

**Millcreek Township Trustees
Organization/Regular Meeting Minutes
January 7, 2019**

The Millcreek Township Trustees of Union County, Ohio convened in regular session from 7:00 p.m. to 7:45 p.m. at the Millcreek Township Community Building for the 2019 organization meeting. Mr. Lynch called the meeting to order with the following members present:

MEMBERS: Keith Conroy, Bill Lynch, Bill Jordan, and Joyce Beaver.

ATTENDEES: Phil Honsey, Justin French, Eric Billingsley, and Gregg Crouso - Jerome Township Fire Department, and Jeff Pieper.

Organization

Mr. Lynch asked for a motion to appoint a chairman for 2019.

- **Resolution #1897:** motion to appoint Mr. Lynch as chairman for 2019 by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a vice chairman for 2019.

- **Resolution #1898:** motion to appoint Mr. Conroy as vice chairman for 2019 by Mr. Jordan, seconded by Mr. Lynch.
- Motion unanimously approved.

Mr. Lynch asked for a motion to schedule the monthly trustee meeting.

- **Resolution #1899:** motion to schedule the monthly trustee meeting at the township community building on the first Monday of each month at 7:00 p.m. In the event of a holiday on a scheduled meeting date, the meeting will be held the Tuesday following the holiday by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Business

Mr. Lynch asked for a motion to approve the end of year meeting minutes held on December 19, 2018.

- **Resolution #1900:** motion to approve the minutes of the December 19, 2018 end of year meeting by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a representative to LUC.

- **Resolution #1901:** motion to appoint Mr. Conroy as Millcreek Township's representative to LUC for 2019 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a representative to the US 33 Corridor Committee for 2019.

- **Resolution #1902:** motion to appoint Mr. Conroy as Millcreek Township's representative to the US 33 Corridor Committee for 2019 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a representative to the Tax Incentive Review Committee.

- **Resolution #1903:** motion to appoint Mr. Conroy as Millcreek Township's representative to the Tax Incentive Review Committee for 2019 by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a representative to the Union County Health Department.

- **Resolution #1904:** motion to appoint Mr. Jordan as Millcreek Township's representative to the Union County Health Department for 2019 Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint a representative to the Union County Log Jam Committee.

- **Resolution #1905:** motion to appoint Mr. Jordan as Millcreek Township's representative to the Union County Log Jam Committee by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Mr. Lynch asked for a motion to appoint the fire prevention officer for 2019.

- **Resolution #1906:** motion to appoint Jerome Township Fire Inspector, Sam Parsons, as the fire prevention officer for 2019 by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

The trustees reviewed the contracts for cleaning the township building and mowing.

- **Resolution #1907:** motion to hire Tonya Jordan to clean the township community building for 2019 at \$325.00 per month by Mr. Lynch, seconded by Mr. Conroy.
- Mr. Lynch yes, Mr. Conroy yes, and Mr. Jordan abstain.
- **Resolution #1908:** motion to hire Richard Neill to mow the township cemeteries and the grounds of the township community building for 2019 at \$15.00 per hour not to exceed \$9000.00 for the 2019 mowing season by Mr. Conroy, seconded by Mr. Jordan.
- Motion unanimously approved.

Revenue Budget

Revenue budget items in the UAN software for 2019 will be determined by using the 2018 end of year Revenue Status report. The last Certificate of Estimated Resources from the Union County Auditor was dated January 17, 2018 and the 2019 Certificate of Estimated Resources will not be available from the county auditor until February.

Sheriff's Report

- Deputy Myers stated he had investigated a couple of calls involving fire arms being shot in the Hinton-Mill and Fish Road areas.

Jerome Township Fire Department

Justin French discussed the 2018 Annual Fire Report for the Jerome Township Division of Fire. The report broke down fire department responses into fire runs and ems runs by township

Citizen Comments

None

Zoning

Zoning Administrator

- **Resolution #1909:** motion to accept the Zoning Administrator's report for December 2018 as submitted by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

Zoning Commission

The Zoning Commission held a hearing in December and approved text amendments to the Millcreek Township Zoning Resolution. The organization meeting will be held on January 15, 2019.

Board of Zoning Appeals

- No meeting.

Appointments of board members to the Zoning Commission and Board of Zoning Appeals was discussed.

- Mr. Lynch will contact the board members whose terms will be expiring to determine if they are interested in remaining on the zoning boards.

Trustees

Mr. Lynch

- Facility duties of the trustees were reviewed and will remain the same for 2019.

Mr. Conroy

- US 33 Corridor Committee: The Committee is meeting in January.

Mr. Jordan

- Mr. Jordan reported he has contacted an electrician to replace/repair exterior building lights.

Other

The trustees duly noted the check sequence from the previous month ending with check #5065 and checks presented for approval at the current meeting beginning with check #5066. The trustees compared the accuracy of the expenditures/electronic fund withdrawals and receipts to those listed in the minutes.

The trustees attested to the payment of the bills. The fiscal officer certified funds are available for the payment of the bills which were presented and approved by the trustees.

- **Resolution #1910:** motion to approve the bank statement and bank reconciliation by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.
- **Resolution #1911:** motion to pay bills by Mr. Lynch, seconded by Mr. Jordan.
- Motion unanimously approved.

P	1-19	5066	Jerome Township	2191-220-360	96,213.70
B	3-19	5067	Marysville JT	1000-110-345	56.40
B	12-19	5067	Marysville JT	1000-130-345	37.60
P	9-19	5068	Verizon Wireless	1000-130-341	50.40
		5069	OBWC	1000-110-230	57.96
		5069	OBWC	2021-330-230	26.04
B	4-19	5070	Union County Treas.	1000-110-599	7.10
P	4-19	5071	Ohio Edison	1000-120-351	195.60

All formal actions of the Millcreek Township Trustees of Union County concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Motion to Adjourn

- **Resolution #1912:** motion to adjourn by Mr. Lynch, seconded by Mr. Conroy.
- Motion unanimously approved.

X

William Lynch
Chairman

X

Joyce Beaver
Fiscal Officer

