 and checks presented for approval at the current meeting beginning

with check #5083. The trustees compared the accuracy of the expenditures and electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1926:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1927:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

B13-19	5083	Union County Recorder	1000-130-599	20.00
	5084	Joyce Beaver	1000-110-121	1,181.25
	5085	Keith Conroy	1000-110-111	303.83
	5085	Keith Conroy	2021-330-111	303.83
	5086	Phil Honsey	1000-130-150	946.08
	5087	William Jordan	1000-110-111	451.31
	5087	William Jordan	2021-330-111	451.32
	5088	William Lynch	1000-110-111	402.96
	5088	William Lynch	2021-330-111	402.97
	5089	OPERS	1000-110-111	155.97
	5089	OPERS	1000-110-121	181.97
	5089	OPERS	1000-110-211	629.64
	5089	OPERS	1000-130-150	111.80
	5089	OPERS	2021-330-111	155.97
	5089	OPERS	2021-330-211	218.37
	5090	Ohio Public Emp. Def.	1000-110-111	150.00
	5090	Ohio Public Emp. Def.	2021-330-111	150.00
	Vouc	IRS	1000-110-111	22.62
	Vouc	IRS	1000-110-121	356.43
	Vouc	IRS	1000-110-213	65.22
	Vouc	IRS	1000-130-150	26.09
	Vouc	IRS	2021-330-111	22.62
	Vouc	IRS	2021-330-213	22.62
	Vouc	Ohio Dept. Taxation	1000-110-111	110.59
	Vouc	Ohio Dept. Taxation	1000-110-121	81.81
	Vouc	Ohio Dept. Taxation	1000-130-150	11.67
	Vouc	Ohio Dept. Taxation	2021-330-111	10.56
	Vouc	School Dist. Income Tax	1000-110-111	12.48
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	12.46
B 7-19	5091	Tonya Jordan	1000-120-329	325.00
P 4-19	5092	Ohio Edison	1000-120-351	172.49
P11-19	5093	Wilson, Phillips, Agin	1000-110-312	2,880.00
B 5-19	5094	Union County Sheriff	1000-110-599	307.86
P 9-19	5095	Verizon Wireless	1000-130-330	50.46

Interest for the month is: \$1,427.95.

Interest for the year is: \$3,074.72.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1928:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer
