

**Millcreek Township Trustees
Regular Meeting Minutes
July 6, 2010**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. until p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan and Joyce Beaver.

ATTENDEES: Zoning Administrator - Joe Clase, Kimberly Conroy and Cprl. Warden, UCSO.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,443.81; Motor Vehicle License Tax \$95.46; Local Government Distribution \$2,712.76; State TPP Tax Replacement Fire Fund \$2,578.07, State TPP Tax General fund \$770.06. Union County Auditor Tangible Personal Property Tax Settlement: \$58.46 Special Levy Fire Fund; \$17.05 General Fund; \$24.36 Special Levy Police Fund. Marysville Municipal Court \$243.50 traffic fines. Sherri Hauer \$85.00 rental of township building and ball field. T & B Electric \$75.00 building rental. Ellen McKitrick \$10.00 ball field rental. Kimberly Isaly \$10.00 ball field rental. T&B Electric \$400.00 conditional use permit. Rick Ruggles \$100.00 building permit. Union County Clerk of Courts \$119.46 refund of filing fee. Star Ohio: \$71.71.

Business Session

Mr. Lynch asked for a motion to approve the minutes of the regular meeting held on June 7, 2010.

- **Resolution #885:** motion to approve the minutes of the June 7, 2010 regular meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Sheriff's Report

Cprl. Warden presented the monthly stats.

Zoning

Zoning Administrator

Mr. Clase presented the monthly call and activity log for June.

- **Resolution #886:** motion to approve the Zoning Administrator's report as submitted for June, 2010 by Mr. Jordan, seconded by Mr. Conroy.
- Motion unanimously approved.

Shearer Property

Mr. Shearer is in compliance with all requests made in the letter of complaint.

- Mr. Shearer expressed that he may file an application for a Conditional Use Permit requesting permission to operate his business from the Smart-Cole Road property.
- The fiscal officer noted that \$119.46 of the court filing fee had been reimbursed by the Union County Clerk of Courts.

Millcreek Hunt Club

The Millcreek Hunt Club has contacted Mr. Clase for an application for a Conditional Use Permit, CUP, and requested assistance in filling out the CUP.

- The trustees cautioned Mr. Clase to only provide guidance not actually fill out the zoning applications for applicants.

Easement

Mr. Clase was contacted numerous times regarding an easement for property on Bellepoint Road adjacent to Thompson Road.

- The trustees concluded requests for privately owned property easements were not trustee issues but should be resolved by the individual owners.

Zoning Commission

No meeting was held in June as there was not a quorum.

- The next meeting will be held on July 15th.

Zoning Fees

Mr. Clase presented the trustees with zoning fee comparisons from nearby government entities.

- The trustees reviewed the various fee schedules and made changes to the existing Millcreek Township Zoning Fee Schedule as follows:

MILLCREEK TOWNSHIP ZONING FEE SCHEDULE WWW.MILLCREEKTWP.OHIO.US

A. PUBLIC HEARING FEES:	
I. BOARD OF ZONING APPEALS (BZA)	
A. VARIANCE, CONDITIONAL USE PERMIT, APPEAL	\$400
II. ZONING COMMISSION	
A. RE-ZONING	\$400 + \$100 PER ACRE
B. MODIFICATION OF PREVIOUSLY APPROVED PUD	\$500 PER HEARING
C. FINAL DEVELOPMENT PLAN (EACH PHASE)	\$500 PER HEARING
B. PERMIT FEES:	
I. COMMERCIAL / INDUSTRIAL CONSTRUCTION PERMITS	
A. NEW CONSTRUCTION, PER BUILDING	\$275 + \$0.20 PER SQ. FT.
B. ADDITIONS AND/OR ALTERATIONS	\$275 + \$0.20 PER SQ. FT.
C. PERMIT REVISION	\$150
D. COMMUNICATION TOWER AND OTHER SIMILAR STRUCTURES	\$300
II. RESIDENTIAL CONSTRUCTION PERMITS (INCLUDING MULTI-FAMILY)	
A. NEW CONSTRUCTION, PER BUILDING	\$175 + 0.10 PER ADDITIONAL SQ. FT. OVER 2,000 SQ. FT.
B. ADDITIONS AND/OR ALTERATIONS	\$100 + \$0.05 PER SQ. FT.
C. ACCESSORY BUILDINGS	
I. 96 SQUARE FEET OR LESS	\$25
II. OVER 96 SQUARE FEET	\$100
D. DECK	\$25
E. FENCE	\$25
F. SWIMMING POOL	\$25
G. PERMIT REVISION	\$50
III. SIGNS	
A. BILLBOARDS	\$250 + \$1 PER SQ. FT. PER SIDE
B. OTHER PERMANENT SIGNS	\$250
C. TEMPORARY	\$100

REVISED & APPROVED: JULY 6, 2010

Resolution #887: motion to approve the Millcreek Township Zoning Fee Schedule as amended effective immediately by Mr. Jordan, seconded by Mr. Conroy.

- Motion unanimously approved.

The Board of Zoning Appeals

No meeting was held in June.

Fire/EMS Levy

The Fire/EMS levy was discussed and determined the levy should be placed on the November ballot.

- **Resolution #888:** motion for the necessity of a replacement levy of 4.8 mills for Fire/EMS services on the November ballot for the calendar years of 2011, 2012, 2013 by Mr. Conroy, seconded by Mr. Lynch.
- Motion unanimously approved.

Trustees

Mr. Lynch

- Kevin Lynch will attend a future trustee meeting with a plan for the Memorial Sign repair.
- The signs for the cemeteries are complete. The signs should be erected later this week.
- Mr. Lynch is keeping the ball field trash cans emptied and continuing with weed control.

Mr. Conroy

Mr. Conroy spoke with Rick Roger, Union County Prosecuting Attorney’s Office, regarding reimbursement from Forest City on the Bayly Pointe PUD.

- Mr. Roger has requested information from Mr. Clase and the case should be filed later this week.

Mr. Jordan

Mr. Jordan distributed a load of sand and screenings on the ball field and dragged the field.

- Mr. Jordan observed a set of bleachers sits in water following a heavy rain. He suggested the township purchase more screenings to apply below this set of bleachers.
- Mr. Jordan will get estimates from a professional carpet cleaning company to clean the carpet in the township building.

Other

The trustees thoroughly reviewed the bank statement/bank reconciliation and confirmed the bank statement and cancelled checks had not been modified in any way. The trustees duly noted the check sequence from the previous month ending with check #2926 and checks presented for approval at the current meeting beginning with check #2927. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

- **Resolution #889:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees thoroughly reviewed the Fund Ledger Report and the Cash Summary Fund Report and found all transactions valid.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #890:** motion to pay bills by Mr. Jordan, seconded by Mr. Lynch.
- Motion unanimously approved.

P 6-10	2927	Ohio Edison	1000-120-351	278.59
	2928	Joyce Beaver	1000-110-121	1,168.10
	2929	Joe Clase	1000-130-330	697.98
	2930	Keith Conroy	1000-110-111	261.37
	2930	Keith Conroy	2021-330-111	408.49
	2931	William Jordan	1000-110-111	409.47
	2931	William Jordan	2021-330-111	409.49
	2932	William Lynch	1000-110-111	370.74
	2932	William Lynch	2021-330-111	410.74
	Vouc	IRS	1000-110-111	20.52
	Vouc	IRS	1000-110-121	220.22
	Vouc	IRS	1000-110-213	56.05
	Vouc	IRS	1000-130-150	11.60
	Vouc	IRS	2021-330-111	20.52
	Vouc	IRS	2021-330-213	20.52
	2933	OPERS	1000-110-111	141.48
	2933	OPERS	1000-110-121	165.05
	2933	OPERS	1000-130-150	80.00
	2933	OPERS	1000-110-211	541.13
	2933	OPERS	2021-330-111	141.48
	2933	OPERS	2021-330-211	198.06
	2934	Ohio Public Emp. Def.	1000-110-111	150.00
	2935	Ohio Dept. of Taxation	1000-110-111	110.39
	2935	Ohio Dept. of Taxation	1000-110-121	241.86
	2935	Ohio Dept. of Taxation	1000-130-150	16.41
	2935	Ohio Dept. of Taxation	2021-330-111	34.53
	2936	School Dist. Income Tax	1000-110-111	33.09
	2936	School Dist. Income Tax	1000-110-121	49.53
	2936	School Dist. Income Tax	1000-130-150	21.75

	2936	School Dist. Income Tax	2021-330-111	37.53
B25-10	2937	Tonya Jordan	1000-120-329	250.00
B31-10	2938	Richard Neill	1000-410-329	1,087.50
B28-10	2939	Jim Lawrenz	1000-130-330	40.00
B28-10	2940	Kenny Coakley	1000-130-330	80.00
B28-10	2941	Robert Whitmore	1000-130-330	80.00
B28-10	2942	Freeman Troyer	1000-130-330	80.00
B28-10	2943	Greg Wisniewski	1000-130-330	80.00
B28-10	2944	Joni Orders	1000-130-330	90.00
B28-10	2945	Jason Comstock	1000-130-330	45.00
B28-10	2946	Brian Clark	1000-130-330	40.00
B28-10	2947	Steve Cameron	1000-130-330	40.00
B22-10	2948	Joe Clase	1000-110-410	108.99
P 1-10	2949	Jerome Township	2191-220-360	76,040.74
P 2-10	2950	Union County Engineer	2021-330-420	764.75
P12-10	2951	Verizon Wireless	1000-130-330	42.71
B22-10	2952	Joyce Beaver	1000-110-410	235.46
	2953	Marysville JT	1000-130-345	11.25
P 2-10	2954	Union County Engineer	2021-330-420	35.33
P 3-10	2955	Union County Sheriff	2192-210-360	12,192.76
B52-10	2956	Clarridge's Septic	1000-610-599	75.00

Interest for the month is: \$451.58.

Interest for the year is: \$2,948.30.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to adjourn.

- **Resolution #891:** motion to adjourn by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.