

**Millcreek Township Trustees  
Regular Meeting Minutes  
July 6, 2020**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 8:20 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Conroy called the meeting to order with the following members present:

**MEMBERS:** Keith Conroy, Bill Jordan, Dave Long and Scott Brackenridge.

**ATTENDEES:** Chief Stewart – Jerome Township Fire Department, Deputy Ben Smith – Union County Sheriff’s Office, Thayne Gray – Union County Prosecutor’s Office, Ron Todd

**Receipts**

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$10,594.69; Motor Vehicle License Tax \$33.71; Local Government Distribution \$959.61; LGF \$346.96. Marysville Municipal Court \$66.50 traffic fines. Star Ohio \$113.56. Star Ohio Plus \$151.83.

**Business**

Mr. Conroy asked for a motion to approve the meeting minutes from June 1, 2020.

- **Resolution #2073:** motion to approve the minutes of the June 1, 2020 meeting by Mr. Jordan, seconded by Mr. Long
- Motion unanimously approved.

**Jerome Township Fire Department**

- Chief Stewart presented the monthly fire/EMS run stats.
- The department responded to multiple structure fires over the past month.
- Chief Stewart will email COVID-19 case number updates to the group after the meeting. Overall, case numbers continue to increase but no significant surge of reported cases has occurred in Union County.
- Jerome Township scheduled a Special Meeting on Tuesday, July 7<sup>th</sup> to discuss the Fire Department and the possibility of a fire levy to be placed on a future ballot.

**Sheriff’s Report**

- Deputy Smith stated he was not aware of any recent policing activity or trends that should be reported to the trustees or community, but he was open to answering any questions.
- Deputy Smith noted that Deputy Myers is taking a day-shift job within the Sheriff’s Office.

**Citizen Comments**

None

**Zoning**

**Zoning Commission**

- The June Zoning Commission meeting was canceled.
- Work continues by Community Planning Insights to review overlay district language relating to the US-33 and US-42 corridors. An estimated 25% of the initial work is complete. Progress will continue during July.

**Board of Zoning Appeals**

- No meeting held.
- Two preliminary submittals were received and are being reviewed. No meeting to discuss either submittal has been scheduled yet though.

**Zoning Administrator**

Mr. Ron Todd emailed the Zoning Administrator report to the Trustees for review prior to the meeting.

- **Resolution #2074:** motion to accept the Zoning Administrator’s report for June 2020 by Mr. Jordan, seconded by Mr. Long.
- Motion unanimously approved.
- iWorQ update: Parcel and GIS mapping is ongoing for every property in the township. Document scanning will occur after mapping is complete.
- Davisson property update: Follow-up is occurring with the property owner and the Union County Engineer on open items from the annual inspection.
- Code enforcement notices were sent to a few residents regarding trash, tall grass and vehicles parked in the right-of-way.

### **Township Hall Rentals – Waiver Form**

Mr. Thayne Gray, Union County Assistant Prosecuting Attorney, and the Trustees discussed whether signed liability waiver forms should be required for future township hall rentals in response to the COVID-19 pandemic. Specific language necessary to include in a waiver form as well as who the appropriate signers should be were also discussed. The Trustees agreed to continue working with Mr. Gray on drafting language to include in a separate waiver form or to include within the township rental agreement for use in future township hall rentals.

### **Columbia Gas Marysville Extension Project**

- **Resolution #2075:** motion to move into executive session to discuss the Columbia Gas Marysville Extension by Mr. Jordan, seconded by Mr. Long.
- Mr. Conroy – abstain, Mr. Jordan – yes, Mr. Long – yes
- **Resolution #2076:** motion to return to regular session by Mr. Jordan, seconded by Mr. Long.
- Mr. Conroy – abstain, Mr. Jordan – yes, Mr. Long – yes
- Mr. Gray provided an update on progress made with Columbia Gas and Ohio Gas Access Partnership (OGAP) regarding a natural gas pipeline project to the City of Marysville and a related proposed settlement agreement. The pipeline project will pass through portions of Millcreek Township. In January, the Trustees approved a motion to intervene in the Columbia Gas matter before the Ohio Power Siting Board in order to have the opportunity to engage directly in discussions. Registered “interveners” are now asked to withdraw comments and not oppose the Marysville Extension project as part of the settlement discussions. Mr. Gray can complete the necessary legal documents for the township related to this matter if authorized.
- **Resolution #2077:** motion to authorize Mr. Thayne Gray to sign on behalf of Millcreek Township in regards to the Columbia Gas matter before the Ohio Power Siting Board by Mr. Long, seconded by Mr. Jordan.
- Mr. Conroy – abstain, Mr. Jordan – yes, Mr. Long – yes

### **Trustees**

#### **Mr. Jordan**

- Township Hall weed spraying – still trying to identify an individual who can spray weeds for the township.
- Mill Creek Log Jam Project – no update
- Trails & Greenway Committee – no update

#### **Mr. Long**

- Township Hall Roof Repair – two quotes for repairs received. Trying to obtain at least one more quote. Further discussion will be held at a future meeting to compare recommended repairs and cost.
- Union County Housing Task Force Committee – next meeting scheduled in August
- Union County Census Committee – Response has been good to-date. Door-to-door follow-up will likely begin in August.

#### **Mr. Conroy**

- 33 Corridor Committee – Growth continues to occur along the 33 Corridor. Funding for road projects near the intersection of US42 and Industrial Parkway is being discussed.

**Other**

The Trustees reviewed a revised cost estimate from the Union County Engineer’s Office for repairs at the cemetery.

- **Resolution #2078:** motion to contract with the Union County Engineer’s Office to chip seal areas in the Millcreek Township Cemetery at a cost not to exceed \$3,500 by Mr. Conroy, seconded by Mr. Long.
- Mr. Conroy – yes, Mr. Jordan – yes, Mr. Long – yes

CARES Act funding for local governments is available to offset coronavirus-related expenditures. The Trustees discussed whether any expenditures this year would meet the required guidelines of the CARES Act. It was determined the township would not likely incur these types of expenditures. Therefore, no resolution to apply for funding will be brought forward.

The trustees duly noted the check sequence from the previous month ending with check #5360 and checks presented for approval at the current meeting beginning with check #5361. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #2079:** motion to approve the bank statements and bank reconciliations by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #2080:** motion to pay bills by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

	5361	Scott Brackenridge	1000-110-121	1,652.86
	5362	Keith Conroy	1000-110-111	303.94
	5362	Keith Conroy	2021-330-111	303.94
	5363	William Jordan	1000-110-111	451.49
	5363	William Jordan	2021-330-111	451.49
	5364	David Long	1000-110-111	461.26
	5364	David Long	2021-330-111	461.26
	5365	Ron Todd	1000-130-150	933.36
	5366	OPERS	1000-110-111	157.81
	5366	OPERS	1000-110-211	377.46
	5366	OPERS	1000-130-150	111.80
	5366	OPERS	2021-330-111	157.80
	5366	OPERS	2021-330-211	220.93
	Vouc	IRS	1000-110-111	27.13
	Vouc	IRS	1000-110-121	144.12
	Vouc	IRS	1000-110-212	116.80
	Vouc	IRS	1000-110-213	66.41
	Vouc	IRS	1000-130-150	60.51
	Vouc	IRS	2021-330-111	27.12
	Vouc	IRS	2021-330-213	22.89
	Vouc	Ohio Dept. Taxation	1000-110-111	12.73
	Vouc	Ohio Dept. Taxation	1000-110-121	69.17
	Vouc	Ohio Dept. Taxation	1000-130-150	12.33
	Vouc	Ohio Dept. Taxation	2021-330-111	12.71
	Vouc	School Dist. Income Tax	1000-110-111	13.75
	Vouc	School Dist. Income Tax	1000-110-121	17.76
	Vouc	School Dist. Income Tax	2021-330-111	13.73
	Vouc	Ohio Public Emp. Def.	1000-110-111	150.00
	Vouc	Ohio Public Emp. Def.	2021-330-111	150.00
B 6-20	5367	Tonya Jordan	1000-120-329	325.00
B15-20	5368	Richard Neill	1000-410-329	960.00
B11-20	5369	Marysville Journal Trib.	1000-130-345	42.75
P 4-20	5370	Ohio Edison	1000-120-351	241.55
P 9-20	5371	Verizon Wireless	1000-130-341	50.52
P 1-20	5372	Jerome Township	2191-220-360	96,213.69

B 3-20	5373	Ron Todd	1000-110-410	148.67
B 9-20	5373	Ron Todd	1000-130-330	71.88
P 13-20	5374	Eubanks Electric	1000-120-323	5,350.00
P 2-20	5375	Union County Engineer	2021-330-420	769.84

Interest for the month is: \$92.24

Interest for the year is: \$3,705.09

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #2081:** motion to adjourn by Mr. Conroy, seconded by Mr. Long.
- Motion unanimously approved.

X

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Keith Conroy  
Chairman

X

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Scott Brackenridge  
Fiscal Officer