

Millcreek Township Trustees
Regular Meeting Minutes
July 10, 2017

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 9:15 p.m. at the Millcreek Township Community Building for the monthly meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Bill Lynch, Keith Conroy, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey – zoning administrator, Joni Orders, and Sheriff Patton – Union County Sheriff's Department.

Receipts

Receipts for the month: Union County Auditor Monthly Distribution: Gasoline Tax \$7,591.34; Motor Vehicle License Tax \$95.69; Local Government Distribution \$1,133.25; LGF \$346.93. Marysville Municipal Court \$238.50 traffic fines. Bev Gearhart \$75.00 building rental. Ronald Rowland \$75.00 building rental. Sheila Skaggs \$75.00 building rental. Joanne Rausch \$75.00 building rental. Jason Comstock \$25.00 zoning permit. Cari Hockman \$25.00 zoning permit. Ashley Bertran \$25.00 zoning permit. Schwyn Construction/Remodeling \$125.00 zoning permit. Raymond Rapture Ball Association \$20.00 ball field rental. Star Ohio: \$188.64. Star Plus: \$270.22.

Business

Mr. Lynch asked for a motion to approve the meeting minutes from the rezoning hearing held on June 5, 2017

- **Resolution #1721:** motion to approve the meeting minutes from the hearing held on June 5, 2017 to rezone 50 acres of land owned by Shelly Materials by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes of the monthly meeting held on June 5, 2017.

- **Resolution #1722:** motion to approve the minutes of the June 5, 2017 meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to approve the meeting minutes of the special meeting held on June 27, 2017 to discuss updates to the land use/growth plan.

- **Resolution #1723:** motion to approve the minutes of the June 27, 2017 special meeting submitted by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Land Use Growth Plan Meeting

The meeting for the update to the land use/growth plan was held on June 27, 2017. An open house will be held on August 8, 2017 at 7:00 p.m. at the township building for residents to review the proposed updates.

Cemetery Rules

Mr. Lynch emailed the finalized proposed Cemetery Rules to the Trustee Board prior to the meeting for review.

- **Resolution #1724:** motion to approve the Cemetery Rules for Watkins and Bouic Cemeteries by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Cemetery Lot Fee Schedule

Mr. Lynch researched the fees for cemetery lots in nearby townships and municipalities. The current rates for cemetery lots in Millcreek Township were found to be significantly lower. The trustees discussed the fees for lots and decided to adopt a new fee schedule.

- **Resolution #1725:** motion to adopt the following fee schedule, effective immediately, for lots in Watkins Cemetery: \$250.00 per lot for a resident of

Millcreek Township, \$750.00 per lot for a non-resident, land owner in Millcreek Township, and \$2,000.00 per lot for a non-resident, non-land owner in Millcreek Township by Mr. Jordan, seconded by Mr. Conroy.

- Motion unanimously approved.

Sheriff's Report

- Sheriff Patton reported there has been a change of personnel for the PSO's assigned to Jerome/Millcreek.
- Sheriff Patton approached the trustees about the need for a full time School Resource Officer, SRO, assigned to the Fairbanks Local School District. An SRO would teach the DARE program as well as an evidence based teaching curriculum for drug education, social media, and other pertinent topics. The SRO would interact/teach in all grade levels with age appropriate material.
- The Sheriff's Office would take advantage of a grant offered by the Ohio Attorney General's Office that would pay approximately half of the salary for the SRO. Fairbanks School District has committed to pay \$25,000.00 towards an SRO, Darby Township has committed to pay \$12,500.00 towards the program, and the Union County Commissioners have agreed to pay for the cruiser, equipment, and training for the SRO. There is still a deficit of approximately \$18,000.00 to fund the SRO.
- Sheriff Patton is approaching Millcreek Township, Union Township, and the Village of Milford Center to determine if the entities would be willing to finance approximately \$6,000.00 each towards the program. The intent of the Sheriff's Office is totally finance the SRO program for Fairbanks Local School District within the next few years.
- Mr. Conroy agreed the SRO program is valuable for the youth of Fairbanks Local School System and the community at large, but would like the program to be financed by the Sheriff's Office within two years. Mr. Conroy also asked that the SRO curriculum also include a teenage girl self defense class.
- **Resolution #1726:** motion for Millcreek Township to contribute up to \$6,000.00 to fund a full time School Resource Officer in the Fairbanks School District for up to two years pending approval by Union Township and Milford Center by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Citizen Comments

- None

Zoning

Zoning Administrator

- **Resolution #1727:** motion to accept the Zoning Administrator's report, as submitted, for June, 2017 by Mr. Lynch seconded by Mr. Jordan.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission met in June and discussed proposed changes and corrections to the zoning resolution. The next meeting will be July 18 and no meeting will be held in August.

Board of Zoning Appeals

None

Davisson Property

Mr. Honsey recently completed a site inspection on the Davisson property and submitted his report. This is the second inspection in 2017.

- Mr. Conroy requested Mr. Honsey mail a letter to Mr. Davisson and his legal counsel to remind them the court order states an engineer must mark the flood plain, a permit must be obtained for the wood stove, and the pile of wood must be under roof.

- Mr. Conroy was given pictures of the current state of the Davisson property that were provided by a neighboring resident. The pictures were presented to Mr. Honsey.

Trustees

Mr. Lynch

- Mr. Lynch has received several calls from concerned citizens regarding the U.S. 42 Thoroughfare Plan. The Plan mentions an extension of Home Road into Millcreek Township. If and when the Home Road extension occurs, the township has little or no control as this would be a Union County initiative.

Mr. Conroy

- The U.S. 42 Thoroughfare Plan has been adopted by ODOT and has been presented to Millcreek Township for approval. Due to concerns from some citizens, a vote by Millcreek Township on whether to approve the U.S. 42 Thoroughfare Plan will be postponed until August.
- Mr. Conroy met with County Engineer Jeff Stauch and Thayne Gray – Prosecuting Attorney’s Office to discuss the next steps in vacating Delaware St. Mr. Conroy will arrange a meeting with the two property owner’s on Delaware St., a representative from the church, Mr. Stauch, Mr. Gray, and himself to explain the process of vacating Delaware St.

Mr. Jordan

- Mr. Jordan has contacted Bunsold Heating/Plumbing to repair the kitchen sink in the township building.

Other

- The trustees duly noted the check sequence from the previous month ending with check #4692 and checks presented for approval at the current meeting beginning with check #4693. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.
- **Resolution #1728:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1729:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

4693	Joyce Beaver	1000-110-121	1,152.99
4694	Keith Conroy	1000-110-111	261.95
4694	Keith Conroy	2021-330-111	261.94
4695	VOID		
4696	VOID		
4698	Phil Honsey	1000-130-150	918.51
4699	William Jordan	1000-110-111	409.97
4699	William Jordan	2021-330-111	409.96
4697	William Lynch	1000-110-111	402.85
4697	William Lynch	2021-330-111	402.85
4700	OPERS	1000-110-111	146.31
4700	OPERS	1000-110-121	181.97
4700	OPERS	1000-110-211	616.10
4700	OPERS	1000-130-150	111.80
4700	OPERS	2021-330-111	146.31
4700	OPERS	2021-330-211	204.83
4701	Ohio Public Emp. Def.	1000-110-111	150.00
4701	Ohio Public Emp. Def.	2021-330-111	150.00
Vouc	IRS	1000-110-111	21.22
Vouc	IRS	1000-110-121	383.60

	Vouc	IRS	1000-110-213	63.82
	Vouc	IRS	1000-130-150	53.25
	Vouc	IRS	2021-330-111	21.22
	Vouc	IRS	2021-330-213	21.22
	Vouc	Ohio Dept. Taxation	1000-110-111	109.33
	Vouc	Ohio Dept. Taxation	1000-110-121	82.90
	Vouc	Ohio Dept. Taxation	1000-130-150	12.08
	Vouc	Ohio Dept. Taxation	2021-330-111	9.33
	Vouc	School Dist. Income Tax	1000-110-111	11.52
	Vouc	School Dist. Income Tax	1000-110-121	18.20
	Vouc	School Dist. Income Tax	2021-330-111	11.49
P11-17	4702	Ohio Edison	1000-120-351	263.55
P 8-17	4703	Jerome Township	2191-220-360	92,513.21
B11-17	4704	Tonya Jordan	1000-120-329	315.00
B18-17	4705	Richard Neill	1000-410-329	840.00
P16-17	4706	Verizon Wireless	1000-130-341	50.15
B 7-17	4707	Marysville JT	1000-130-345	35.25
B14-17	4708	Phil Honsey	1000-130-330	327.93
B 8-17	4709	Joyce Beaver	1000-110-410	107.00
B26-17	4710	Burton Planning	2021-330-599	4,170.00
B 9-7	4711	Union Cty. Trusttes/Clerk	1000-110-599	200.00
B14-17	4712	Jim Lawrenz	1000-130-330	160.00
B14-17	4713	Freeman Troyer	1000-130-330	160.00
B14-17	4714	Petty Cash	1000-130-330	795.00
B20-7	4715	Discount Portable Toilet	1000-610-599	75.00
P17-17	4716	Planning Next	1000-110-317	5,112.91

Interest for the month is: \$100.51.

Interest for the year is: \$584.64.

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1730:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer

