

**Millcreek Township Trustees**  
**Emergency Meeting**  
**March 16, 2020**

The Millcreek Township Trustees of Union County, Ohio held an emergency meeting at the Millcreek Township Community Building from 7:00 p.m. to 7:50 p.m. to address how the Township will function during the coronavirus outbreak.

**MEMBERS:** Mr. Conroy, Mr. Jordan and Mr. Long.

**ATTENDEES:** Scott Brackenridge, Ron Todd, Bill Lynch, Jason Comstock, Chief Stewart – Jerome Township Fire Department

The Millcreek Township Trustees discussed changes to normal township operations in response to the coronavirus outbreak and orders issued by the Governor of Ohio.

**Resolution #2039:** motion to suspend all township hall rentals until May 4<sup>th</sup> by Mr. Long, seconded by Mr. Jordan.

- Motion unanimously approved.
- The trustees will notify individuals or groups who previously scheduled township hall rentals in May (after May 4<sup>th</sup>) and June that further cancellations could occur based upon new developments.

**Resolution #2040:** motion to suspend all formal group rentals of the baseball field and other outside facilities at the township hall until May 4<sup>th</sup> by Mr. Long, seconded by Mr. Jordan.

- Motion unanimously approved.

**Resolution #2041:** motion to suspend all regular Zoning Commission and Board of Zoning Appeals meetings through May 31<sup>st</sup> by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.
- The Zoning Administrator will continue fulfilling his regular duties during this time. He can email reports and be available via phone call if necessary.

Regular Millcreek Township Trustee meetings will continue as scheduled. Individuals will be encouraged to submit materials via email or other electronic methods. Social distancing standards will be observed.

The Millcreek Township Trustees next discussed ways in which the township facilities and resources could be used by individuals or groups negatively impacted by the coronavirus outbreak or other community/government organizations needing facility resources during the outbreak.

**Resolution #2042:** motion to allow the Jerome Township Fire Department to use the Millcreek township building and its facilities in case of a positive test of COVID-19 by fire department personnel and the resulting need for their employees to work from another location by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.

**Resolution #2043:** motion to allow the Union County Health Department access to use the township hall parking lot for health screenings during the coronavirus outbreak by Mr. Jordan, seconded by Mr. Long.

- Motion unanimously approved.

**Resolution #2044:** motion to allow the Fairbanks School District access to use the township hall parking lot for meal drop-offs while the school district is closed during the coronavirus outbreak by Mr. Long, seconded by Mr. Jordan.

- Motion unanimously approved.

Mr. Jason Comstock presented a proposal for installing equipment allowing internet access and Wi-Fi capabilities at the township hall and reaching the surrounding parking lot area. The Trustees commented this could allow local students access to internet and

Wi-Fi capabilities for long distance learning while school facilities were closed. This could also be used for longer-term needs during meetings. During implementation, security and content filtering standards would need to be met.

**Resolution #2045:** motion to contract with Clarity Technology Solutions to install internet and Wi-Fi capabilities and any related equipment at the township hall at a cost not to exceed \$5,000 by Mr. Conroy, seconded by Mr. Long.

- Motion unanimously approved.

The Trustees will request Tonya Jordan deep clean the township hall once after this emergency meeting and at least once per month going forward during the outbreak. Mr. Bill Lynch commented that procedures regarding funerals/burials at the township cemetery may need adjusted as circumstances change or government orders are issued.

**Resolution #2046:** motion to compensate Scott Brackenridge \$60.00 for taking meeting minutes during the emergency meeting on March 16<sup>th</sup> by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.

**Resolution #2047:** motion to adjourn by Mr. Conroy, seconded by Mr. Jordan.

- Motion unanimously approved.

X

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Keith Conroy  
Chairman

X

Scott Brackenridge  
Fiscal Officer