

**Millcreek Township Trustees  
Regular Meeting Minutes  
March 4, 2013**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:10 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

**ATTENDEES:** Zoning Administrator - Joe Clase, Brandon Elliott and Jane Wright – representing the Christian Fellowship Ball Association, Patrick Lynch, and Deputy Haycox – Union County Sheriff’s Department.

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,033.93; Motor Vehicle License Tax \$74.58; Local Government Distribution \$1,070.94. Bill Laurenson \$322.90 building permit. Schumacher Homes \$175.00 building permit. Marysville Municipal Court \$530.50 traffic fines. Star Ohio: \$40.75.

**Business Session**

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on February 4, 2013.

- **Resolution #1216:** motion to approve the minutes of the February 4, 2013 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

**Pending Litigation**

**Resolution #1217:** motion to go into executive session to discuss pending litigation by Mr. Conroy, seconded by Mr. Lynch.

- Motion unanimously approved.

**Resolution #1218:** motion to return to regular session by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.

**Baseball Field**

Mr. Conroy emailed all board members a copy of a revised ball field rental agreement.

- The proposed amendment states that ball field rental agreements can be mailed to Millcreek Township, with preference being given to teams or leagues that have used the field in the past.
- Discussion ensued on dating the applications as they are received to ensure those teams have preference for game dates/times.

Mr. Elliott and Mrs. Wright expressed they would like a different mixture for ball field maintenance this season.

- The trustees advised them to make a recommendation and they would review it to determine if it is financially feasible for the township.

**Outdoor Fitness Station**

Mr. Clase presented a site plan for the proposed outdoor fitness station and walking trail.

- The trustees made some recommendations for placement of the fitness station on the township grounds.
- Mr. Clase included pictures and descriptions of fitness equipment. The trustees advised Mr. Clase to contact the residents who had expressed an interest in the “park committee” and invite them to the April trustee meeting for their input on fitness equipment for the station.

**Citizen Comments**

None

**Sheriff’s Report**

Deputy Haycox reported the Union County Sheriff’s Department received 1,134 “911” calls in 2012. This number included the entire county including municipalities.

Complaints for the UC Sheriff's Department

- Mr. Conroy reported an ATV running perpendicular to Watkins Road and at times crossing Watkins Road.
- The trustees received a complaint from Don Bouic regarding poor visibility due to brush on the Bellepoint Road curve near the Hinton-Mill Road bridge. This report will also be forwarded to the Union County Engineer's Office.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for February.

- **Resolution #1219:** motion to approve the Zoning Administrator's report as submitted for February, 2013 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission discussed sign language.

Board of Zoning Appeals

The Board of Zoning Appeals held an organization meeting February 19.

- Chairman is Jason Comstock.
- Vice Chairman is Steve Cameron.

Davisson Property

A mediation session was held in February on the Davisson property.

- Mr. Clase and Mr. Lynch will go on a "site visit" of the property on March 13.

Trustees

Mr. Lynch

- The soccer field sign is on hold until the parking lot is constructed at the soccer field site.
- Mr. Conroy reported the parking lot construction should begin in early March.

Mr. Conroy

- There will be a Joint Economic Development, JEDD, information meeting on March 6, 2013 at 5:30 p.m.
- Mr. Conroy and Mr. Clase have created a list of improvements for the township website. Mr. Clase will contact Georgia Tobin for an appointment to discuss the changes.

Mr. Jordan

- The kitchen ceiling tiles have been repaired.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #3624 and checks presented for approval at the current meeting beginning with check #3625. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #1220:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1221:** motion to pay bills by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

3625	Joyce Beaver	1000-110-121	1,120.20
3626	Joe Clase	1000-130-330	572.39
3627	Keith Conroy	1000-110-111	261.59
3627	Keith Conroy	2021-330-111	261.59
3628	William Jordan	1000-110-111	409.40

	3628	William Jordan	2021-330-111	409.40
	3629	William Lynch	1000-110-111	360.65
	3629	William Lynch	2021-330-111	360.64
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	267.36
	Vouc	IRS	1000-110-213	56.78
	Vouc	IRS	1000-130-150	125.71
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	3630	OPERS	1000-110-111	141.48
	3630	OPERS	1000-110-121	165.05
	3630	OPERS	1000-130-150	85.00
	3630	OPERS	1000-110-211	548.13
	3630	OPERS	2021-330-111	141.48
	3630	OPERS	2021-330-211	198.06
	3631	Ohio Public Emp. Def.	1000-110-111	150.00
	3631	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-13	3632	Tonya Jordan	1000-120-329	275.00
P 6-13	3633	Ohio Edison	1000-120-351	153.10
B11-13	3634	Marysville JT	1000-130-345	56.00
B12-13	3635	Ohio Utilities Protect	1000-130-599	50.00
P10-13	3636	Verizon Wireless	1000-130-341	41.39
B 7-13	3637	Bill Jordan	1000-120-420	58.92

Interest for the month is: \$217.96.

Interest for the year is: \$467.88.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #1222:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.